

**Stoneville Town Council
Meeting Minutes
November 9, 2021
Executive Session 6:00 PM
7:00 PM-Vera Holland Center**

Executive Session:

All members present.

Enter into executive session motion to discuss a personnel matter and an economic development matter made by Councilman Smith. Seconded by Councilman Thornton. Motion carried.

Close Executive Session:

Motion made to close executive session made by Councilman Thornton. Seconded by Councilman Hundley. Motion carried.

Regular Session:

Present: Present were Mayor Kathy Stanley-Galvan, Councilmen Chuck Hundley, Jerry Smith, Johnny Farmer, Bill Farris and Henry Thornton. Also, present were Interim Town Manager Perry Webster, Finance Officer Samuel Stewart, Town Clerk Sherri Darnell, Police Chief Franklin Moore and Town Attorney Eugene Russell.

Welcome: Mayor Galvan welcomed the assembly. After the Pledge of Allegiance and Invocation, called the meeting to order. Mayor Galvan stated that during executive session a personnel issue and economic development issue were discussed with no action taken.

Minutes: Mayor Galvan asked for a motion to approve the Minutes from the last meetings. Councilman Smith made the motion to approve the minutes. Councilman Farmer seconded. Motion carried.

Agenda: Mayor Galvan asked for a motion to approve the Agenda. Councilman Thornton made the motion. Councilman Farris seconded. Motion carried.

Council Comments:

Councilman Farmer stated that the Youth Council Kickball Tournament had a great turnout.

New Business:

Proclamation-National American Indian Heritage Month: Clerk Darnell read the proclamation into the record.

Open Public Hearing for Consideration of Rezoning of 105 Taylor Street: Motion made by Councilman Smith. Seconded by Councilman Farris. Motion carried.

Town Manager Webster stated that the recommendation from the Planning/Zoning Board was in favor of rezoning this property from RA (Residential Agricultural) to mixed RA/HB (Residential Agricultural/Highway Business). After some discussion and no public comments, a motion to close the public hearing was made by Councilman Thornton. Seconded by Councilman Hundley. Motion carried.

Councilman Farris made a motion to approve the rezoning request by adopting the consistency statement provided by the Planning/Zoning Board. Councilman Hundley seconded. Motion carried. Copy incorporated into the minutes.

Amendment to Personnel Policy Regarding Insurance: Town Manager Webster stated that the League of Municipalities suggested changing our beginning date of insurance for new employees and stating in our policy a specific ending date. After some discussion, Councilman Smith made a motion that insurance would begin on the first day of employment and terminate at midnight on the last day of employment. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Amendment for Holiday Time for the Police Department: Town Manager Webster explained the discrepancy for Holiday Time in our Personnel Policy; most employees work 8 hour shifts versus 12 hour shifts for the Police Department. In order to correct the confusion, the policy will now state that an employee scheduled for 8 hour shifts will gain 8 hours for a holiday; whereas, employees scheduled for 12 hour shifts will gain 12 hours for a holiday. Councilman Farmer made the motion to accept as written. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Amendment for Comp Time: Town Manager Webster explained that in order to keep comp time to a minimum, the Town will strive to allow employees who obtain comp time to be able to take the time off within the same pay period it is earned. If this is not feasible, then the Town Manager must be advised in writing the reason why the employee was unable to eliminate this time within the pay period. Councilman Farmer made the motion to approve. Councilman Smith seconded. Motion carried. Copy incorporated into the minutes.

Appoint a Councilmember to the Parks and Recreation Board: Town Manager Webster stated that a Councilmember needs to be appointed to the Parks and Recreation Board. Motion by Councilman Smith to table until next meeting. Second by Councilman Farris. Motion carried.

Consideration to Resurface Lemons Street: Town Manager Webster stated that we have approximately \$191,700.00 in our Powell Bill account and we need to spend some of these funds before the fiscal year end of 2022. Town Manager Webster asked for permission to seek 3 quotes for resurfacing of Lemons Street after the water line replacement has been completed. Councilman Farmer made the motion to seek bids for the resurfacing project. Councilman Hundley seconded. Motion carried.

Records Retention Update: Town Clerk Darnell stated that North Carolina State Archives have updated the records retention and disposition schedules for General Records and Program Records effective October 1, 2021. The new updates become effective upon approval by Council. Councilman Thornton made the motion to approve. Councilman Smith seconded. Motion carried. Signature pages incorporated into the minutes.

Water Bill Cutoff Date: Town Clerk Darnell and Finance Officer Stewart explained that our current cutoff date extends beyond the end of the current monthly bill which causes much confusion with customers and staff. Clerk Darnell and Finance Officer Stewart suggest a cutoff date of the 27th of each month stating this will prevent the crossover from month to month, less confusion on the

cutoff date, improve revenue forecasting and keep us in line with other municipalities. After some discussion, Councilman Smith made the motion to begin the new cutoff date of the 27th effective with the February billing. Councilman Farris seconded. Motion carried.

Budget Amendments: Finance Officer Stewart explained Budget Amendment 1 as these were all donations received that need to be placed into the budget. Councilman Farris made the motion to approve this amendment. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Budget Amendment 1a: Finance Officer Stewart stated this amendment moves \$10,000.00 from Road Construction Maintenance line item to the Powell Bill line item.

Budget Amendment 1b: moves the \$200,301.00 from the ARP line item to the ARP Capital Outlay line item.

Budget Amendment 1c: adds \$1,645.00 into Baseball/Softball Revenue line item and to the Baseball/Softball Expense line item to which no funds were budgeted for FY 2021-22. Councilman Hundley made the motion to approve Budget Amendments 1a, 1b, and 1c. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Consideration to Purchase Scrape Blade and Used Truck from NCDOT: Town Manager Webster stated the Public Works Department needs a truck and scrape blade in case of adverse weather. NCDOT has a 2012 Chevrolet with 148,000 miles for \$8,000.00 and Smith Tractor has a scrape blade for \$950.00. The current truck is now requiring 2 gallons of antifreeze per day and should be replaced. Councilman Smith made the motion to buy both the truck and scrape blade. Councilman Farris seconded. Motion carried.

Police Department: Police Chief Moore states that his department is in dire need of more officers and staff. Call volumes and severity of types of calls have increased over the last several months, leaving our on duty officer(s) tied up with arrests and/or multiple violations to handle with mutual aid not always available. Due to the dedication of our staff, the off duty officers and Chief Moore are filling in to assist their brothers when they can. Our officers cannot take Holiday time or comp time because of the current situation. We are currently advertising for Part Time Officers and a Part Time Animal Control Officer, but more full time officers are needed.

Public Comments:

Matt Michael (Police Officer) spoke regarding the need for more officers

Bobby Stanley spoke regarding downtown businesses and trying to recruit more

Old Business:

Lemons Street Water Line: Town Manager Webster stated that the materials are in and work should begin on the water line replacement within two weeks, weather permitting.

Town Report:

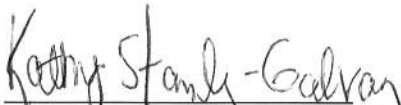
Town Manager Webster stated the materials have not arrived at this time for completion of 107 S Henry Street (new Town Hall), hopefully within 30 to 60 more days.

Christmas Parade will be Sunday, December 5 at 3pm. Currently have more than 1 band participating and other entries will follow.

Nuisance complaints and abatements are on the rise.
The Taser Grant has been awarded in the amount of \$17,576.00.
Body Cams and in car cameras will need to be replaced soon.
Youth Council will meet November 17th at 7:30 pm.

Department Head Comments: Clerk Darnell informed everyone that our Parks and Recreation Fast Pitch Softball League 10u team was runner up in the Championship with the 12/14u team winning their Championship.

Adjourn: Motion for adjournment was made by Councilman Farris. Seconded by Councilman Thornton. Motion carried.


Mayor, Kathy Stanley-Galvan


Town Clerk, Sherri Darnell, CMC, NCCMC

