

AGENDA
Stoneville Town Council
Public Hearing and Meeting
October 3, 2017
7:00 PM

Call to Order-Mayor Craddock
Pledge of Allegiance
Invocation
Approval of Minutes from Last Meeting
Approval of Agenda

Public Hearing:

1. **FY 2019 NCDOT Public Transportation Consolidated Capital Call for Projects – Meggan Odell**

New Business:

1. **Public Transportation Program Resolution – R-2017-08**
2. **Introduction of New McMichael High School Principal – Ashley Young**
3. **“Free Library Program” & Request to Place on Town Property – Katie Lawson**
4. **Budget Amendment 1 – Joanna Dalton**
 - a. **General Fund Budget Amendment**
 - b. **Enterprise Fund Budget Amendment**
5. **Local Water Supply Plan Resolution R-2017-07 – Sherri Darnell**
6. **Leaf Collection Contract Renewal – Joanna Dalton**
7. **Parks and Recreation Ordinance O-2017-06 – Joanna Dalton**

Public Comments:

Old Business:

1. **Approval of Interim Financing and Bond Issuance for USDA Project – Joanna Dalton**
2. **Resolution Approving Interim Construction Financing O-2017-09– Joanna Dalton**

Town Manager Report:

1. **Senior Breakfast Report**
2. **Rotary Fall Festival Report**

Executive Session Into:

Executive Session Out Of:

Adjourn/Recess:

Stoneville Town Council
Meeting Minutes
September 5, 2017
7:00 PM

Present: Present were Mayor Ricky Craddock, Mayor Pro-Tem Chuck Hundley, Councilwoman Lori Armstrong, Councilmen Henry Thornton, Bill Farris and Jerry Smith.

Also, present were Town Manager Ken Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, Police Captain Brandon Rivera, Police Administrative Assistant Perry Webster, Public Works Director Mark Malloy, Town Engineer Bill Lester and Town Attorney Ellis Martin.

Welcome: Mayor Ricky Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

Minutes: Mayor Ricky Craddock asked if there were any corrections to the minutes from the last meeting. With one spelling correction to Page 3 under USDA Project Update, Mayor Craddock asked for a motion to approve the minutes. Councilman Thornton made the motion to approve the minutes. Councilwoman Armstrong seconded the motion. Motion carried.

Agenda: Mayor Ricky Craddock asked if there were any adjustments to the Agenda. With no changes, Mayor Craddock asked for a motion to approve the Agenda. Councilman Smith made the motion to approve the Agenda. Councilman Farris seconded the motion. Motion carried.

Public Hearing: Mayor Craddock asked for a motion to open the Public Hearing. Mayor Pro-Tem Hundley made the motion. Councilman Thornton seconded. Motion carried.

Application by Town of Stoneville for Funding Under the Housing and Community Development Act of 1974 (CDBG), As Amended:

Town Engineer Lester presented the application and explained that this 1.3M project would replace sewer lines in the northwest corner of Town in the areas of N. Glenn St., Roberts St., Highland Ave., Dalton St. and Kellam St. Copy incorporated into the minutes.

Close Public Hearing: After some discussion, Mayor Craddock asked for a motion to close the Public Hearing. Councilman Farris made the motion. Councilman Thornton seconded the motion. Motion carried.

New Business:

R-2017-06 Approval & Adoption of 10 year Water/Sewer CIP & Asset Management Plan:

Town Engineer Lester reviewed the Capital Improvement Plan, Asset Inventory & Assessment Program for the Sewer System with Council. Mr. Lester answered questions brought up by Council. Mayor Craddock asked for a motion to approve this resolution. Councilman Smith made the motion of approval. Councilman Farris seconded. Motion carried. Copy incorporated into the minutes.

R-2017-03 CDBG Resolution:

Town Engineer Lester explained that this resolution will give Town staff permission to work with Mr. Lester to file all applications, reports, etc. necessary to move the project forward. Mayor Craddock asked for a motion to approve this resolution. Mayor Pro-tem Hundley made the motion. Councilman Thornton seconded the motion. Motion carried. Copy incorporated into the minutes.

Mayor Craddock then called a brief recess for the Clerk to prepare Minutes of the CDBG Public Hearing.

Mayor Craddock reconvened the meeting.

Approval of Minutes for CDBG Public Hearing:

Mayor Craddock asked for a motion to approve the minutes of the CDBG Public Hearing. Councilman Thornton made the motion. Councilwoman Armstrong seconded the motion. Motion carried. Copy incorporated into the minutes.

Stoneville Elementary PTA 17-18 Community Events:

Ms. Ginger Tilley informed Council that the PTA at Stoneville Elementary will be holding a community Trunk and Treat on Stone Street (School Campus) on October 31st.

R-2017-05 Resolution to Accept Property Donation located at 108 N Henry Street:

Town Attorney Martin explained that this resolution states that the donor would like to have a non-exclusive easement for the use of parking. After some discussion, Mayor Craddock asked for a motion of approval with this non-exclusive easement condition in place. Councilman Thornton made the motion. Councilman Smith seconded. Motion carried. Copy incorporated into the minutes.

Consideration of Project Bids and Selection of Contractor for USDA Project”

Town Engineer Lester stated that the public bid opening was held in the Council chambers at 2 PM on August 31st. Three bids were received with City’s Plumbing and Pools, Inc. being the lowest bidder at \$1,734,975.00 and meeting all criteria required. Mayor Craddock asked for a motion to award the project to the low bidder of City’s Plumbing and Pools, Inc. Councilman Smith made the motion. Mayor Pro-tem Hundley seconded the motion. Motion carried. Copy incorporated into the minutes.

R-2017-04 Resolution Approval of Revenue Bond Financing for USDA Project and LGC

Financing Application:

Finance Officer Dalton explained that this resolution would authorize Town staff to complete all required paperwork to seek LGC approval for the financing required for the USDA project. Mayor Craddock asked for a motion to approve this resolution. Councilman Thornton made the motion. Councilwoman Armstrong seconded. Motion carried. Copy incorporated into the minutes.

Pocket Park Project Presentation and Approval of Final Design:

Mr. Paul Kron presented the master plan for the pocket park that will be located at 108 N Henry Street. Mayor Craddock asked for a motion of approval. Mayor Pro-tem Hundley made the motion. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Public Comments:

Mr. Steve Evans of Glendale Street spoke regarding a storm drainage issue at Southern View Mobile Home Park.

Ms. Jenney Edwards of E Main Street spoke in favor of the Pocket Park.

Brandon and Amy Hardison of E Main Street spoke in favor of the Pocket Park.

Mr. Johnny Farmer of Pine Cone Drive spoke regarding Minutes and reserve Police Officers.

Old Business:

Matthews Street Project Update:

Town Manager Gamble stated that the contractor has been delayed due to several other large projects. Mr. Gamble decided to move up the N Henry Street downtown water main replacement as a top priority before cold weather, still leaving enough time for the Matthews Street project to be completed well before the deadline in December.

Town Manager's Report:

Town Manager Gamble reminded everyone of the 4th Annual Senior Appreciation Breakfast September 9th from 9-11AM at the Vera Holland Community Center. The final Cruise-In will be Friday, September 15th from 5-8 PM. The Public Meeting on Recreation Program Funding will be Saturday, September 16th at 10 AM at the Vera Holland Community Center. Rockingham County Leadership Forum on Opioid Abuse is Friday, September 29th 12-4PM at the Eden Ball Room. The Rotary Fall Festival is Friday, September 29th from 6-midnight & Saturday September 30th from 9AM-6PM. This year the Friday night event is for the 21+ crowd with a beer garden, live bands and delicious food. The Saturday event is filled with all the family centered activities that everyone has come to love.

Adjourn: Mayor Craddock asked for a motion of adjournment. Councilman Thornton made the motion. Councilwoman Armstrong seconded. Motion carried

Mayor, Ricky Craddock

Town Clerk, Sherri Darnell,
CMC, NCCMC

**Stoneville Town Council
Meeting & Public
Hearing
September 16, 2017
10:00 AM
Vera Holland Center**

Present: Present were Mayor Ricky Craddock, Mayor Pro-Tem Chuck Hundley, Councilwoman Lori Armstrong, Councilmen Henry Thornton, and Jerry Smith. Councilman Bill Farris was absent.

Also, present were Town Manager Kenneth Gamble, Town Clerk Sherri Darnell and Parks & Recreation Director Jackie Blackard.

Welcome: Mayor Ricky Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

Agenda: Mayor Ricky Craddock asked if there were any adjustments to the originally submitted Agenda. With no corrections, Mayor Craddock asked for a motion to approve the Agenda. Councilman Smith made the motion. Councilwoman Armstrong seconded. Motion carried.

New Business:

Public Hearing- Managing and Funding Recreation Programs:

Mayor Craddock asked for a motion to enter into Public Hearing. Councilman Thornton made the motion. Mayor Pro-tem Hundley seconded. Motion carried.

Town Manager Gamble presented the options for Managing and Funding Recreation Programs. After much discussion, by consensus, Council decided to have a Parks & Recreation Advisory Board of 6 members with Jackie Blackard to head the Board and only vote in the event of a tie. Copy incorporated into the minutes.

Mayor Craddock then asked for a motion to close the Public Hearing. Councilman Thornton made the motion. Councilwoman Armstrong seconded. Motion carried.

Old Business- Leaf Collection Contract Update:

Town Manager Gamble informed Council that the Town will lease the Town of Mayodan's leaf pick up machine, with Town staff doing the pick up on Saturdays.

Town Manager Report:

Town Manager Gamble stated that the Senior Breakfast that was held September 9th was well attended and appreciated.

Adjourn:

Mayor Craddock asked for a motion of adjournment. Councilwoman Armstrong made the motion. Councilman Smith seconded. Motion carried.

Ricky Craddock, Mayor

Sherri Darnell, CMC, NCCMC
Town Clerk

Draft

NCDOT FY 2019 Consolidated Call for Capital Projects Application Form

Part I: Applicant Information

| | |
|---|-------------------------------|
| Legal Name of Applicant: | Town of Stoneville, NC |
| Applicant's Congressional District (If Applicant's city is included in more than one district, enter primary district only): 13 | |
| Applicant's County (If Applicant has offices in more than one county, list county where main office is located): Rockingham | |
| Address: | 101 Smith Street |
| City, State, Zip: | Stoneville, NC 27048 |
| Federal Taxpayer ID Number: | 56-6001346 |
| Doing Business As (DBA) Name: | |
| Applicant's DUNS Number (Unique 9-Digit number issued by Dun & Bradstreet. May be obtained free of charge at: http://fedgov.dnb.com/webform): 100412287 | |
| Parent Agency DUNS Number: | |
| Applicant's Service Area's Congressional District (If service area is included in more than one district, enter primary district only): 13 | |
| Project's Service Area (list the county or counties that will be served by the proposed project): Rockingham County | |

| Project Manager and Contact Information | | | |
|---|---|------|---------------------|
| Name of Project Manager: | Kenneth Gamble | | |
| Title: | Town Manager | | |
| Address: | 101 Smith Street, Stoneville, NC 27048 | | |
| E-mail: | kgamble@town.stoneville.nc.us | | |
| Phone Number: | 336-573-9393 | | |
| Mobile Phone Number: | 336-932-2033 | FAX: | 336-573-2020 |
| Alternative Contact Information (in absence of Project Manager) | | | |
| Name: | Meggan Odell | | |
| E-mail: | modell@adtsrc.org | | |
| Phone Number: | 336-394-1300 | | |

| Current Vehicle Inventory (enter number in fleet) | | | | | |
|---|--|-------------|--|--------------------|--|
| Vans | | Vans/Lifts | | Sedans or Minivans | |
| LTV's | | LTV's/Lifts | | Buses | |

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Table 1: Vehicles/capital to be replaced or rehabbed/refurbished with this request

| <i>Asset (model year, manufacturer, model or variant)</i> | <i>VIN or Fleet ID</i> | <i>Revenue miles from Vehicle Replacement Plan (as of July 1, 2017)</i> | <i>Revenue hours from Vehicle Replacement Plan (as of July 1, 2017)</i> | <i>Current mile(as of July 1, 2017) age</i> |
|---|------------------------|---|---|---|
| N/A | | | | |
| | | | | |
| | | | | |
| | | | | |

Table 2: Vehicles/capital that have been disposed up to and including FY16

| <i>Asset (model year, manufacturer, model or variant)</i> | <i>VIN or Fleet ID</i> | <i>Disposition Date</i> | <i>Revenue miles at disposition</i> | <i>Revenue hours at disposition</i> |
|---|------------------------|-------------------------|-------------------------------------|-------------------------------------|
| N/A | | | | |
| | | | | |
| | | | | |
| | | | | |

The project conforms to FTA's spare ratio guidelines. Yes No * Unsure/Not Applicable

| | |
|--|------------|
| <i>Average Fleet Age (in Years)</i> | N/A |
| <i>Average Fleet Age (in Miles as of July 1, 2017)</i> | N/A |
| <i>Spare Ratio</i> | N/A |
| <i>Explanation</i> Not Applicable | |

Federal Financial Assistance Transparency Act (FFATA) mandates the disclosure of the names and total compensation of the five most highly compensated officers of an entity if:

- The Applicant received 80% or more of its annual gross revenues in the preceding fiscal year from the federal government (all federal sources, not just FTA); and
- Those revenues were greater than \$25M; and
- The public does not have access to the information through Securities and Exchange Commission or Internal Revenue Service filings as specified in FFATA.

YES No

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Applicant should select “Yes” if they are subject to the reporting requirements of FFATA and “No” if they are not subject to Executive Compensation Reporting.

Executive Compensation Reporting: If "Yes" is selected above, enter the Names and Compensation amounts for the top five officers of the Applicant.

| <u>Full Name</u> | <u>Total Compensation</u> |
|------------------|---------------------------|
| 1 _____ | \$ _____ |
| 2 _____ | \$ _____ |
| 3 _____ | \$ _____ |
| 4 _____ | \$ _____ |
| 5 _____ | \$ _____ |

Part II: Project Information

IMPORTANT: Applicants should submit one application for all capital projects for their small urban and/or rural service area. Duplicate projects within service areas will not be funded. Applicants can apply for one year of funding only. If a project is selected, funding for subsequent years is not guaranteed. It will be necessary to reapply and go through another competitive process for subsequent years’ funding. Eligible projects may be funded using 5310, 5311, 5339 or a combination of the three funding sources. PTD will determine the project’s funding after the application has been reviewed and approved.

| <i>Project Name</i> | Purchase of Service for Deviated Fixed Route |
|---|--|
| <i>Type(s) of Capital Project (vehicle replacement, purchase of service, equipment, etc). Describe the project(s) to be funded.</i> | To continue to provide fixed route and/or deviated fixed route service to primarily elderly and disabled citizens in the areas of Stoneville, Madison and Mayodan in Rockingham County. It is the collaborative Cities’ goal to contract service provision with the community transportation system in Rockingham County and continue the routes that were begun in May of 2015. Routes have pick up and drop locations targeting Elderly and Disabled Housing/Apartment Complexes as well as livelihood necessities such as the grocery store, pharmacy, medical facilities and other retail areas. The need for this route is displayed through current ridership on similar projects and the community transportation system’s existing fleet vehicle one way trip statistics, as well as in the Locally Coordinated Plan for Rockingham County that calls for a bus stop service in our county. |
| | <i>FY 2019</i> |
| <i>Federal Amount Requested =</i> | \$88,000.00 |
| <i>State Amount Requested =</i> | \$11,000.00 |
| <i>Local match amount =</i> | \$11,000.00 |
| <i>Total project cost =</i> | \$110,000.00 |

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Part III: Project Criteria

Address each of the evaluation criteria separately, demonstrating how the project responds to each criterion. Each proposer is encouraged to demonstrate the responsiveness of a project to all of the appropriate selection criteria with the most relevant information that the proposer can provide, regardless of whether such information has been specifically requested, or identified. Please be thorough, yet concise in the response.

III-1. Threshold Criteria

a. Does the applicant have the technical capacity to administer the project?

Yes No Explain your answer in the box below.

The Western Rockingham cities, by partnering with the county's coordinated transit system, will be able to manage this grant and its reports with ease. The contracted service provider has been providing transportation for over 20 years and has been deemed the lead transportation agency for the county by the commissioners in 1997. The service provider has been operating and managing similar grant awards and will be instrumental in making sure that this project is monitored with efficiency and accuracy.

b. Describe the qualifications of the key personnel assigned to the project and the percentage of time each person will be involved in the project. Will the applicant need to hire additional personnel to support the project?

The existing office staff in administration at the Town of Stoneville as well as the Town Administrator along with key personnel at the county's coordinated transit system, are ready and able to undertake reporting, data collection and overall management of the grant.

c. Does applicant have adequate financial and management systems in place to ensure adequate reporting and project oversight? Yes No Explain your answer in the box below.

The applicant has the proper and adequate financial and management systems in place to ensure reporting and project oversight. As a municipality/town government, who has been a part of this type of service delivery before, the budgets and managerial tasks have already been assigned with the Town Administrator and Town Council overseeing the process.

d. Has the source of local match been identified in a current budget or has it been approved by the agency's governing body in a future budget? What is the source of the match (e.g., agency reserves, capital replacement fund, municipal general fund, private partnership, etc.)? If the match is not from the applicant agency but another party, has that party

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committed the match in writing? Provide documentation of the commitment of local match from an outside party. Explain your answer in the box below.

The local match has been approved by the governing board, Town Council, and will consist of a mix of operating reserves and fund balance from the Western Rockingham cities' operating budgets.

e. Further describe the matching funds, including amount and source of the match (agency reserves, capital replacement budget, municipal general fund, private partnership, etc). List each source individually. If the matching funds are not committed, identify their source and anticipated award date. [Add/Remove Lines as necessary – place the cursor in the bottom row then right click → “Insert” → “Insert Rows Below” to add more lines to the following table]

| <i>Source</i> | <i>Amount</i> | <i>Date awarded or available</i> |
|-------------------------------|-------------------|----------------------------------|
| Town of Stoneville, NC | \$3,666.00 | 7/1/2018 |
| Town of Madison, NC | \$3,667.00 | 7/1/2018 |
| Town of Mayodan, NC | \$3,667.00 | 7/1/2018 |

f. Were FTA funds awarded to this project in previous years? Yes No

g. Describe the intended service area that will benefit from your proposed project. Include pertinent demographic information about the service area in your answer. It should be clear from your description where your project’s target population lives in a small urban or rural area of North Carolina.

Operating county wide fixed/deviated fixed routes is a top priority in every conversation held around the county. It was included in the original approved version of the Locally Coordinated Plan in 2009 as well as the approved revision from May 2011 and August 2015. In the American Community Survey results of 2010, approximately 14,928 people in Rockingham County are documented disabled (9,216 are adults between the ages of 18-64 and 5,712 are adults are 65 years of age or older) and approximately 21,338 (22.7% of the county’s total population) are 60 years of age or older. It is very likely that these individuals do not have vehicles or access to vehicles to perform everyday errands or activities. As Rockingham County continues to become an aging county, the unmet transportation needs will grow.

h. Estimate the annual number of unduplicated passengers who will be served or the number of one-way trips that will be provided from the proposed project.

| | | | |
|--------------------------------------|---|----------------------|---------------|
| <i>Unduplicated Passengers</i> | 200+ | <i>One-way trips</i> | 10,000 |
| <i>Fully Allocated Cost per Trip</i> | \$13.00 per trip to service provider | | |

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List items included in the fully allocated cost per trip?

Items included in the fully allocated cost per trip paid to the service provider are insurance, maintenance of two 20' LTVs, gasoline, indirect costs, drivers' salaries and benefits, etc. Fully allocated costs are determined by the Community Transit System who provides the service.

III-2. Project Readiness

- a. *Describe the project plan in detail and provide a timeline and milestones for the completion of the project. This description should completely describe what you want to accomplish and how you are going to accomplish it if you receive the requested funding. The applicant may wish to attach the following documents with the application but these documents are not required: maps, pictures, marketing plans, draft brochures, charts or graphs and/or route schedules that support the request for funding, demonstrate the need or illustrate the applicant's preparation. If the applicant is working in partnership with or coordinating with other agencies or organizations, letters of support from these agencies or organizations may be attached with the application. Your detailed answer should be one half to one whole page long.*

Upon notification of being awarded this grant, the collaboration of cities will initiate a memorandum of understanding with the county's coordinated transit system for purchase of service. The collaboration of administration, along with the director of transportation for the transit system, will be responsible for the oversight of the grant and making sure that eligible citizens receive identification cards to ensure accessibility and accuracy of grant reporting on the deviated fixed route. Public forums will be held throughout the year to gain public input on route modifications and a representative from the collaborative towns' administration office will continue to serve on the county's Transportation Advisory Board as appointed by the County Commissioners. On-going conversations will occur with facilities interested in supporting a bus stop and advertising for the route. We believe that the partnership between the three Western Rockingham cities and the coordinated transit system will be strong and will allow for a unique collaboration of resources.

- b. *Describe the applicant's preparedness to manage the project.*

The applicant has the proper and adequate financial and management systems in place to ensure reporting and project oversight. As a municipality who has been a part of this type of service delivery before, the budgets and managerial tasks have already been assigned with the Town Administrator and Town Council overseeing the process.

III-3. Project Monitoring

- a. *Describe the method that will be used to monitor and evaluate the success of this project. List the measurable indicators of success.*

The Town of Stoneville, will continuously monitor the relationship with the coordinated transit system and the scope of this project. It will set forth benchmarks that should be achieved and will be evaluated on a monthly basis by administrative staff representing both entities. The health and human service agencies engaged in this project will set forth standards that will need to be met as well and those will be visited quarterly at the Transportation Advisory Board meetings. Using the strengths and wisdom gained from other municipalities and the coordinated transit system, the

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Town will be able to decipher whether our goal of providing service primarily to the aging and disabled population who needs it, is being accurately met.

- b. Describe how the project relates to any federal or other programs that the applicant operates and, if applicable, how the applicant plans to use these resources to leverage this project.

This project is not directly related to any other project that the Town of Stoneville or other Western Rockingham County communities operate. This project is an extension of one begun by the County's coordinated transit system and will be operated in the same capacity as it has the last few years.

- c. How will the applicant maintain any vehicles/capital after the grant period?

The Town of Stoneville supports the idea and implementation of the deviated fixed route in the area of Western Rockingham County (Madison, Mayodan and Stoneville townships) and will continue the service as best as financially able through city budget fund balances, advertising revenue, partnerships with other agencies, letters of interest and grant applications to local and regional foundations, fare revenue, etc.

- d. What is the applicant's organizational mission? Explain how the project fits in with the other service the applicant already provides.

The Town of Stoneville's and the other collaborating cities' organizational missions are to help its citizens whenever possible and provide services in areas of interest and need. The partnership with the County's coordinated community transit system will enhance the quality of life for individuals by empowering them to achieve optimum health and well-being, independence and participation in the community. This project will succeed in promoting local economy, local participation in the community and healthier living. It is the intent that this project will allow aging citizens to stay longer in their residences and not put burdens on the state's financial ability to place these folks in assisted living homes or hospitals.

- e. Describe how the applicant will manage risk and provide for the safe delivery of services.

The Town of Stoneville will manage risk and provide for safe delivery of services while collaborating with the County's coordinated transit system, which already does this on a daily basis with its existing fleet under Section 5311. Under the guidance of NCDOT, partnering governing bodies, health and human service agencies and the transit provider, the Town of Stoneville will closely monitor the delivery of transportation services, acknowledge and work towards improvement of areas noted, follow all safety regulations and training and make sure that the targeted audience for this grant is reached.

III-4. Special Considerations

- a. Given this request is only for capital assistance, is your agency committed to operating the services associated with the proposed project over time? How? Provide an explanation in the box below.

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| | |
|--|--|
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | <i>Explain</i> As stated in earlier questioning, the Town of Stoneville and the other collaborative cities, support the idea and implementation of the deviated fixed route in the area of Madison, Mayodan and Stoneville town limits and will continue the service as best as financially able through city budget fund balances, advertising revenue, partnerships with other agencies, letters of interest and grant applications to local and regional foundations, fare revenue, etc. |
|--|--|

Part IV: Budget Information

Provide a general line-item budget for the total project, with enough detail to describe the various key components of the project. Since it is possible that projects may be partially funded, the budget should provide for the minimum amount necessary to fund specific project components of independent utility. [Add/Remove Lines as necessary using prior instructions]. **A detailed budget needs to be submitted via Partner Connect.**

| Project Stages with Independent Utility and Description | Federal Amount Requested | State Amount Requested | Local Share | Total Cost |
|--|---------------------------------|-------------------------------|--------------------|-------------------|
| 1. Purchase of Service | \$88,000.00 | \$11,000.00 | \$11,000.00 | \$110,000.00 |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| Project Totals | | | | |

Capital Budgets

All rural transportation systems will be eligible for capital assistance funds. A Capital Replacement Schedule is included in Appendix A of this document. **ASSETS THAT HAVE MET USEFUL LIFE WILL NOT AUTOMATICALLY BE REPLACED.** The Capital Replacement Schedule represents the minimum threshold for replacement consideration unless the applicant can document that a capital item has a history of mechanical failure, is un-repairable or that it is financially prohibitive to repair the item. ***Only transit systems with in-house maintenance shops may apply for replacement support vehicles.***

Expansion Vehicles and Replacements – For FY2018, expansion vehicles are not an eligible Capital expense.

Other Capital, Advanced Technology and Baseline Technology – Applicants should consult the Capital Replacement Schedule before requesting any replacements of Other Capital or Advanced/Baseline Technology. Appendix B lists the minimum specifications for technology items. New Advanced Technology users must have completed the Advanced Technology Pre-Application process with ITRE. Current Advanced Technology users may request to replace existing Advanced Technology items as

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necessary. Any system requesting expansion vehicles should also request vehicle security and surveillance equipment and any other advanced technology items currently used. The applicant must provide one (1) retail estimate per item if they request funding to replace or purchase Other Capital or Advanced/Baseline Technology. The estimate will determine the amount of funding recommended by the reviewer. Some Object Codes in the Other Capital and Baseline Technology budgets include the maximum cost in which PTD will participate. Requests for funding cannot exceed these amounts per item. The applicant is required to enter written justification in Section II for Advanced/Baseline Technology; Radio Equipment; and Telephone Equipment.

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**Appendix A
CAPITAL REPLACEMENT SCHEDULE**

Note: Assets that have met their useful life will *not* automatically be replaced. This schedule represents the minimum threshold for replacement consideration. Listed capital items are illustrative and not exhaustive.

Effective 7/1/2012

| CATEGORY CAPITAL ITEMS | MINIMUM REQUIREMENTS | MINIMUM DOCUMENTATION REPI CONSIDERATION |
|---|--------------------------------------|--|
| MAJOR FACILITY RENOVATIONS AND NEW CONSTRUCTION | 40 years | |
| <ul style="list-style-type: none"> ▪ Building Purchase ▪ Facility Construction | | Note: Major Renovation involves the purc existing building and complete refurbishin building. Needs Assessment required. P would be required. |
| OFFICE FURNITURE | 12 Years | |
| <ul style="list-style-type: none"> ▪ Desk ▪ Bookcase ▪ File Cabinet ▪ Chairs ▪ Conference Table ▪ Safe (Fireproof) (25 yrs.) | | <ul style="list-style-type: none"> ○ 1 retail estimate ○ Description of need for replacement |
| OFFICE EQUIPMENT | 5 Years | |
| <ul style="list-style-type: none"> ▪ Fax Machine ▪ Copier ▪ Calculator ▪ Etc. | | <ul style="list-style-type: none"> ○ 1 retail estimate ○ Description of need for replacement |
| AUDIO VISUAL EQUIPMENT | 10 Years | |
| <ul style="list-style-type: none"> ▪ VCR/DVD ▪ TV ▪ Camcorder ▪ Etc. | | <ul style="list-style-type: none"> ○ 1 retail estimate ○ Description of need for replacement |
| BASELINE TECHNOLOGY | 5 Years | |
| <ul style="list-style-type: none"> ▪ Computer ▪ Printer ▪ Laptop (Includes Projector)* ▪ Server ▪ Scanner (6 yrs.) | | <ul style="list-style-type: none"> ○ 1 retail estimate ○ Description of need for replacement in i project description * Will be considered if needed for present |
| SECURITY & SURVELLIENCE | 7 Years | |
| <ul style="list-style-type: none"> ▪ Video (facility and vehicles) ▪ Cameras ▪ DVR ▪ Wireless unit ▪ Antenna | | <ul style="list-style-type: none"> ○ 1 retail estimate ○ Description of need for replacement |
| COMMUNICATIONS EQUIPMENT | 6 Years | |
| <ul style="list-style-type: none"> ▪ Radio units ▪ Base Station ▪ Cell phones ▪ Antenna ▪ Repeater | | <ul style="list-style-type: none"> ○ 1 retail estimate ○ Description of need for replacement in i project description |
| MAINTENANCE EQUIPMENT & FIXTURES | 12 Years | |
| <ul style="list-style-type: none"> ▪ Roller cabinets ▪ Portable tool stands ▪ Compressors- (5 yrs.) ▪ Hoists- (10 yrs.) ▪ Bus washers- (10-15 yrs.) ▪ Diagnostic equip ▪ Lift truck ▪ Engine stands ▪ Brake lathes ▪ Etc. | | <ul style="list-style-type: none"> ○ Only Systems with in-house Maintenanc eligible ○ 1 retail estimate |
| SUPPORT VEHICLES | | |
| <ul style="list-style-type: none"> ▪ Trucks - Light Duty (under 12,500 lbs. g.v.w.) | 7 Years | <ul style="list-style-type: none"> ○ Only Systems with in-house maintenanc eligible ○ 1 retail estimate & Justification for repla |
| REVENUE VEHICLES | | |
| Vans | | |
| <ul style="list-style-type: none"> ▪ Center Aisle Van (2010 or older) ▪ Mini-Van ▪ Conversion Van or Lift Van | 115,000 miles | <ul style="list-style-type: none"> ○ Updated PTMS ○ Current VUD ○ Once required fleet size has been determ the capital assessment process, vehicles designated for disposition and not be el replacement. |
| Buses | | |
| Light Transit Vehicle (LTV) 20-28 ft. - body on cut-a-way chassis | 145,000 miles | |
| 17 Medium (Medium duty chassis) Over 28 ft. - body on truck chassis | 7 Years or 200,000 miles | |
| Medium (Heavy Duty Chassis) 30-35 ft. | 10 Years or 350,000 miles | |
| Large (Heavy Duty Chassis) 35-40 ft. | 12 years or 500,000 miles | |

Revised 07-24-
Revised 06-23-17

Appendix B

FY2018 Technology Specifications:

*(to be used as guideline for **minimum** standards only)*
Standards for Hardware, Software and Networking

These are MINIMUM standards only. NCDOT guidelines require that each computer last at least 5 years. If you plan on installing automated scheduling software or other technologies during the lifetime of the computer, please consult with the appropriate resource to determine minimum requirements.

Desktop

| | |
|-------------------------------------|---|
| Operating System: | Windows 7 |
| Processor: | Intel I5-750 |
| Memory: | 4.0GB or higher |
| Hard Drive (s): | 80G, partitioned so C: drive is for programs and D: drive is for data |
| Software: | Microsoft Office Professional 2010 |
| Video Card: | GeForce GTS250 1GB/Radeon HD4850 512MB |
| Network Card: | 100/1000 Mbps |
| UPS Backup/Surge Protection: | Multi-outlet AC Surge Protector with power supply backup (if necessary) |
| Multimedia Devices: | Pair of desktop speakers (if not included with monitor), Microphone, optional Camera |
| Monitor: | Any standard monitor capable of display in 1024x768 or greater. Purchase larger monitors if required by specific applications. |
| Other Drives: | CD/DVD ROM Drive |
| Anti-Virus Software: | Any industry standard anti-virus software |
| Service Program: | 3-year warranty with on-site service |

Network

| | |
|-----------------------|---|
| Configuration: | 100/1000 MB using switches (no hubs), TCP/IP Protocol |
|-----------------------|---|

Server

All server specifications are minimums only. Servers should be expandable to enable increases in memory, processors, hard drive, etc.

| | |
|-----------------------------|---|
| Operating System: | Microsoft Windows Server 2008 |
| Database Software: | Microsoft SQL Server 2005 SP2 or 2008 Standard (if necessary) |
| Network Card: | (2) 100/1000 MB |
| Processor Type: | Intel Xenon 2.5Ghz or higher |
| Memory: | 12 GB |
| Hard Drive(s): | 300 GB |
| Monitor: | 15" or larger |
| Graphics Card: | 64MB or greater |
| Other Drives: | CD/DVD ROM Page 11 Revised 07-24 |
| Anti-Virus Software: | Any industry standard anti-virus software Revised 06-23-17 |
| Service Program: | 3-year warranty with on-site service |



R-2017-08

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2019 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by *(Board Member's Name)* _____ and seconded by *(Board Member's Name or N/A, if not required)* _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Section 5310 program.

WHEREAS, *(Legal Name of Applicant)* Town of Stoneville, NC hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the Town Manager of the Town of Stoneville, NC is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I Ricky Craddock, Mayor of Town of Stoneville, NC do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Town of Stoneville, NC Council duly held on the 3 day of October, 2017.

Signature of Certifying Official

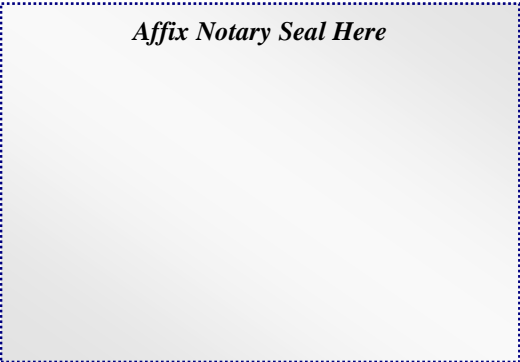
***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) _____

*Notary Public **

Printed Name and Address

My commission expires (date) _____



BE IT ORDAINED by the Governing Board of the Town of Stoneville, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

| <u>Account Number</u> | | <u>Increase</u> | <u>Decrease</u> |
|-----------------------|---|-----------------|-----------------|
| 4310121 | PD Misc. (2016-17) | \$1046 | |
| 4340297 | FD Grant McMichael Fam. (2016-17) | \$30,000 | |
| 8150251 | Stoneville Rebranding Project (2016-17) | \$25,000 | |
| 6120550 | Recreation Capital Outlay (2016-17) | \$25,000 | |
| 4500399 | PW Misc. | \$1,240 | |

This will result in an increase of \$82,286 in the expenditures of the General Fund. To provide for the change in expenditures, the following revenues will be increased:

| <u>Account Number</u> | | <u>Decrease</u> | <u>Increase</u> |
|-----------------------|--------------------------------------|-----------------|-----------------|
| 9000005 | Restricted Fund Balance Appropriated | | \$81,046 |
| 38386820 | Sale of Surplus Equipment | | \$1,240 |

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Adopted this _____ day of _____, 2017.

Town Clerk

Mayor

BE IT ORDAINED by the Governing Board of the Town of Stoneville, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the Enterprise Fund, the expenditures are to be changed as follows:

| <u>Account</u> <u>Number</u> | | <u>Increase</u> | <u>Decrease</u> |
|---------------------------------|--------------------------------|-----------------|-----------------|
| 7140561 | NCDEQ Asset Inventory & Assmt. | \$99,000 | |

This will result in an increase of \$99,000 in the expenditures of the Enterprise fund. To provide for the increase in expenditures, the following revenues will be increased:

| <u>Account</u> <u>Number</u> | | <u>Decrease</u> | <u>Increase</u> |
|---------------------------------|--------------------------------|-----------------|-----------------|
| 3710329 | NCDEQ Asset Inventory & Assmt. | | \$90,000 |
| 9900000 | Fund Balance Appropriated | | \$9,000 |

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Adopted this _____ day of _____, 2017.

Town Clerk

Mayor

Stoneville

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled PROVISIONAL have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name: Stoneville PWSID: 02-79-035
 Mailing Address: P.O. Box 71 Ownership: Municipality
 Stoneville, NC 27048
 Contact Person: Kenneth Gamble Title: Town Manager
 Phone: 336-573-6393 Fax: 336-573-2020

Complete

Distribution System

| Line Type | Size Range (Inches) | Estimated % of lines |
|--------------------|---------------------|----------------------|
| Asbestos Cement | 6 | 8.00 % |
| Cast Iron | 2-6 | 24.00 % |
| Ductile Iron | 6-12 | 26.00 % |
| Galvanized Iron | 2-6 | 16.00 % |
| Other | 1.3-2 | 8.00 % |
| Polyvinyl Chloride | 2-12 | 18.00 % |

What are the estimated total miles of distribution system lines? 20 Miles
 How many feet of distribution lines were replaced during 2016? 170 Feet
 How many feet of new water mains were added during 2016? 0 Feet
 How many meters were replaced in 2016? 65
 How old are the oldest meters in this system? 30 Year(s)
 How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 0
 What is this system's finished water storage capacity? 0.400 Million Gallons
 Has water pressure been inadequate in any part of the system since last update? No

Programs

Does this system have a program to work or flush hydrants? Yes, As Needed
 Does this system have a valve exercise program? Yes, As Needed
 Does this system have a cross-connection program? Yes
 Does this system have a program to replace meters? Yes
 Does this system have a plumbing retrofit program? No
 Does this system have an active water conservation public education program? Yes
 Does this system have a leak detection program? Yes

Water Conservation

What type of rate structure is used? Flat/Fixed, Increasing Block
 How much reclaimed water does this system use? 0.000 MGD For how many connections? 0
 Does this system have an interconnection with another system capable of providing water in an emergency? Yes

There is an emergency interconnection with Dan River Water, Inc., but it has not been tested for available water quantity and pressure.

2. Water Use Information

Service Area

| Sub-Basin(s) | % of Service Population | County(s) | % of Service Population |
|----------------------|-------------------------|------------|-------------------------|
| Roanoke River (14-1) | 100 % | Rockingham | 100 % |

What was the year-round population served in 2016? 1,056

Has this system acquired another system since last report? No

Water Use by Type

| Type of Use | Metered Connections | Metered Average Use (MGD) | Non-Metered Connections | Non-Metered Estimated Use (MGD) |
|---------------|---------------------|---------------------------|-------------------------|---------------------------------|
| Residential | 513 | 0.099 | 0 | 0.000 |
| Commercial | 46 | 0.013 | 0 | 0.000 |
| Industrial | 8 | 0.009 | 0 | 0.000 |
| Institutional | 20 | 0.004 | 0 | 0.000 |

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.001 MGD

The Town of Mayoden had issues with the master meter (replaced twice) for several months resulting in inaccurate readings. The actual readings for April-August were below the historical average daily usage, which resulted in a net negative water loss for the year. The figures for April - August were increased to achieve a balance of purchased vs sold.
Residential use has increased considerably over the last two years due to many vacant residences being filled, and replacement of very old water meters.

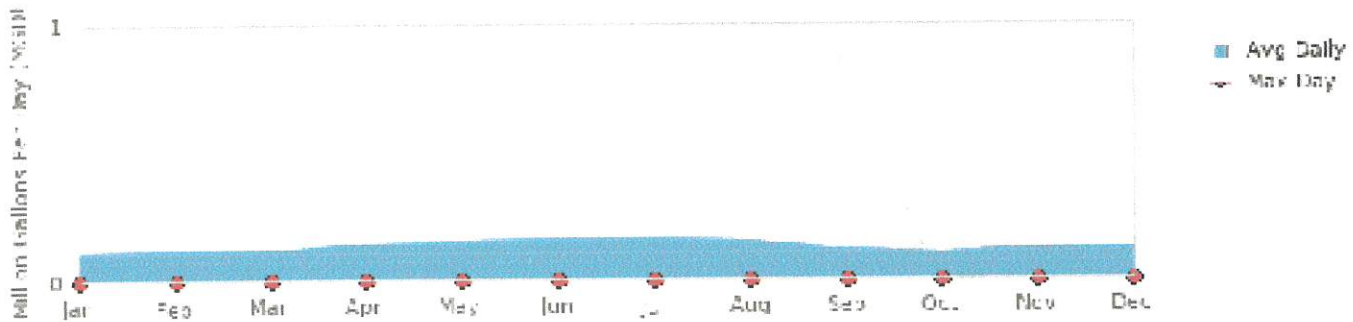
3. Water Supply Sources

Monthly Withdrawals & Purchases

| | Average Daily Use (MGD) | Max Day Use (MGD) | | Average Daily Use (MGD) | Max Day Use (MGD) | | Average Daily Use (MGD) | Max Day Use (MGD) |
|-----|-------------------------|-------------------|-----|-------------------------|-------------------|-----|-------------------------|-------------------|
| Jan | 0.108 | | May | 0.150 | | Sep | 0.114 | |
| Feb | 0.113 | | Jun | 0.160 | | Oct | 0.100 | |
| Mar | 0.110 | | Jul | 0.160 | | Nov | 0.118 | |
| Apr | 0.140 | | Aug | 0.150 | | Dec | 0.110 | |

The Town of Mayoden had issues with the master meter (replaced twice) for several months resulting in inaccurate readings. The actual readings for April-August were below the historical average daily usage, which resulted in a net negative water loss for the year. Figures for April - August were estimated.

Staraville's 2016 Monthly Withdrawals & Purchases



Water Purchases From Other Systems

| Seller | PWSID | Average Daily Purchased (MGD) | Days Used | Contract | | Required to comply with water use restrictions? | Pipe Size(s) (Inches) | Use Type |
|---------------------|-----------|-------------------------------|-----------|------------|-----------|---|-----------------------|-----------|
| | | | | Expiration | Recurring | | | |
| Dan River Water Inc | 02-79-040 | 0.000 | 0 | | | Yes | | Emergency |
| Mayoden | 02-79-025 | 0.128 | 366 | 0.300 | 2028 | Yes | 12 | Regular |

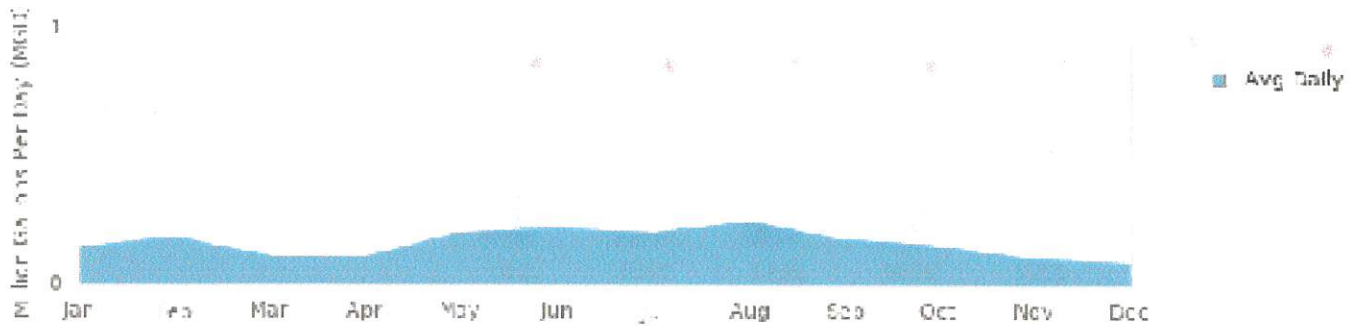
4. Wastewater Information

Monthly Discharges

| | Average Daily Discharge (MGD) | | Average Daily Discharge (MGD) | | Average Daily Discharge (MGD) |
|-----|-------------------------------|-----|-------------------------------|-----|-------------------------------|
| Jan | 0.143 | May | 0.198 | Sep | 0.170 |
| Feb | 0.175 | Jun | 0.217 | Oct | 0.152 |
| Mar | 0.108 | Jul | 0.201 | Nov | 0.100 |

Apr 0.102 Aug 0.244 Dec 0.086

Storeville's 2016 Monthly Discharges



How many sewer connections does this system have? 543

How many water service connections with septic systems does this system have? 42

Are there plans to build or expand wastewater treatment facilities in the next 10 years? No

Wastewater Permits

| Permit Number | Permitted Capacity (MGD) | Design Capacity (MGD) | Average Annual Daily Discharge (MGD) | Maximum Day Discharge (MGD) | Receiving Stream | Receiving Basin |
|---------------|--------------------------|-----------------------|--------------------------------------|-----------------------------|------------------|----------------------|
| WQC800251 | 0.500 | 0.500 | 0.000 | | Den River | Roanoke River (14-1) |

Wastewater Interconnections

| Water System | PWSID | Type | Average Daily Amount | | Contract Maximum (MGD) |
|--------------|-----------|-------------|----------------------|-----------|------------------------|
| | | | MGD | Days Used | |
| Meyden | 02-79-025 | Discharging | 0.158 | 366 | 0.500 |

5. Planning

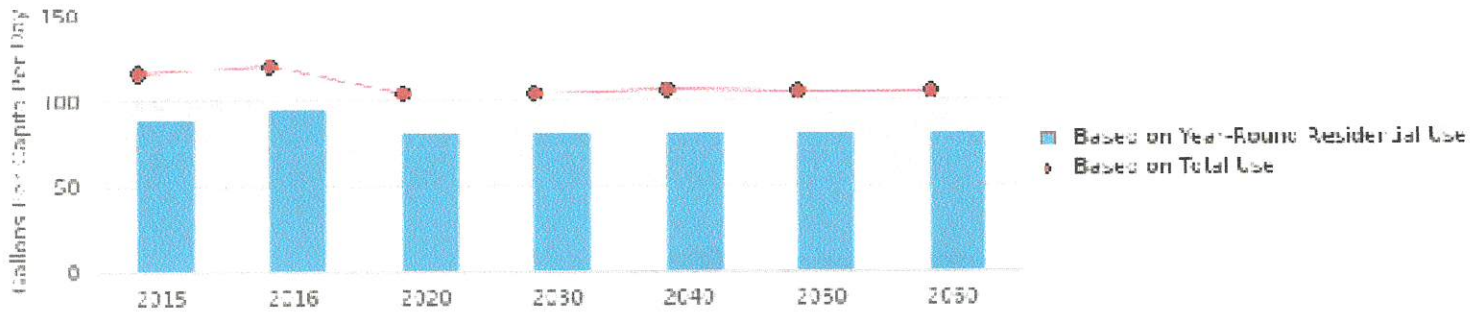
Projections

| | 2016 | 2020 | 2030 | 2040 | 2050 | 2060 |
|-----------------------|-------|-------|-------|-------|-------|-------|
| Year-Round Population | 1,056 | 1,250 | 1,260 | 1,275 | 1,290 | 1,300 |
| Seasonal Population | 0 | 0 | 0 | 0 | 0 | 0 |
| Residential | 0.096 | 0.100 | 0.101 | 0.102 | 0.103 | 0.104 |
| Commercial | 0.013 | 0.013 | 0.013 | 0.014 | 0.014 | 0.014 |
| Industrial | 0.009 | 0.009 | 0.009 | 0.010 | 0.010 | 0.010 |
| Institutional | 0.004 | 0.005 | 0.005 | 0.006 | 0.006 | 0.006 |
| System Process | 0.001 | 0.001 | 0.001 | 0.001 | 0.001 | 0.001 |
| Unaccounted-for | 0.002 | 0.002 | 0.002 | 0.002 | 0.002 | 0.002 |

Demand vs Percent of Supply

| | 2016 | 2020 | 2030 | 2040 | 2050 | 2060 |
|------------------------------|-------|-------|-------|-------|-------|-------|
| Surface Water Supply | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Ground Water Supply | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Purchases | 0.300 | 0.300 | 0.300 | 0.300 | 0.300 | 0.300 |
| Future Supplies | | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Total Available Supply (MGD) | 0.300 | 0.300 | 0.300 | 0.300 | 0.300 | 0.300 |
| Service Area Demand | 0.128 | 0.130 | 0.131 | 0.135 | 0.136 | 0.137 |
| Sales | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Future Sales | | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Total Demand (MGD) | 0.128 | 0.130 | 0.131 | 0.135 | 0.136 | 0.137 |
| Demand as Percent of Supply | 43% | 43% | 44% | 45% | 45% | 46% |

Stoneville's Projected Gallons Per Capita Per Day (GPCD) Over Time



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is **84** gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here.

Are there other demand management practices you will implement to reduce your future supply needs?

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs?

How does the water system intend to implement the demand management and supply planning components above?

Additional Information

Has this system participated in regional water supply or water use planning? No

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled PROVISIONAL have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.



R-2017-07

Resolution for Approving Local water Supply Plan

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water services or plans to provide such services shall, either individually or together with other such units of local government, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for the Town of Stoneville, has been developed and submitted to the Stoneville Town Council for approval; and

WHEREAS, the Stoneville Town Council finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355(l) and that it will provide appropriate guidance for the future management of water supplies for the Town of Stoneville, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Stoneville Town Council of the Town of Stoneville that the Local Water Supply Plan entitled, Town of Stoneville Local Water Supply Plan dated 2016, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Stoneville Town Council intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 3rd day of October, 2017.

Name: Ricky Craddock

Title: Mayor

Signature: _____

ATTEST:

Sherri Darnell, CMC, NCCNC

Town Clerk

Signature: _____



ORDINANCE O-2017-06

AN ORDINANCE ESTABLISHING CHAPTER XVII – PARKS AND RECREATION IN THE STONEVILLE TOWN ORDINANCE AND CREATION OF A PARKS AND RECREATION ADVISORY BOARD

WHEREAS, the Town Council of the Town of Stoneville recognizes the need for establishing a section in the Stoneville Code of Ordinances specifically for Parks and Recreation related ordinances; and

WHEREAS, the Town Council of the Town of Stoneville wishes to establish an advisory board for the effective and efficient management of Parks and Recreation programs and facilities;

NOW THEREFORE BE IT ORDAINED by the Town Council of the Town of Stoneville that Title XVII: Parks and Recreation – Chapter 170 – Parks and Recreation be enacted and added to the Town of Stoneville Code of Ordinances as it appears below:

Title XVII: Parks and Recreation

- **Chapter 170 - PARKS AND RECREATION**
- **ARTICLE I. - IN GENERAL**

- **Secs. 170-01—170-30. - Reserved.**
- **ARTICLE II. - PARKS AND RECREATION ADVISORY BOARD**

- **Sec. 170-31. - Name.**

This body shall be known as the Stoneville Parks and Recreation Advisory Board, hereinafter the "Advisory Board".

(Ord. No. 2017-06, § 1, 10-3-2017)

- **Sec. 170-32. - Purpose.**



The purpose of the Advisory Board is to advise the Town Council (Council) and Manager on parks and recreation issues to include, but not be limited to, town parks and recreation areas, safety matters in town parks and recreation areas, and recreational activities in town parks and recreation areas. The Advisory Board shall work on other issues assigned by the Council or Manager. The Board shall propose principles, goals, and methods, and offer guidance to the Council and Manager on all parks and recreation issues.

(Ord. No. 2017-06, § 1, 10-3-2017)

- **Sec. 170-33. - Duties and functions.**

The duties and functions of the Advisory Board shall include, but not be limited to:

- (1) Solicit public comment regarding parks, recreation and trails matters by holding regular public meetings, distributing questionnaires and conducting workshops.
- (2) Make recommendations regarding acquisition and use of specific parcels of land for parks and recreation purposes.
- (3) Recommend approval of contracts with consultants to prepare master plans and construction documents for parks, recreation and trails facilities, and to recommend construction contracts for said facilities.
- (4) Coordinate with Rockingham County, local private, non-profit recreation providers and neighboring towns regarding park locations, recreation facilities and trails so as to avoid duplication and maximize regional potential.
- (5) Review operational reports and expenditures, and prepare recommendations to the Council and Manager on ways to improve parks and recreation operations and finances.
- (6) Establish operating rules, fees and charges for town parks and recreation facilities.
- (7) Identify, organize and manage fundraising activities to support town parks and recreation programs and facilities.
- (8) Make periodic reports to Council regarding activities of the Advisory Board.

(Ord. No. 2017-06, § 1, 10-3-2017)

- **Sec. 170-34. - Membership.**

The Advisory Board shall be composed of six members and the Parks and Recreation Director. The members shall be appointed by the Council. The Parks and Recreation Director will serve as the Chairman.



Board terms shall run from July 1 in the year appointed to June 30 of the expiration year. At the time the Advisory Board is formed, two members will be appointed for one year each, two for two years each and two for three years. After that time, appointments or reappointments shall be for a three-year term. Members will serve at the pleasure of Council without monetary compensation.

(Ord. No. 2017-06, § 1, 10-3-2017)

- **Sec. 170-35. - Officers and duties.**

- (a) *Chairman.* The chairman shall be the current Parks and Recreation Director. The chairman will vote only to break a tie vote when a quorum is present. The chairman shall decide matters of order and procedure, unless directed otherwise by a majority of the Advisory Board in session at the time. The chairman shall appoint any committees found necessary to investigate any matter before the Advisory Board.
- (b) *Vice-chairman.* A vice-chairman shall be elected by the Advisory Board from among its members. The term of the vice-chairman shall be one year, beginning as of the first meeting in July. The vice-chairman shall preside in the absence of the chairman and assume all duties and responsibilities delegated by the chairman.

(Ord. No. 2017-06, § 1, 10-3-2017)

- **Sec. 170-170. - Meetings.**

Regular meetings of the Advisory Board shall be held once a month, and shall be scheduled for the year each July. Special meetings of the Advisory Board may be called at any time by the chairman, provided that at least 24 hours notice is given. All meetings shall be open to the public.

A written agenda shall be prepared and published no less than 48 hours prior to a meeting. A written record of each meeting shall be kept and shall include information on attendance, findings, recommendations, and actions taken by the Board. This record shall be made available to the public.

Whenever there is no business for the Advisory Board, the chairman may dispense with the regular meeting by giving notice to all members at least 24 hours in advance.

A quorum shall consist of a simple majority of the full Advisory Board membership. The vote of a majority of those members present shall be sufficient to decide matters before the Advisory Board, provided that there is a quorum.

(Ord. No. 2017-06, § 1, 10-3-2017)



- **Sec. 170-37. - Amendments.**

These by-laws may be amended by a majority vote of the full Advisory Board with approval of the Council.

(Ord. No. 2017-06, § 1, 10-3-2017)

- **Secs. 170-38—170-60. - Reserved.**

This ordinance is to be effective on its date of adoption, this 3rd day of October, 2017.

Attested to:

Ricky Craddock, Mayor

Sherri Darnell, Town Clerk