

**AGENDA**  
**Stoneville Town Council Meeting**  
**November 14, 2017**  
**7:00 PM**

**Call to Order-Mayor Craddock**  
**Pledge of Allegiance**  
**Invocation**  
**Approval of Minutes from Last Meeting**  
**Approval of Agenda**

**New Business:**

1. Installation of Parks and Recreation Advisory Board Members – Mayor Craddock
2. National American Indian Heritage Month Proclamation – Mayor Craddock
3. June 30, 2017 Audit Report – Craig Hopkins
4. Surplus Property Resolution R-2017-09 – Ken Gamble

**Public Comments:**

**Old Business:**

1. Budget Amendment 2 – Joanna Dalton

**Town Manager Report:**

1. Pocket Park Project Update
2. Matthews Street Project Update
3. Rebranding Project Update
4. Parade, Downtown Stroll & Christmas Tree Lighting Saturday November 25<sup>th</sup> 12p-6p

**Executive Session Into:**

**Executive Session Out Of:**

**Adjourn/Recess:**

**Stoneville Town Council**  
**Meeting Minutes**  
**October 3, 2017**  
**7:00 PM**

**Present:** Present were Mayor Ricky Craddock, Mayor Pro-Tem Chuck Hundley, Councilwoman Lori Armstrong, Councilmen Henry Thornton, Bill Farris and Jerry Smith.

Also, present were Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, Police Captain Brandon Rivera, Police Administrative Assistant Perry Webster, Public Works Director Mark Malloy and Town Attorney Lisa Arthur. Town Manager Kenneth Gamble was absent.

**Welcome:** Mayor Ricky Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

**Minutes:** Mayor Ricky Craddock asked if there were any corrections to the minutes from the last meeting. With no corrections, Mayor Craddock asked for a motion to approve the minutes. Mayor pro-tem Hundley made the motion to approve the minutes. Councilwoman Armstrong seconded the motion. Motion carried.

**Agenda:** Mayor Ricky Craddock asked to move New Business Items 2 and 3 before the Public Hearing and move Executive session after Public Comments. Mayor Craddock asked for a motion to approve the Agenda with these changes. Councilman Farris made the motion to approve the Agenda. Mayor Pro-tem Hundley seconded the motion. Motion carried.

**Introduction of New McMichael High School Principal:**

Mayor Craddock introduced and welcomed the new Principal of McMichael High School, Ashley Young.

**“Free Library Program” & Request to Place on Town Property:**

Miss Katie Lawson was not in attendance. Tabled until November 14<sup>th</sup> meeting.

**Public Hearing:** Mayor Craddock asked for a motion to open the public hearing. Councilman Smith made the motion. Councilman Farris seconded. Motion carried.

**FY 2019 NCDOT Public Transportation Consolidated Capital Call for Projects:**

Ms. Meggan Odell presented the information for fiscal year 2019 in order to continue skat services to Western Rockingham County. After some discussion, Mayor Craddock asked for a motion to close the public hearing. Councilman Smith made the motion. Councilwoman Armstrong seconded the motion. Motion carried. Copy incorporated into the minutes.

**New Business:**

**Public Transportation Program Resolution – R-2017-08:**

Mayor Craddock asked for a motion to adopt this resolution. Councilman Farris made the motion. Mayor Pro-tem Hundley seconded. Motion carried. Copy incorporated into the minutes.

**Budget Amendments:**

a) Finance Officer Dalton explained that this amendment will move grant funds not fully expended from the FY16/17 year to the FY17/18 in the amount of \$82,286.00 General Fund. Mayor Craddock asked for a motion to approve this budget amendment. Councilwoman Armstrong made the motion. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

b) Finance Officer Dalton explained that this amendment will also move unexpended funds from the FY 16/17 to FY 17/18 for NCDEQ Asset and Inventory Grant. Mayor Craddock asked for a motion to approve the budget amendment. Councilman Smith made the motion. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

**Local Water Supply Plan:**

Town Clerk Darnell explained that this resolution is required every 5 years by the NC Department of Environmental Quality, Division of Water Resources. Mayor Craddock read the resolution into the record and then asked for a motion to adopt. Councilman Smith made the motion. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

**Leaf Collection Contract Renewal:**

Finance Officer Dalton presented the contract from Wilson and Joyce Lawn Service for the next five years at \$9004.76 annually. Mayor Craddock asked for a motion of approval. Mayor Pro-tem Hundley made the motion. Councilman Farris seconded. Motion carried. Copy incorporated into the minutes.

**O-2017-06 Ordinance Establishing Parks and Recreation Advisory Board:**

This ordinance establishes a Parks and Recreation section in our Code of Ordinances. The board will be made up of 6 members of the public and the Parks and Recreation Director as Chairman (only votes in the event of a tie). Mayor Craddock asked for a motion to adopt this ordinance. Mayor Pro-tem Hundley made the motion. Councilman Smith seconded. Motion carried. Copy incorporated into the minutes.

**Public Comments:**

Mr. Johnny Farmer of Pine Cone Drive spoke regarding Fund Balance, Police Department, and Parks & Recreation Department.

**Executive Session:**

Mayor Craddock asked for a motion to enter into executive session. Councilwoman Armstrong made the motion. Councilman Smith seconded. Motion carried.

Mayor Craddock asked for a motion to return to regular session. Mayor Pro-tem Hundley made the motion. Councilman Thornton seconded. Motion carried.

Mayor Craddock stated during executive session a personnel matter was discussed with no action taken.

**Recess:**

Mayor Craddock asked for a motion to recess the meeting until Monday, October 23, 2017 at 6 PM and resume with Old Business.

Mayor Pro-tem Hundley asked to be excused from the recessed meeting. Council Thornton made the motion to allow the absence. Councilman Farris seconded the motion. Motion carried.

Mayor Craddock again asked for the motion to recess. Councilman Thornton made the motion. Councilman Farris seconded. Motion carried.

**Meeting Recessed Until 6PM Monday, October 23, 2017.**

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Mayor, Ricky Craddock

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Town Clerk, Sherri Darnell,  
CMC, NCCMC

**Stoneville Town Council**  
**Meeting Minutes**  
**October 23, 2017**  
**6:00 PM**

**Present:** Present were Mayor Ricky Craddock, Mayor Pro-Tem Chuck Hundley, Councilwoman Lori Armstrong, Councilmen Henry Thornton, Bill Farris and Jerry Smith.

Also, present were Town Manager Kenneth Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, Police Captain Brandon Rivera.

**Welcome:** Mayor Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock asked for a motion to reconvene the meeting from October 3, 2017. Councilwoman Armstrong made the motion. Councilman Thornton seconded. Motion carried.

**Agenda:** Mayor Craddock asked for a motion to approve the Agenda. Councilman Smith made the motion to approve the Agenda. Councilman Farris seconded the motion. Motion carried.

**Old Business:**

**Approval of Interim Financing and Bond Issuance for USDA Project:**

Finance Officer Dalton presented the documents for the approval of interim financing and bond issuance for the USDA project of sewer line rehabilitation in the amount of \$813,000.00. After some discussion, Councilman Smith made the motion to approve the interim financing and bond issuance. Councilman Thornton seconded the motion. Motion carried. Copy incorporated into the minutes.

**R-2017-09 Resolution Approving Construction Financing for Sewer Improvement Project:**

Finance Officer Dalton asked for approval of the resolution for the project. Councilman Smith made the motion to adopt the resolution. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

**Town Manager Report:**

Town Manager Gamble reported that the Senior Breakfast held on September 9<sup>th</sup> and the Fall Festival events on September 29<sup>th</sup> and 30<sup>th</sup> were all well attended and successful.

**Adjourn:** Mayor Craddock asked for a motion of adjournment. Councilman Farris made the motion. Councilwoman Armstrong seconded. Motion carried.

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Mayor, Ricky Craddock

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Town Clerk, Sherri Darnell,  
CMC, NCCMC

## **Candidates for Appointment to Parks and Recreation Advisory Board**

**Chairman** – Ordinance Assigns this to Current Parks and Recreation Director

**Vice Chairman** – To be elected by the Advisory Board from among its members

### **Members**

#### **3 Year Term**

Councilwoman Lori Armstrong – 208 East Main Street, Stoneville

Kimberly Kallam – 464 Smith Road, Stoneville

#### **2 Year Term**

Jessica Smith – 250 Smith Road, Stoneville

Morgan Joyce – 213 Roberts Road, Eden NC

#### **1 Year Term**

Tommy Wright – 1950 Price Grange Road, Stoneville

Chris Frye – 314 North Henry Street, Stoneville

**A motion needs to be made to appoint each member with the term of service indicated, seconded and approved by majority vote. You can make one motion naming everyone and their term of service.**



## **National American Indian Heritage Month**

**Whereas**, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

**Whereas**, the contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today, and

**Whereas**, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

**Whereas**, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

**Whereas**, in honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational and historical activities have been planned;

**Now therefore**, I Ricky Craddock by virtue of the authority vested in me as Mayor of the Town of Stoneville do hereby proclaim November as the National American Indian Heritage Month, in the Town of Stoneville and urge all our citizens to observe this month with appropriate programs, ceremonies and activities.

**in Witness Whereof**, I have hereunto set my hand and caused the Seal of the Town to be affixed this 14th day of November, the year of our Lord two thousand and seventeen.

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Mayor of Stoneville



# TOWN OF STONEVILLE

101 Smith Street • PO Box 71 • Stoneville NC 27048  
Phone: 336-573-9393 • 336-573-9695 • Fax: 336-573-2020

To: Mayor Ricky Craddock, Mayor Pro Tem Chuck Hundley, Councilmen Bill Farris, Henry Thornton, Jerry Smith, Councilwoman Lori Armstrong

CC: Town Attorney Lisa Arthur

From: Ken Gamble – Town Manager

Date: 11-09-2017

Subject: Declaration of Surplus Property

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The Town currently has the below listed equipment that have ceased to be useful for Town operations. I am requesting that the equipment be declared surplus and sold through GOVDEALS.

1. 1987 Chevrolet Truck VIN#1GBHV34K8HS140089



**TOWN OF STONEVILLE RESOLUTION DECLARING  
PROPERTY AS SURPLUS AND AUTHORIZING DISPOSITION  
THROUGH SALE ON GOVDEALS  
R-2017-09**

**WHEREAS**, the Town of Stoneville owns a 1987 Chevrolet Truck VIN#1GBHV34K8HS140089 and,

**WHEREAS**, the 1987 Chevrolet Truck VIN#1GBHV34K8HS140089 have become surplus to the needs of the town,

**NOW THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Stoneville does hereby declare the 1987 Chevrolet Truck VIN#1GBHV34K8HS140089 surplus to the needs of the town; and

**BE IT FURTHER RESOLVED** that the Town Manager or his designee is hereby authorized to dispose of the 1987 Chevrolet Truck VIN#1GBHV34K8HS140089 via Internet sale on GOVDEALS.

Adopted this the 14th day of November, 2017

ATTEST:

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Sherri Darnell, Town Clerk

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Ricky Craddock, Mayor

BE IT ORDAINED by the Governing Board of the Town of Stoneville, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

<u>Account Number</u>		<u>Increase</u>	<u>Decrease</u>
4310399	PD - Misc.	\$10,000	
4340297	FD - Grant McMichael Fam.		\$5,000

This will result in an increase of \$5,000 in the expenditures of the General Fund. To provide for the change in expenditures, the following revenues will be increased:

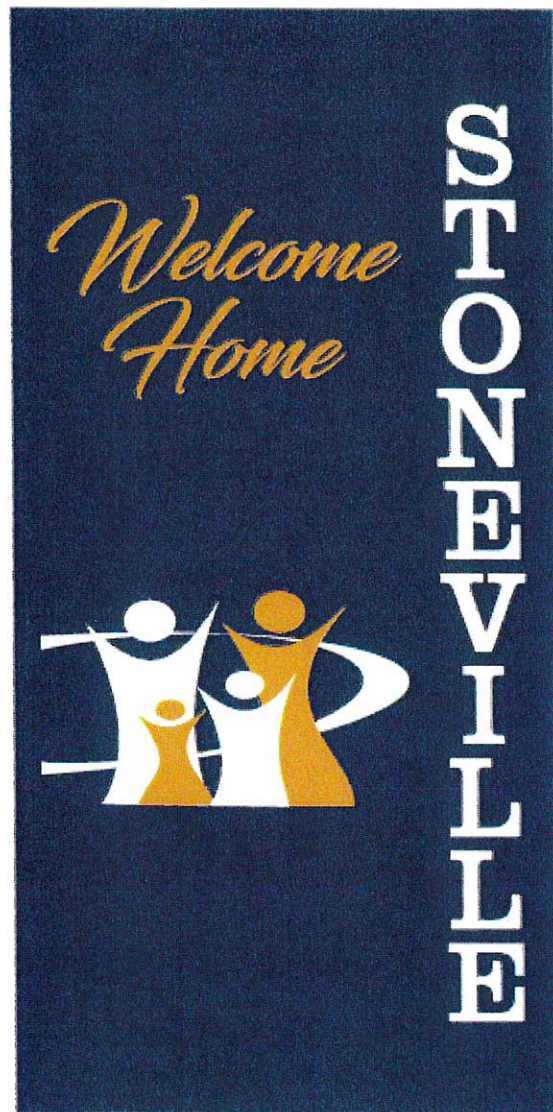
<u>Account Number</u>		<u>Decrease</u>	<u>Increase</u>
4310399	PD - McMichael Foundation		\$10,000
3312332	FD - Grant Rev. McMichael Fam.	\$5,000	

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Mayor



Stoneville, NC  
 EDIT 2  
 10/17/17

SIZE 30" x 60"  
 FABRIC: CPT NAVY  
 INKS WHITE, PMS 110



8450 Garvey Drive  
 Raleigh, NC 27616  
 Phone: (919) 954-0200  
 Fax: (919) 954-0203  
 Toll Free: 800-332-6798

*[Handwritten Signature]*  
 APPROVAL SIGNATURE

**TAKE NOTHING FOR GRANTED, PLEASE CHECK PROOF CAREFULLY.**  
 Illustrations are a reasonable representation of ink colors on banner fabrics.  
 All monitors display differently, therefore a free color match sample is available upon request. We are not responsible for any errors after approval.

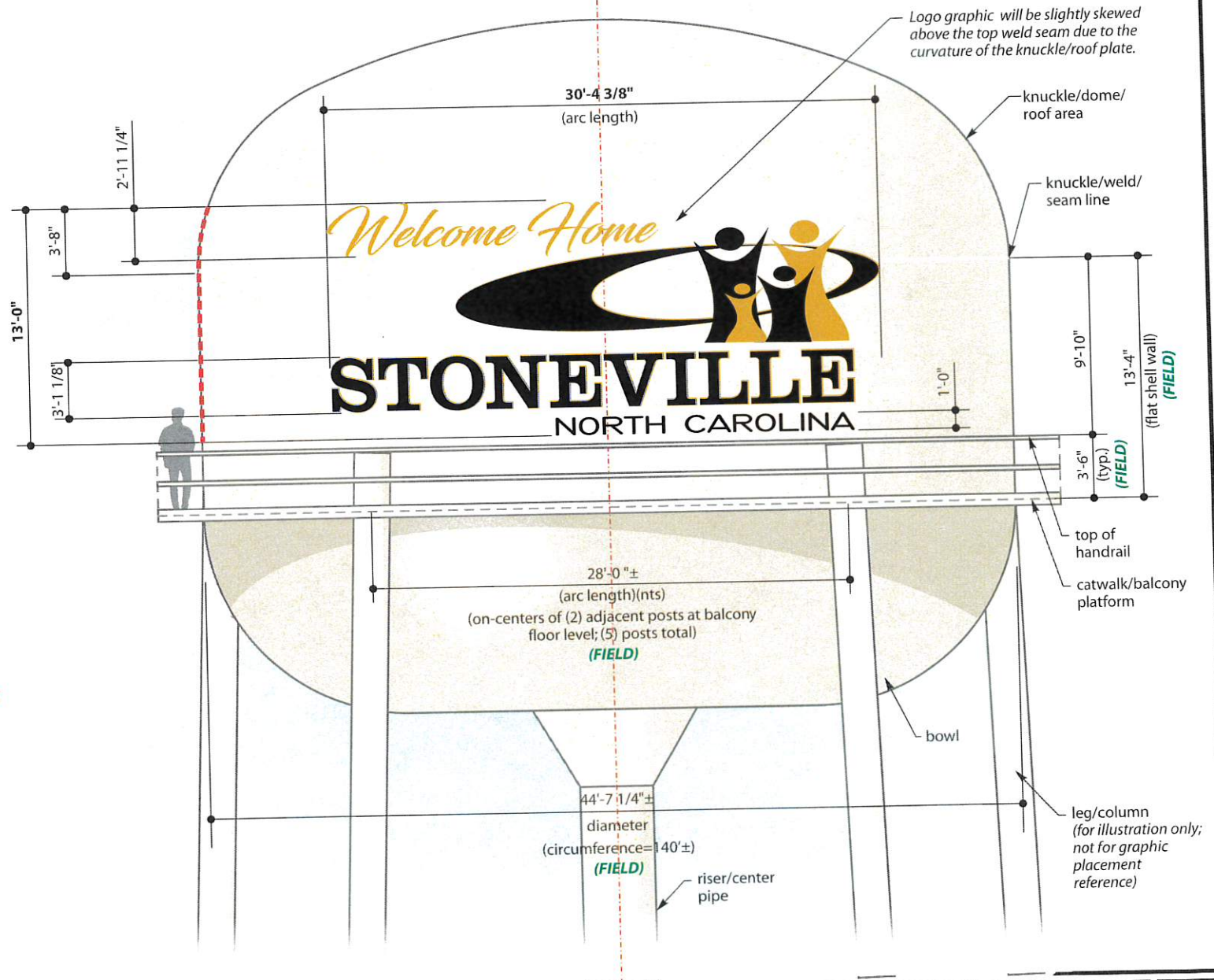
## Tank Reservoir Elevation

Planar measurements of graphics.

Tank measurements shown are based on a typical 300k gallon tank and client field measurements.

Owner / engineer / contractor should verify all measurements prior to final approvals and production.

Quantity: (tbd).  
Orientation to be determined / verified in the field by owner / engineer.



### VERIFY COLORS



Tnemec Black 35GR



Tnemec Syrup 14BR



to be determined



Tim Donovan | Owner  
106 Mission Ct STE 1201  
Franklin, TN 37067  
615.473.0272 tel  
888.492.1831 fax  
Tim@TankLOGOS.com

Client: USCI  
Design: Stoneville NC Hwy 770 300KG EWT A0  
Revision Date:  
First Print Date: 08-09-17  
Scale: 1/8"=1'-0" ±

Please sign copy(s) of this drawing and accompanying estimate if approved and return or fax to begin work.

Signature \_\_\_\_\_  
APPROVED  DATE \_\_\_\_\_  
APPROVED AS NOTED  DATE \_\_\_\_\_  
REVISE + RESUBMIT  DATE \_\_\_\_\_

Colors shown are close approximations due to uncontrollable variations in output devices, lighting conditions and media viewed on. Refer to color callouts when specified. All renderings shown are approximate and are provided as a visualization aid. This design is copyright of TankLOGOS.com. Any unauthorized use of this drawing without exclusive permission from TankLOGOS.com is prohibited.

# SIGN SPECS

Size (W x H)

36 X 15

Radius Corners  "Madison"  "Madison"

Hole Size  "Madison"  "Madison"

Location  "Madison"  "Madison"

## SUBSTRATE

Aluminum

Steel

Coroplast

Magnetic

Other

Thickness  .080

Single face

Double face

## BORDER

Inset

Edge

None

## FONT USED

fhwa series b

## SHEETING

Engineer Grade

High Intensity

Super HIR

Diamond Grade

Other

Color:

White  Green

Orange  Yellow

Blue  Red

Brown  Gold

Other

Description:

36" Madison Punch & Radius, Reverse Black on White HIP, .080 aluminum, DF

PO#  
709113

Job No.:  
321844

Order Date:

Layout By:  
Charlotte Brown

Printed On:  
10/26/2017

Customer: Town of Stoneville

file name is 321844 Stoneville 36x15 SNS

Plant Manager Initials:

Production Mgr. Initials:

Sales Person Initials:

Salesperson  
HM

NO ORDER for Custom Artwork  
Can Be Processed Without  
Authorized Signature Of Approval.  
By Signing, I Indicate That  
All Aspects of The Depicted Artwork  
Are Correct And As Specified.

X





FILE NAME: 101817 EAGLE MASCOT

# EASY ORDER CHECKLIST

# THE NATCHEZ STREET NAME SYSTEM

## STEP 1 Choose a 3" OD Post Style:



Smooth Finish Steel Post



Fluted Finish Aluminum Post

## STEP 2 Choose a Post Length:

10'  12'  14'

MUTCD Guidance: When not using a breakaway anchor, posts should be embedded in concrete and buried 2ft in the ground. Proper mounting height is 7 ft from the bottom of sign to the road surface.

## STEP 3 Choose a Breakaway System:

- Concrete Surface Mount  V-Loc: Soft Soil  V-Loc: Existing Concrete  V-Loc: New Concrete  Non-Breakaway Anchor Plate  None

## STEP 4 Choose a Post Base:

9993-27"  SB-33-24"  8397-8.5"  None

NOTE: Posts must be ordered separately.



OPOZBR39993BK



OPOZBR35B33BK

◆ 8397: 8½" Tall Base: Attach directly to a 3" round post with 3 set screws, included. OPOZBR38397ABK

◆ 9993: 27" Tall Aluminum Base Easy to install. This base clam-shells around new or existing poles and lock together using steel fasteners. Tightens to the post with 2 set screws, included.

◆ SB-33: 24" Tall Aluminum Base Easy to install. This base clam-shells around new or existing poles and lock together using steel fasteners.

## STEP 5 Choose a Post Top Finial:



OPOZFR3657MDBK

Pineapple



OPOZFR39516MDBK

Spear



OPOZFR3FINB3BK

Ball

◆ 3 black set screws to attach to the post are included. The allen wrench to tighten set screws is NOT included.

## STEP 6 Choose a Sign Blade Size:

30" Sign Blade

◆ For use on low volume roads with Speed Limits 25 MPH or less



◆ 4" Letter Height *minimum*

◆ Use with Sign Arm or #800 Cantilever Wing Brackets

36" Sign Blade

◆ For use on higher volume, conventional roads with Speed Limits over 25 MPH



◆ 6" Letter Height *minimum*

◆ Use with Sign Arm or #800 Cantilever Wing Brackets

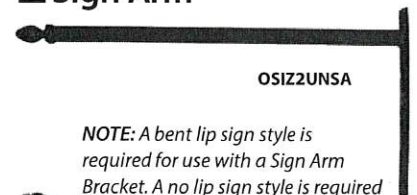
Sizes follow the guidelines in the MUTCD (Manual on Uniform Traffic Control Devices), the national standard used for all roads, including private roads open to public travel.

## STEP 7 Choose a Sign Bracket:

#800 Cantilever Wing

OSI2ZUNCT800BK  
24" Long

Sign Arm



OSI2ZUNSA

NOTE: A bent lip sign style is required for use with a Sign Arm Bracket. A no lip sign style is required for use with Cantilever Wing Bracket.



# EASY ORDER CHECKLIST

The Natchez Street Name System is the simplistic, sleek and modern version of our original Oxford System. Utilize our modular components including 3" posts, post bases, sleek sign arm brackets or metro wing brackets and finials to create your own modern system. Powder coated semi-gloss black for an elegant look.

*NOTE: All Signs come standard with High Intensity Prismatic (HIP) sheeting and as a Flat, Double-Faced Sign Blade, unless otherwise requested.*

## STEP 8 Choose a Sign Style:

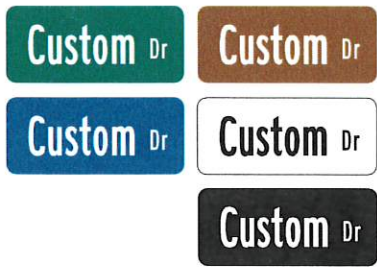
Standard  **Standard Dr**  bent lip  no lip

Deluxe (Routed Sign)



## STEP 9 Choose Sign Color Scheme:

- White on Green
- White on Blue
- White on Brown
- Black on White
- White on Black
- Other/Custom \_\_\_\_\_



*MUTCD Guidance: Acceptable alternative background colors to Green are Blue, Brown or White. The legend shall be White, except for Black on White signs. Custom colors require adequate contrast.*

## STEP 10 Choose Configuration:

- Offset
- Offset/Inverted



## STEP 11 Choose Sign Border Style:

- NONE
- Edge - Use on dark backgrounds
- Inset - Use on white backgrounds

*MUTCD Guidance: Borders are optional, but if used, must be the same color as the letters.*

## STEP 12 Choose Font/Prefix/Suffix:

- Letter Font
- Highway Gothic
- Custom Font \_\_\_\_\_
- Prefix/Suffix
- Full Size
- Half Size

*MUTCD Guidance: Street Name Signs shall be composed of a combination of upper and lower case letters.*

*MUTCD Guidance: Prefix/Suffix Height may be smaller than the height of the primary copy and may be abbreviated. No punctuation is to be used.*

## STEP 13 Choose Traffic Sign:

- 30" STOP
- 36" Yield
- NONE
- 30" Warning Sign \_\_\_\_\_
- Other \_\_\_\_\_



## STEP 14 Choose Traffic Sign Backer:

- NONE
- Frame
- Plate
- Laminate



## STEP 15 Choose Traffic Sign Hardware:

- 2  U-Bolt Clamp



(Set of 2)  
for 3" O.D.  
Post

OTSBR3UBCLAMP3BK

