

**Stoneville Town Council**  
**Regular Meeting Minutes**  
**November 1, 2016**  
**7:00 PM**

**Present:** Present were Mayor Ricky Craddock, Mayor Pro-tem Chuck Hundley, Councilwoman Lori Armstrong, Councilmen Bill Farris, Henry Thornton and Jerry Smith.

Also present were Town Manager Kenneth Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Public Works Director Mark Malloy, Police Chief Frank Moore, Police Captain Brandon Rivera, Police Administrative Assistant Perry Webster, Fire Chief Tim Brown, Assistant Fire Chief David Watkins, Town Engineer Bill Lester and Town Attorney Lisa Arthur of Smith, Moore, Leatherwood.

**Welcome:** Mayor Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

**Minutes:** Mayor Craddock asked if there were any corrections to the minutes from the last meetings. With no corrections, Mayor Craddock asked for a motion to approve the minutes. Councilman Farris made the motion to approve the minutes. Councilman Thornton seconded the motion. Motion carried.

**Agenda:** Mayor Craddock asked if there were any adjustments to the originally submitted Agenda. With no adjustments Mayor Craddock asked for a motion to approve the Agenda. Mayor Pro-tem Hundley made the motion to approve the Agenda. Councilwoman Armstrong seconded the motion. Motion carried.

**Public Hearing:** Mayor Craddock asked for a motion to open the Public Hearing. Councilman Smith made the motion. Councilman Thornton seconded the motion. Motion carried.

**FY 2018 NCDOT Public Transportation Consolidated Capital Call for Projects:**

Ms. Meggan Odell, Senior Director of Transit Services, RCATS Transportation/SKAT Bus and Aging, Disability and Transit Services of Rockingham County explained that this is the annual request to continue funding of SKAT service in the Western Rockingham area. Ms. Odell stated that the SKAT project is a very successful program in this area. She also explained that the 10% local match would be \$11,000.00 for FY 2018 and split between Stoneville, Madison and Mayodan (\$3667.00 each) and thanked the Council for their continued support of this important service to residents. No one signed up to speak during the Public Hearing. Copy incorporated into the minutes.

Mayor Craddock then asked for any comments. There were none.

Mayor Craddock then asked for a motion to close the public hearing. Councilman Farris made the motion. Councilman Thornton seconded. Motion carried.

**New Business:**

**Public Transportation Consolidated Capital Call for Projects Program Resolution.**

Town Manager Gamble explained that this resolution gives him the authority to apply for the grant and execute all required documents. After some discussion, Councilman Smith made the motion to adopt the resolution. Mayor Pro-tem Hundley seconded. Motion carried. Copy incorporated into the minutes.

**Feed Rockingham County:**

Sara Cummings explained that the three Rockingham Chamber of Commerce offices, in cooperation with the four Rockingham County Rotary clubs and member food pantries are working together to try to place 2500 complete family dinners in the hands of the needy this Thanksgiving. Copy incorporated into the minutes.

**National American Indian Heritage Month:**

Mayor Craddock read the proclamation and then asked for a motion of approval. Councilwoman Armstrong made the motion to approve this proclamation. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

**Records Retention and Disposition Amendment:**

Town Clerk Darnell explained that this amendment clarifies the retention for 911 calls received as text messages and reflects the recent legislation governing body-worn cameras for law enforcement personnel that went into effect October 1, 2016. Mayor Craddock asked for a motion to approve the amendment. Councilman Thornton made the motion. Mayor Pro-tem Hundley seconded. Motion carried. Copy incorporated into the minutes.

**Repair of Fire Department Bay Doors:**

Fire Chief Brown asked Council for approval of the estimate from Original Triad Door Company, Inc. in order to repair all four bay doors in the Fire Department. Chief Brown stated that all four bay doors need the safety edges replaced as well as the metal panel sections at the bottom. After some discussion, Councilman Smith made the motion to accept the estimate and move forward on the door repairs. Councilman Farris seconded. Motion carried. Copy incorporated into the minutes.

**Backflow Prevention Program:**

Public Works Director Malloy gave a presentation regarding backflow preventers and how important they are in protecting our drinking water supply from contamination. Director Malloy will bring higher priority customers into compliance and letters will be sent to property owners to educate them on the ordinance and bring them into compliance by 7/1/2017 with no penalties. Copy incorporated into the minutes.

**Public Comments: None**

**Old Business:**

**Southern View Mobile Home Park Annexation Ordinance O-2016-06**

Town Manager Gamble presented an annexation ordinance with the recommendation that, if the Council passed it, that it be effective June 30, 2017. After some discussion, Councilman Thornton made the motion to adopt the ordinance with an effective date of December 31, 2016. Councilman Smith seconded. Motion carried. Copy incorporated into the minutes.

**Church Street Mobile Home Park Annexation Ordinance O-2016-07**

Town Manager Gamble presented an annexation ordinance with the recommendation that, if the Council passed it, that it be effective June 30, 2017. After some discussion, Councilman Thornton made the motion to adopt the ordinance with an effective date of December 31, 2016. Councilman Farris seconded. Motion carried. Copy incorporated into the minutes.

**Matthews Street Project Update:**

Town Engineer Lester explained to Council that a few changes had been made to the scope of work requiring a change order. Finance Officer Dalton stated that the project was still under budget and could cover this change order. After some discussion, Mayor Pro-tem Hundley made the motion to approve the Change Order. Councilman Thornton seconded. Motion carried. Copies incorporated into the minutes.

**Town Manager's Report:**

Town Manager Gamble stated that the Fall Leaf Pick-Up schedule had been set starting, Monday, November 7<sup>th</sup> twice weekly through December 15<sup>th</sup>. The Downtown Stroll, Christmas Parade and Tree lighting will be held on November 26<sup>th</sup> from 1 – 6 PM. The Town Hall Christmas Party will be December 1<sup>st</sup> from 5 -7 PM. Senior treat bags will be going out on December 16<sup>th</sup>. The Sustainable Utility Management Class for Council is January 14, 2017 from 9 AM – 3 PM. The metal drains that run under Woodland Street and Oakdale Street are slated to be replaced starting the week of November 7<sup>th</sup>. The Town received a \$25,000.00 grant to renovate the Rotary Park, starting with demo of the small building, etc. The Police Department has received a \$15,000.00 McMichael grant to equip the new car.

**Executive Session:**

Mayor Craddock asked for a motion to enter into executive session. Councilman Farris made the motion. Councilman Thornton seconded. Motion carried.

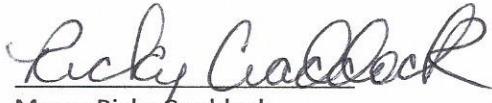
**Regular Session:**

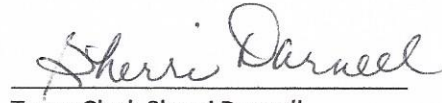
Mayor Craddock asked for a motion to return to regular session. Councilman Thornton made the motion. Councilman Smith seconded. Motion carried.

Mayor Craddock stated that during executive session a personnel matter and a safety issue were discussed with no action taken.

**Adjourn:**

Mayor Craddock asked for a motion to adjourn the meeting. Councilwoman Armstrong made the motion. Councilman Thornton seconded the motion. Motion carried.

  
Mayor Ricky Craddock

  
Town Clerk Sherri Darnell

