

**AGENDA**  
**Stoneville Town Council Meeting & Public Hearing**  
**November 1, 2016**  
**7:00 PM**

**Call to Order-Mayor Craddock**  
**Pledge of Allegiance**  
**Invocation**  
**Approval of Minutes from Last Meeting**  
**Approval of Agenda**

**Public Hearing:**

1. **FY 2018 NCDOT Public Transportation Consolidated Capital Call for Projects – Meggan Odell**

**New Business:**

1. **Public Transportation Consolidated Capital Call for Projects Program Resolution – Ken Gamble**
2. **Feed Rockingham – Sara Cummings / Marty Roberts**
3. **National American Indian Heritage Month Proclamation – Ricky Craddock**
4. **Public Records Retention Schedule Update – Sherri Darnell**
5. **Repair of Fire Department Bay Doors – Chief Tim Brown**
6. **Backflow Prevention Program – Mark Malloy**

**Public Comments:**

**Old Business:**

1. **Southern View Mobile Home Park Annexation Ordinance – 0-2016-06 – Ken Gamble**
2. **Church Street Mobile Home Park Annexation Ordinance – 0-2016-07 – Ken Gamble**

**Town Manager Report:**

1. **Leaf Pick-Up Schedule**
2. **Downtown Stroll, Christmas Parade & Tree Lighting 11-26-16 1p-6p**
3. **Staff-Council Christmas Dinner 12-1-16 5p-7p**
4. **Senior Goodie Bags – 12-16-16**
5. **Sustainable Utility Management 01-14-17 / 9a-3p**

**Executive Session Into:**

**Executive Session Out Of:**

**Adjourn/Recess:**

**Stoneville Town Council  
Regular Meeting Minutes  
October 4, 2016  
7:00 PM**

**Present:** Present were Mayor Ricky Craddock, Mayor Pro-tem Chuck Hundley, Councilwoman Lori Armstrong, Councilmen Bill Farris, Henry Thornton and Jerry Smith.

Also present were Town Manager Kenneth Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, Police Captain Brandon Rivera, Police Administrative Assistant Perry Webster, Fire Chief Tim Brown and Town Attorney Ellis Martin of Smith, Moore, Leatherwood.

**Welcome:** Mayor Ricky Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

**Minutes:** Mayor Ricky Craddock asked if there were any corrections to the minutes from the last meetings. With no corrections, Mayor Craddock asked for a motion to approve the minutes. Councilman Thornton made the motion to approve the minutes. Councilwoman Armstrong seconded the motion. Motion carried.

**Agenda:** Mayor Ricky Craddock asked if there were any adjustments to the originally submitted Agenda. With no adjustments Mayor Craddock asked for a motion to approve the Agenda. Councilman Farris made the motion to approve the Agenda. Councilman Smith seconded the motion. Motion carried.

**New Business:**

**Resolution of Law Enforcement and Emergency Services Week:**

After reading the resolution, Mayor Craddock asked for a motion of adoption. Mayor Pro-tem Hundley made the motion to adopt the resolution. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

**Appointments to Board of Trustees of Local Firemen's Relief Fund:**

Fire Chief Brown informed the Council that three members of this board would be rotated off and he would like to have Chuck Hundley, Trey Belton and Barry Smith appointed to fill these positions. Councilman Smith made the motion to approve these three members to the board. Councilman Thornton seconded. Motion carried.

**FY 2016-2017 Budget Amendment:**

HR/Finance Officer Dalton explained that this amendment adjusts our General Fund budget for revenues received after July 1, 2016 as well as reducing revenues at the end of FY 2015-2016. Councilman Farris made the motion to accept this budget amendment. Mayor Pro-tem Hundley seconded the motion. Motion carried. Copy incorporated into the minutes.

**Public Comments:**

Mr. Paul Ewing of Southern View Mobile Home Park advised Council that all of the meters had been replaced and a copy of end reads of old meters and new meter numbers had been given to Town Clerk Darnell.

**Old Business:** None

**Town Manager's Report:**

Town Manager Gamble reported that our Ad Valorem taxes are showing a lower return rate this year since the county removed the early payment discount. 7.4% this year as opposed to 31% last year.

The 4<sup>th</sup> of July committee met on September 19<sup>th</sup>, reviewing survey responses and sponsor level framework were discussed. Plans were made to develop a brochure and approach major industries in Western Rockingham County.

The Senior Appreciation Breakfast sign up and attendance rate increased this year. Congratulations to Joanna Dalton for organizing this event and thanks to all staff and family members that came to lend a hand. Mike Moore of Rockingham County Radio has agreed to MC the event next year.

The Fall Festival had great weather and record breaking support for this annual Rotary fundraising event. Town Hall and the Fire Department had booths this year.

The Water Meter Pilot Project is slated to start mid to late October. All Council members will test the residential meters and we will have test meters at Stoneville Elementary, Church Street MHP and Glass Dynamics.

Rural Water will be coming January 14<sup>th</sup> from 9 AM through 3 PM for training for the Council.

The pressure washing and painting work on Town Hall will begin October 11<sup>th</sup>.

Star News will be here on November 1<sup>st</sup> to record our holiday greeting at 6PM prior to our meeting.

**Executive Session:**

Mayor Craddock asked for a motion to enter into executive session. Councilman Farris made the motion. Councilman Thornton seconded. Motion carried.

**Regular Session:**

Mayor Craddock asked for a motion to return to regular session. Mayor Pro tem Hundley made the motion. Councilman Thornton seconded. Motion carried.

Mayor Craddock stated that during executive session a personnel matter was discussed with no action taken.

**Adjourn:**

Mayor Craddock asked for a motion to adjourn the meeting. Councilwoman Armstrong made the motion. Councilman Farris seconded the motion. Motion carried.

## NCDOT Consolidated Call for Capital Projects Application Form

### Part I: Applicant Information

<i>Legal Name of Applicant:</i>	Town of Stoneville, NC
<i>Applicant's Congressional District (If Applicant's city is included in more than one district, enter primary district only):</i> 13	
<i>Applicant's County (If Applicant has offices in more than one county, list county where main office is located):</i>	
<i>Address:</i>	101 Smith Street
<i>City, State, Zip:</i>	Stoneville, NC 27048
<i>Federal Taxpayer ID Number:</i>	56-6001346
<i>Doing Business As (DBA) Name:</i>	
<i>Applicant's DUNS Number (Unique 9-Digit number issued by Dun &amp; Bradstreet. May be obtained free of charge at: <a href="http://fedgov.dnb.com/webform">http://fedgov.dnb.com/webform</a>):</i> 100412287	
<i>Parent Agency DUNS Number:</i>	
<i>Applicant's Service Area's Congressional District (If service area is included in more than one district, enter primary district only):</i> 13	
<i>Project's Service Area (list the county or counties that will be served by the proposed project):</i>	

Project Manager and Contact Information			
<i>Name of Project Manager:</i>	Kenneth Gamble		
<i>Title:</i>	Town Manager		
<i>Address:</i>	101 Smith Street, Stoneville, NC 27048		
<i>E-mail:</i>	kgamble@town.stoneville.nc.us		
<i>Phone Number:</i>	336-573-9393		
<i>Mobile Phone Number:</i>	336-932-2033	<i>FAX:</i>	336-573-2020
Alternative Contact Information (in absence of Project Manager)			
<i>Name:</i>	Meggan Odell		
<i>E-mail:</i>	modell@adtsrc.org		
<i>Phone Number:</i>	336-349-2343		

Current Vehicle Inventory (enter number in fleet)					
<i>Vans</i>		<i>Vans/Lifts</i>		<i>Sedans or Minivans</i>	
<i>LTV's</i>		<i>LTV's/Lifts</i>		<i>Buses</i>	

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**Table 1: Vehicles/capital to be replaced or rehabbed/refurbished with this request**

<i>Asset (model year, manufacturer, model or variant)</i>	<i>VIN or Fleet ID</i>	<i>2015 revenue miles</i>	<i>2015 revenue hours</i>	<i>Current mileage</i>
N/A				

**Table 2: Vehicles/capital that have been disposed up to and including FY15**

<i>Asset (model year, manufacturer, model or variant)</i>	<i>VIN or Fleet ID</i>	<i>Disposition Date</i>	<i>Revenue miles at disposition</i>	<i>Revenue hours at disposition</i>
N/A				

The project conforms to FTA's spare ratio guidelines.  Yes  No \* Unsure /Not Applicable

<i>Average Fleet Age (in Years)</i>	<b>N/A</b>
<i>Average Fleet Age (in Miles)</i>	<b>N/A</b>
<i>Spare Ratio</i>	<b>N/A</b>
<i>Explanation</i> Not applicable	

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Federal Financial Assistance Transparency Act (FFATA) mandates the disclosure of the names and total compensation of the five most highly compensated officers of an entity if:

- The Applicant received 80% or more of its annual gross revenues in the preceding fiscal year from the federal government (all federal sources, not just FTA); and
- Those revenues were greater than \$25M; and
- The public does not have access to the information through Securities and Exchange Commission or Internal Revenue Service filings as specified in FFATA.

Applicant should select "Yes" if they are subject to the reporting requirements of FFATA and "No" if they are not subject to Executive Compensation Reporting.

YES

No

Executive Compensation Reporting: If "Yes" is selected above, enter the Names and Compensation amounts for the top five officers of the Applicant.

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	<u>Full Name</u>	<u>Total Compensation</u>
1		\$ _____
2		\$ _____
3		\$ _____
4		\$ _____
5		\$ _____

**Part II: Project Information**

IMPORTANT: Applicants should submit one application for all capital projects for their small urban and/or rural service area. Duplicate projects within service areas will not be funded. Applicants can apply for one year of funding only. If a project is selected, funding for subsequent years is not guaranteed. It will be necessary to reapply and go through another competitive process for subsequent funding. Eligible projects may be funded using 5310, 5311, 5339 or a combination of the three funding sources.

<i>Project Name</i>	Purchase of Service for Deviated Fixed Route
<i>Type(s) of Capital Project (vehicle replacement, mobility management, equipment, etc). Describe the project(s) to be funded.</i>	To continue to provide fixed route and/or deviated fixed route service to primarily elderly and disabled citizens in the areas of Stoneville, Madison and Mayodan in Rockingham County. It is the collaborative Cities' goal to contract service provision with the community transportation system in Rockingham County and continue the routes that were begun in May of 2015. Routes have pick up and drop locations targeting Elderly and Disabled Housing/Apartment Complexes as well as livelihood necessities such as the grocery store, pharmacy, medical facilities and other retail areas. The need for this route is displayed through current ridership on similar projects and the community transportation system's existing fleet vehicle one way trip statistics, as well as in the Locally Coordinated Plan for Rockingham County that calls for a bus stop service in our county.
	<i>FY 2018</i>
<i>Federal Amount Requested =</i>	\$ 88,000.00
<i>State Amount Requested =</i>	\$ 11,000.00
<i>Local match amount =</i>	\$ 11,000.00
<i>Total project cost =</i>	\$ 110,000.00

**Part III: Project Criteria**

Address each of the evaluation criteria separately, demonstrating how the project responds to each criterion. Each proposer is encouraged to demonstrate the responsiveness of a project to all of the appropriate selection criteria with the most relevant information that the proposer can provide, regardless of whether such information has been specifically requested, or identified. Please be thorough, yet concise in the response.

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### III-1. Threshold Criteria

a. Does the applicant have the technical capacity to administer the project?

Yes  No Explain your answer in the box below.

The Western Rockingham cities, by partnering with the county's coordinated transit system, will be able to manage this grant and its reports with ease. The contracted service provider has been providing transportation for over 20 years and has been deemed the lead transportation agency for the county by the commissioners in 1997. The service provider has been operating and managing similar grant awards and will be instrumental in making sure that this project is monitored with efficiency and accuracy.

b. Describe the qualifications of the key personnel assigned to the project and the percentage of time each person will be involved in the project. Will the applicant need to hire additional personnel to support the project?

The existing office staff in administration at the Town of Stoneville as well as the Town Manager along with key personnel at the county's coordinated transit system, are ready and able to undertake reporting, data collection and overall management of the grant.

c. Does applicant have adequate financial and management systems in place to ensure adequate reporting and project oversight?  Yes  No Explain your answer in the box below.

The applicant has the proper and adequate financial and management systems in place to ensure reporting and project oversight. As a municipality/town government, who has been a part of this type of service delivery before, the budgets and managerial tasks have already been assigned with the Town Manager and Town Council overseeing the process.

d. Has the source of local match been identified in a current budget or has it been approved by the agency's governing body in a future budget? What is the source of the match (e.g., agency reserves, capital replacement fund, municipal general fund, private partnership, etc.)? If the match is not from the applicant agency but another party, has that party committed the match in writing? Provide documentation of the commitment of local match from an outside party. Explain your answer in the box below.

The local match has been approved by the governing board, Town Council, and will consist of a mix of operating reserves and fund balance from the Western Rockingham cities' operating budgets.

e. Further describe the matching funds, including amount and source of the match (agency reserves, capital replacement budget, municipal general fund, private partnership, etc). List each source individually. If the matching funds are not committed, identify their source and

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*anticipated award date. [Add/Remove Lines as necessary – place the cursor in the bottom row then right click → “Insert” → “Insert Rows Below” to add more lines to the following table]*

<i>Source</i>	<i>Amount</i>	<i>Date awarded or available</i>
Town of Stoneville, NC	\$3,666.00	7/1/2017
Town of Madison, NC	\$3,667.00	7/1/2017
Town of Mayodan, NC	\$3,667.00	7/1/2017

- f. Were FTA funds awarded to this project in previous years?     Yes     No*
- g. Describe the intended service area that will benefit from your proposed project. Include pertinent demographic information about the service area in your answer. It should be clear from your description where your project’s target population lives in a small urban or rural area of North Carolina.*

Operating county wide fixed/deviated fixed routes is a top priority in every conversation held around the county. It was included in the original approved version of the Locally Coordinated Plan in 2009 as well as the approved revision from May 2011 and August 2015. In the American Community Survey results of 2010, approximately 14,928 people in Rockingham County are documented disabled (9,216 are adults between the ages of 18-64 and 5,712 are adults 65 years of age or older) and approximately 21,338 (22.7% of the county’s total population) are 60 years of age or older. It is very likely that these individuals do not have vehicles or access to vehicles to perform everyday errands or activities. As Rockingham County continues to become an aging county, the unmet transportation needs will grow.

*h. Estimate the annual number of unduplicated passengers who will be served or the number of one-way trips that will be provided from the proposed project.*

<i>Unduplicated Passengers</i>	200+	<i>One-way trips</i>	10,000
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**III-2. Project Readiness**

- a. Describe the project plan in detail and provide a timeline and milestones for the completion of the project. This description should completely describe what you want to accomplish and how you are going to accomplish it if you receive the requested funding. The applicant may wish to attach the following documents with the application but these documents are not required: maps, pictures, marketing plans, draft brochures, charts or graphs and/or route schedules that support the request for funding, demonstrate the need or illustrate the applicant’s preparation. If the applicant is working in partnership with or coordinating with other agencies or organizations, letters of support from these agencies or organizations may be attached with the application. Your detailed answer should be one half to one whole page long.*

Upon notification of being awarded this grant, the collaboration of cities will initiate a memorandum of understanding with the county’s coordinated transit system for purchase of service. The collaboration of administration, along with the director of transportation for the transit system, will be responsible for the oversight of the grant and making sure that eligible citizens receive



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identification cards to ensure accessibility and accuracy of grant reporting on the deviated fixed route. Public forums will be held throughout the year to gain public input on route modifications and a representative from the collaborative towns' administration office will continue to serve on the county's Transportation Advisory Board as appointed by the County Commissioners. On-going conversations will occur with facilities interested in supporting a bus stop and advertising for the route. We believe that the partnership between the three Western Rockingham cities and the coordinated transit system will be strong and will allow for a unique collaboration of resources.

*b. Describe the applicant's preparedness to manage the project.*

The applicant has the proper and adequate financial and management systems in place to ensure reporting and project oversight. As a municipality who has been a part of this type of service delivery before, the budgets and managerial tasks have already been assigned with the Town Manager and Town Council overseeing the process.

### **III-3. Project Monitoring**

*a. Describe the method that will be used to monitor and evaluate the success of this project. List the measurable indicators of success.*

The Town of Stoneville, will continuously monitor the relationship with the coordinated transit system and the scope of this project. It will set forth benchmarks that should be achieved and will be evaluated on a monthly basis by administrative staff representing both entities. The health and human service agencies engaged in this project will set forth standards that will need to be met as well and those will be visited quarterly at the Transportation Advisory Board meetings. Using the strengths and wisdom gained from other municipalities and the coordinated transit system, the Town will be able to decipher whether our goal of providing service primarily to the aging and disabled population who needs it, is being accurately met.

*b. Describe how the project relates to any federal or other programs that the applicant operates and, if applicable, how the applicant plans to use these resources to leverage this project.*

This project is not directly related to any other project that the Town of Stoneville or other Western Rockingham County communities operate. This project is an extension of one begun by the County's coordinated transit system and will be operated in the same capacity as it has the last few years.

*c. How will the applicant maintain any vehicles/capital after the grant period?*

The Town of Stoneville supports the idea and implementation of the deviated fixed route in the area of Western Rockingham County (Madison, Mayodan and Stoneville townships) and will continue the service as best as financially able through city budget fund balances, advertising revenue, partnerships with other agencies, letters of interest and grant applications to local and regional foundations, fare revenue, etc.

*d. What is the applicant's organizational mission? Explain how the project fits in with the other service the applicant already provides.*

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The Town of Stoneville’s and the other collaborating cities’ organizational missions are to help its citizens whenever possible and provide services in areas of interest and need. The partnership with the County’s coordinated community transit system will enhance the quality of life for individuals by empowering them to achieve optimum health and well-being, independence and participation in the community. This project will succeed in promoting local economy, local participation in the community and healthier living. It is the intent that this project will allow aging citizens to stay longer in their residences and not put burdens on the state’s financial ability to place these folks in assisted living homes or hospitals.

*e. Describe how the applicant will manage risk and provide for the safe delivery of services.*

The Town of Stoneville will manage risk and provide for safe delivery of services while collaborating with the County’s coordinated transit system, which already does this on a daily basis with its existing fleet under Section 5311. Under the guidance of NCDOT, partnering governing bodies, health and human service agencies and the transit provider, the Town of Stoneville will closely monitor the delivery of transportation services, acknowledge and work towards improvement of areas noted, follow all safety regulations and training and make sure that the targeted audience for this grant is reached.

**III-4. Special Considerations**

*a. Is the proposed project consistent with your agency’s fleet management or capital replacement plan? Provide an explanation in the box below and attach a copy of the management plan.*

Not Applicable to this application of purchase of service

*b. Given this request is only for capital assistance, is your agency committed to operating the services associated with the proposed project over time? How? Provide an explanation in the box below.*

<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<p><i>Explain</i></p> <p>As stated in earlier questioning, the Town of Stoneville and the other collaborative cities, support the idea and implementation of the deviated fixed route in the area of Madison, Mayodan and Stoneville town limits and will continue the service as best as financially able through city budget fund balances, advertising revenue, partnerships with other agencies, letters of interest and grant applications to local and regional foundations, fare revenue, etc.</p>
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**Part IV: Budget Information**

*Provide a general line-item budget for the total project, with enough detail to describe the various key components of the project. Since it is possible that projects may be partially funded, the budget should*

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provide for the minimum amount necessary to fund specific project components of independent utility. [Add/Remove Lines as necessary using prior instructions]. **A detailed budget needs to be submitted via Partner Connect.**

<b>Project Stages with Independent Utility and Description</b>	<b>Federal Amount Requested</b>	<b>State Amount Requested</b>	<b>Local Share</b>	<b>Total Cost</b>
1. Purchase of Service	\$88,000.00	\$11,000.00	\$11,000.00	\$110,000.00
2.				
3.				
4.				
<b>Project Totals</b>	\$88,000.00	\$11,000.00	\$11,000.00	\$110,000.00

**Part V: Mobility Management Project Information Only**

a. The proposed project is consistent with the most recent locally developed, Coordinated Public Transit – Human Services Transportation Plan (LCP).

Yes    No    Unsure   \* N/A

If yes to question above, provide information about the locally developed, Coordinated Public Transit – Human Services Transportation Plan (LCP) used to prepare this project application.

1	<b>Name of Plan/Title</b>	<b>Locally Coordinated Public Transit-Human Services Transportation Plan (LCP)</b>
2	<b>Applicable Need, Strategy or Activity Included on Page Number(s)</b>	Page 22
3	<b>Plan Date</b>	Original Plan approved in May 2009, Revised Plan/Addendum I approved in May 2011, Revised Plan/ Addendum II approved in August 2015

b. Does this project create more mobility options for seniors and/or individuals with disabilities in this service area?   \* Yes    No

If yes, describe the mobility options the seniors and/or individuals with disabilities in this service area have now and discuss how your project creates more mobility options.

Western Rockingham launched its deviated fixed route system in calendar year 2015. This grant proposal will allow the Western Rockingham Cities to continue the deviated fixed route service which has established pick up and drop off locations at several Elderly and Disabled Housing/Apartment Complexes. The current route in its initiation, which is fluid and changes as needs arise, has 16 stops that allow for grocery shopping, nutrition services, Center for Active Retirement, exercise, retail, medical and socialization. According to studies done following trends of age population in Rockingham County, the age demographic of 60 to 74 is increasing continuously

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and as increased an average of 19.1% in the last ten years. It is obvious that with a greater elderly and/or disabled population, more services designed to accommodate their daily skills and keep them aging at home are necessary. Although specifically targeted at providing transportation to elderly and disabled citizens of Western Rockingham County, the deviated fixed route will also be open to the general public.

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### **Capital Budgets**

All rural transportation systems will be eligible for capital assistance funds. A Capital Replacement Schedule is included in Appendix A of this document. **ASSETS THAT HAVE MET USEFUL LIFE WILL NOT AUTOMATICALLY BE REPLACED.** The Capital Replacement Schedule represents the minimum threshold for replacement consideration unless the applicant can document that a capital item has a history of mechanical failure, is un-repairable or that it is financially prohibitive to repair the item.

**Expansion Vehicles and Replacements** – For FY2018, expansion vehicles are not an eligible Capital expense.

**Other Capital, Advanced Technology and Baseline Technology** – Applicants should consult the Capital Replacement Schedule before requesting any replacements of Other Capital or Advanced/Baseline Technology. Appendix B lists the minimum specifications for technology items. New Advanced Technology users must have completed the Advanced Technology Pre-Application process with ITRE. Current Advanced Technology users may request to replace existing Advanced Technology items as necessary. Any system requesting expansion vehicles should also request vehicle security and surveillance equipment and any other advanced technology items currently used. The applicant must provide one (1) retail estimate per item if they request funding to replace or purchase Other Capital or Advanced/Baseline Technology. The estimate will determine the amount of funding recommended by the reviewer. Some Object Codes in the Other Capital and Baseline Technology budgets include the maximum cost in which PTD will participate. Requests for funding cannot exceed these amounts per item. The applicant is required to enter written justification in No. 14 of the System Description form for Advanced/Baseline Technology; Radio Equipment; and Telephone Equipment.

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## Appendix A CAPITAL REPLACEMENT SCHEDULE

**Note:** Assets that have met their useful life will *not* automatically be replaced. This schedule represents the minimum threshold for replacement consideration. Listed capital items are illustrative and not exhaustive.

**Effective 7/1/2012**

CATEGORY CAPITAL ITEMS	MINIMUM REQUIREMENTS	MINIMUM DOCUMENTATION REPI CONSIDERATION
<b>MAJOR FACILITY RENOVATIONS AND NEW CONSTRUCTION</b>	<b>40 years</b>	
<ul style="list-style-type: none"> <li>▪ Building Purchase</li> <li>▪ Facility Construction</li> </ul>		<b>Note:</b> Major Renovation involves the purchase of an existing building and complete refurbishment of the building. <b>Needs Assessment required.</b> Plans would be required.
<b>OFFICE FURNITURE</b>	<b>12 Years</b>	
<ul style="list-style-type: none"> <li>▪ Desk</li> <li>▪ Bookcase</li> <li>▪ File Cabinet</li> <li>▪ Chairs</li> <li>▪ Conference Table</li> <li>▪ Safe (Fireproof) (25 yrs.)</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement</li> </ul>
<b>OFFICE EQUIPMENT</b>	<b>5 Years</b>	
<ul style="list-style-type: none"> <li>▪ Fax Machine</li> <li>▪ Copier</li> <li>▪ Calculator</li> <li>▪ Etc.</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement</li> </ul>
<b>AUDIO VISUAL EQUIPMENT</b>	<b>10 Years</b>	
<ul style="list-style-type: none"> <li>▪ VCR/DVD</li> <li>▪ TV</li> <li>▪ Camcorder</li> <li>▪ Etc.</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement</li> </ul>
<b>BASELINE TECHNOLOGY</b>	<b>5 Years</b>	
<ul style="list-style-type: none"> <li>▪ Computer</li> <li>▪ Printer</li> <li>▪ Laptop (Includes Projector)*</li> <li>▪ Server</li> <li>▪ Scanner (6 yrs.)</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement in project description</li> <li>* Will be considered if needed for present</li> </ul>
<b>SECURITY &amp; SURVEILLIANCE</b>	<b>7 Years</b>	
<ul style="list-style-type: none"> <li>▪ Video (facility and vehicles)</li> <li>▪ Cameras</li> <li>▪ DVR</li> <li>▪ Wireless unit</li> <li>▪ Antenna</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement</li> </ul>
<b>COMMUNICATIONS EQUIPMENT</b>	<b>6 Years</b>	
<ul style="list-style-type: none"> <li>▪ Radio units</li> <li>▪ Base Station</li> <li>▪ Cell phones</li> <li>▪ Antenna</li> <li>▪ Repeater</li> </ul>		<ul style="list-style-type: none"> <li>○ 1 retail estimate</li> <li>○ Description of need for replacement in project description</li> </ul>
<b>MAINTENANCE EQUIPMENT &amp; FIXTURES</b>	<b>12 Years</b>	
<ul style="list-style-type: none"> <li>▪ Roller cabinets</li> <li>▪ Portable tool stands</li> <li>▪ Compressors- (5 yrs.)</li> <li>▪ Hoists- (10 yrs.)</li> <li>▪ Bus washers- (10-15 yrs.)</li> <li>▪ Diagnostic equip</li> <li>▪ Lift truck</li> <li>▪ Engine stands</li> <li>▪ Brake lathes</li> <li>▪ Etc.</li> </ul>		<ul style="list-style-type: none"> <li>○ Only Systems with in-house Maintenance eligible</li> <li>○ 1 retail estimate</li> </ul>
<b>SUPPORT VEHICLES</b>		
<ul style="list-style-type: none"> <li>▪ Trucks - Light Duty (under 12,500 lbs. g.v.w.)</li> </ul>	<b>7 Years</b>	<ul style="list-style-type: none"> <li>○ Only Systems with in-house maintenance eligible</li> <li>○ 1 retail estimate &amp; Justification for replacement</li> </ul>
<b>REVENUE VEHICLES</b>		
<b>Vans</b>		
<ul style="list-style-type: none"> <li>▪ Center Aisle Van (2010 or older)</li> <li>▪ Mini-Van</li> <li>▪ Conversion Van or Lift Van</li> </ul>	<b>115,000 miles</b>	<ul style="list-style-type: none"> <li>○ Updated PTMS</li> <li>○ Current VUD</li> <li>○ Once required fleet size has been determined the capital assessment process, vehicles designated for disposition and not be eligible for replacement.</li> </ul>
<b>Buses</b>		
Light Transit Vehicle (LTV) 20-28 ft. - body on cut-a-way chassis	<b>145,000 miles</b>	
Medium (Medium duty chassis) Over 28 ft. - body on truck chassis	<b>7 Years or 200,000 miles</b>	
Medium (Heavy Duty Chassis) 30-35 ft.	<b>10 Years or 350,000 miles</b>	
Large (Heavy Duty Chassis) 35-40 ft.	<b>12 years or 500,000 miles</b>	

**NCDOT Consolidated Call for Capital Projects Application Form**

**Appendix B**

**FY2018 Technology Specifications:**  
*(to be used as guideline for minimum standards only)*  
**Standards for Hardware, Software and Networking**

**These are MINIMUM standards only. NCDOT guidelines require that each computer last at least 5 years. If you plan on installing automated scheduling software or other technologies during the lifetime of the computer, please consult with the appropriate resource to determine minimum requirements.**

**Desktop**

<b>Operating System:</b>	Windows 7
<b>Processor:</b>	Intel I5-750
<b>Memory:</b>	4.0GB or higher
<b>Hard Drive (s):</b>	80G, partitioned so C: drive is for programs and D: drive is for data
<b>Software:</b>	Microsoft Office Professional 2010
<b>Video Card:</b>	GeForce GTS250 1GB/Radeon HD4850 512MB
<b>Network Card:</b>	100/1000 Mbps
<b>UPS Backup/Surge Protection:</b>	Multi-outlet AC Surge Protector with power supply backup (if necessary)
<b>Multimedia Devices:</b>	Pair of desktop speakers (if not included with monitor), Microphone, optional Camera
<b>Monitor:</b>	Any standard monitor capable of display in 1024x768 or greater. Purchase larger monitors if required by specific applications.
<b>Other Drives:</b>	CD/DVD ROM Drive
<b>Anti-Virus Software:</b>	Any industry standard anti-virus software
<b>Service Program:</b>	3-year warranty with on-site service

**Network**

<b>Configuration:</b>	100/1000 MB using switches (no hubs), TCP/IP Protocol
-----------------------	---

**Server**

All server specifications are minimums only. Servers should be expandable to enable increases in memory, processors, hard drive, etc.

<b>Operating System:</b>	Microsoft Windows Server 2008
<b>Database Software:</b>	Microsoft SQL Server 2005 SP2 or 2008 Standard (if necessary)
<b>Network Card:</b>	(2) 100/1000 MB
<b>Processor Type:</b>	Intel Xenon 2.5Ghz or higher
<b>Memory:</b>	12 GB
<b>Hard Drive(s):</b>	300 GB
<b>Monitor:</b>	15" or larger
<b>Graphics Card:</b>	64MB or greater
<b>Other Drives:</b>	CD/DVD ROM
<b>Anti-Virus Software:</b>	Any industry standard anti-virus software
<b>Service Program:</b>	3-year warranty with on-site service



**PUBLIC TRANSPORTATION CONSOLIDATED CAPITAL CALL FOR  
PROJECTS PROGRAM RESOLUTION**

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Status and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for public transportation projects; and

WHEREAS, NCDOT has been designated as the State agency with principle authority and responsibility for administering capital projects for small urbanized and rural areas; and

WHEREAS, Town of Stoneville, NC hereby assures and certifies that it will comply with the federal and state statutes, regulations, executive orders, and all small administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U.S.C.

WHEREAS, Town of Stoneville, NC understands and agrees that capital project requests will be funded with 5310, 5311 (RTAP or ADTAP), 5339, state funds or a combination thereof. The applicant agrees they will adhere to the compliance of the grant used to fund the project.

NOW, THEREFORE, be it resolved that the Town Manager of the Town of Stoneville as authorized by the Stoneville Town Council is hereby authorized to submit a grant for federal and state funding, provide the required local match, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide public transportation services.

I Ricky Craddock, Mayor of Town of Stoneville, NC do hereby certify that the above is true and correct copy of an excerpt from the minutes of a meeting of the Town of Stoneville Council duly held on the 1<sup>st</sup> day of November, 2016.

\_\_\_\_\_  
Signature of Certifying Official

\_\_\_\_\_  
Date

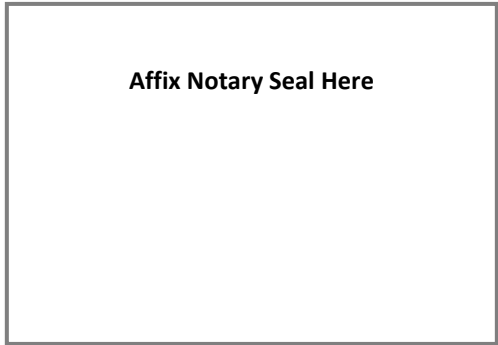
**\*Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) \_\_\_\_\_

Notary Public Signature \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Address

My commission expires (date) \_\_\_\_\_



**FEED.ROCKINGHAM**

UNITED TOGETHER FOR HUNGER

#feedrockingham

**feedrockingham@gmail.com**

Dear Rockingham County Leaders,

You are invited to join the three Rockingham County Chambers of Commerce in a bold endeavor, feeding all of the hungry in the Rockingham County a Thanksgiving meal. The Eden, Reidsville, and Western Rockingham Chambers are working together to place 2500 complete family dinners in the hands of the needy so they too can enjoy the experience of Thanksgiving.

In cooperation with the four Rockingham County Rotary clubs and Chamber member food pantries, we plan to host food drives throughout the county accepting both monetary and non-perishable food donations. Our family food box will consist of:

- Instant Potatoes (box)
- Gravy (can)
- Vegetable (can)
- Yams (can)
- Cranberry Sauce/Cranberries (can)
- Stuffing Mix (box)
- Marshmallows (bag)
- Biscuit or Roll Mix (box or bag)
- Non-perishable dessert item
- Turkey or alternate meat item

Each family dinner will cost approximately \$25 to fill. In order to reach our goal we will need to raise the equivalent of \$62,500 in a short amount of time. The goal is lofty, but Bridgestone Aircraft Tire has generously offered to match our first \$5,000 raised. We are off to a good start. Monetary donations should be written to your local Rotary club, Eden, Reidsville, Madison- Mayodan or Stoneville with Feed Rockingham in the memo. Food donations and checks can be dropped off at your local Chamber office.

More information can be found on our Facebook page, or emailing us at [feedrockingham@gmail.com](mailto:feedrockingham@gmail.com).

***Thank you for your support!***



**FEED.ROCKINGHAM**

UNITED TOGETHER FOR HUNGER

#feedrockingham

## PROJECT OUTLINE

### Mission Statement:

*Neighbors sharing Food, Hope, and Thanksgiving in Rockingham County, NC*

**Goal:** Provide Thanksgiving meal box and turkey or alternate meat item for 2500 food insecure families in Rockingham County.

### Partners:

#### ***Western Rockingham, Eden, and Reidsville Chambers of Commerce***

Marketing of the Project, Donation Collections, Assembling Food Boxes

#### ***Rockingham County Rotary Clubs (Eden, Madison-Mayodan, Reidsville, Stoneville)***

Donation Collections, Project Promotion

#### ***Rockingham County Established Food Pantries***

Qualifying of families for receipt of meals, and coordinating those names with Project Lead Committee to ensure all families in need are served by the Project Initiative

Each family will be directed to a distribution site nearest to where they live

#### ***Community Distribution Sites***

5-6 sites across Rockingham County to be established for Community Distribution of Thanksgiving meals on November 22 per the master list of qualified families created, sharing not only the food, but fellowship and Thanksgiving

**FEED.ROCKINGHAM**

UNITED TOGETHER FOR HUNGER

#feedrockingham

*Neighbors sharing Food, Hope, and Thanksgiving in Rockingham County, NC*



***The Goal: Provide Thanksgiving meal box for 2500 pre-qualified food- insecure families in Rockingham County with the following:***

- Instant Potatoes (box)
- Gravy (can)
- Vegetable (can)
- Yams (can)
- Cranberry Sauce/Cranberries
- Stuffing Mix (box)
- Marshmallows (bag)
- Biscuit or Roll Mix (box or bag)
- Non-perishable dessert item
- Turkey or alternate meat item

**Food and monetary donations accepted at all Chamber locations.**

**Please make checks payable to Rotary.**

***THANK YOU to our CORPORATE SPONSORS***



**YOUR COMPANY HERE!**

For more information call any chamber office or email [feedrockingham@gmail.com](mailto:feedrockingham@gmail.com)

# Proclamation

## National American Indian Heritage Month

**Whereas**, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

**Whereas**, the contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today, and

**Whereas**, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

**Whereas**, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

**Whereas**, in honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational and historical activities have been planned;

**Now therefore**, I Ricky Craddock by virtue of the authority vested in me as Mayor of the Town of Stoneville do hereby proclaim November as the National American Indian Heritage Month, in the Town of Stoneville and urge all our citizens to observe this month with appropriate programs, ceremonies and activities.

**in Witness Whereof**, I have hereunto set my hand and caused the Seal of the Town to be affixed this 1st day of November, the year of our Lord two thousand and sixteen.

---

Mayor of Stoneville

---

Sherri Darnell, Town Clerk

**Municipal  
Records Retention Schedule Amendment**

Amending the Municipal Records Retention and Disposition Schedule published September 10, 2012.

**STANDARD 6. EMERGENCY SERVICES AND FIRE DEPARTMENT RECORDS**

Amending Item 3, 911 Recordings as shown on substitute page 41 and Item 18 Emergency Notifications as shown on substitute page 43.

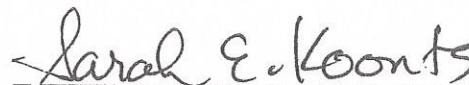
**STANDARD 9. LAW ENFORCEMENT RECORDS**

Amending Item 136, Law Enforcement Audio and Video Recordings, as shown on substitute page 90.

**APPROVAL RECOMMENDED**

\_\_\_\_\_  
Town Clerk

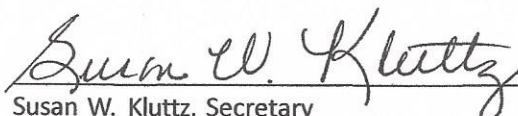
\_\_\_\_\_  
Town Manager



\_\_\_\_\_  
Sarah E. Koonts, Director  
Division of Archives and Records

**APPROVED**  
November 1, 2016

\_\_\_\_\_  
Mayor



\_\_\_\_\_  
Susan W. Kluttz, Secretary  
Department of Natural and Cultural Resources

Municipality: Town of Stoneville

October 1, 2016

**STANDARD-6. EMERGENCY SERVICES AND FIRE DEPARTMENT RECORDS**

Official records explaining the authority, operating philosophy, proposed methods, and primary functions of municipal emergency services programs and municipal fire departments.

ITEM #	STANDARD-6: EMERGENCY SERVICES AND FIRE DEPARTMENT RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
1.	<b>911 COMMUNICATION RECORDS</b> Printouts of 911 calls received and computer-aided dispatch (CAD) reports. Reports may list time and date of call, contents of call, location of call, name of unit dispatched and other related information.	Destroy in office after 3 years, if not made part of a case file.*	Comply with applicable provisions of GS §132-1.4 (i), and GS §132-1.5.
2.	<b>911 FILE</b> Information regarding the implementation, training, and operations of the 911 system.	Destroy in office after 5 years.	
3.	<b>911 RECORDINGS</b> Tapes, digital recordings, and text messages generated by 911 calls	Destroy in office after 30 days, if not made part of a case file.*	Comply with applicable provisions of GS §132-1.4(i).
4.	<b>ACCIDENT FILE</b> Records concerning personnel and municipally owned property damage.	Destroy in office 3 years after resolution.*	
5.	<b>ACTIVITY REPORTS</b> Reports on an individual, shift, project and other basis submitted on a daily, weekly, or other basis.	Destroy in office after 3 years.	

\*See *AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS*, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

ITEM #	STANDARD-6: EMERGENCY SERVICES AND FIRE DEPARTMENT RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
13.	<b>CONSOLIDATED MONTHLY REPORTS</b>	Destroy in office after 5 years.	
14.	<b>DAILY LOG</b> Log, journal, blotter or similar record showing activities of a fire department or emergency services.	Destroy in office after 1 year.	
15.	<b>DISASTER AND EMERGENCY MANAGEMENT PLANS</b> Records concerning preparedness, evacuations, and operations in the event of a disaster (natural, accidental, or malicious). Includes but not limited to official copy of comprehensive plan and all background surveys, studies, reports, and draft versions of plans.  See also <b>COMPREHENSIVE PLAN</b> item 19, page 4.	a) If an element of the Comprehensive Plan, destroy in office when administrative value ends.† Agency Policy: Destroy in office after superseded or obsolete, whichever comes first.  b) If not an element of the Comprehensive Plan, destroy in office when superseded or obsolete.  c) Destroy in office background surveys, studies, reports, and drafts 3 years after adoption of plan or when superseded or obsolete, whichever comes first.	Comply with applicable provisions of G.S. §132-1.7 regarding the confidentiality of security records.
16.	<b>DISPATCH FILE</b> Records relating to fire dispatch zones. May include maps of fire dispatch zones, census tract information, annexation research, street closings, and other related material.	Destroy in office when superseded or obsolete.	
17.	<b>DISPATCH RECORDINGS</b> Recordings made of activities during an emergency services dispatch.	Destroy in office after 30 days, if not made part of a case file.*	Comply with applicable provisions of GS §132-1.4(i), and GS§132-1.5.
18.	<b>EMERGENCY NOTIFICATIONS</b> Records of emergency notifications. Includes automatic identification information, such as the name, address, and telephone numbers of telephone subscribers, or the e-mail addresses of subscribers to an electronic emergency notification or reverse 911 system.	Destroy in office when superseded or obsolete.	Comply with applicable provisions of GS §132-1.4 (i), and GS §132-1.5.

\*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.



<b>STANDARD-9: LAW ENFORCEMENT RECORDS</b>			
<b>ITEM #</b>	<b>RECORD SERIES TITLE</b>	<b>DISPOSITION INSTRUCTIONS</b>	<b>CITATION</b>
134.	<b>WORK RELEASE EARNINGS REPORTS</b> Inmates' work release earnings reports submitted either to the N.C. Department of Corrections or the Clerk of Superior Court.	Destroy in office after 3 years.*	G.S. §148-32.1
135.	<b>WRECKER SERVICE RECORDS</b> Records concerning wrecker requests or calls. May include lists of wrecker company's towing and storage rates, rotation lists, notification records when vehicles are towed from private property, and other related records.	a) Destroy in office after 1 year if not made part of a case file. b) If record is made part of a case file follow disposition instructions for <b>CASE HISTORY FILE: FELONIES</b> item 17, page 64; or <b>CASE HISTORY FILE: MISDEMEANORS</b> item 18, page 64.	
136.	<b>LAW ENFORCEMENT AUDIO AND VIDEO RECORDINGS</b> Tapes and digital recordings generated by mobile and fixed audio and video recording devices.  Does not include <b>ELECTRONIC/VIDEO RECORDINGS OF INTERROGATIONS (HOMICIDE)</b> item 44, page 71.  See also <b>MOBILE UNIT VIDEO TAPES</b> item 81, page 80.	a) Destroy in office after 30 days if not made part of a case file.* b) If records are made part of a case file follow disposition instructions for <b>CASE HISTORY FILE: FELONIES</b> item 17, page 64; or <b>CASE HISTORY FILE: MISDEMEANORS</b> item 18, page 64.	Comply with applicable provisions of G.S. § 132-1.4A

\*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

**Municipal  
Records Retention Schedule Amendment**

Amending the Municipal Records Retention and Disposition Schedule published September 10, 2012.

**STANDARD 9. LAW ENFORCEMENT RECORDS**

~~Adding Item 136, Law Enforcement Audio and Video Recordings, as shown on substitute page 90.~~

**Superseded  
October 1, 2016**

**STANDARD 12. PERSONNEL RECORDS**

Amending Item 19, Employee Eligibility Records, as shown on substitute page 105.

**APPROVAL RECOMMENDED**

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Town Manager

*Sarah E. Koonts*

\_\_\_\_\_  
Sarah E. Koonts, Director  
Division of Archives and Records

**APPROVED**  
November 1, 2016

\_\_\_\_\_  
Mayor

*Susan W. Kluttz*

\_\_\_\_\_  
Susan W. Kluttz, Secretary  
Department of Cultural Resources

January 5, 2015

Original Triad Door Company Inc.

336-996-6547

P.O. Box 580

Summerfield NC 27358

# Estimate

Date	Estimate #
10/14/2016	25506

Name / Address
101 Smith St Stoneville, NC 27048

			Project
Description	Qty	Rate	Total
12'2" x 24" Commercial ribbed shi lap bottom section, stiles at 49 1/4", 96 5/8"	4	575.00	2,300.00T
Miller Edge 12'2" , 2 wire electronic sensing safety edge with door retainer *Includes labor and materials	4	490.00	1,960.00T
		<b>Subtotal</b>	\$4,260.00
		<b>Sales Tax (6.75%)</b>	\$287.55
		<b>Total</b>	\$4,547.55

Phone #
336-765-0627



O-2016-06

**ORDINANCE ANNEXING THE 5.27 ACRE DEVELOPED TRACT ON STONE MTN. ROAD KNOWN AS SOUTHERN VIEW MHP LLC**

**WHEREAS**, said property is within three miles of the existing corporate limits of the Town of Stoneville, the property owner has petitioned the Town to annex the property, and the Stoneville Town Council has determined that it is in the best interest of the Town to annex the 5.27 acre tract into the corporate limits of the Town, **and**

**WHEREAS**, no point within the proposed satellite areas are closer to another city than the Town of Stoneville, **and**

**WHEREAS**, the total satellite area of the Town does not exceed 10% of the area of the Town within its primary limits, **and**

**WHEREAS**, the Town is able to provide the full range of city services to the satellite area.

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Stoneville pursuant to the authority granted by GS 160A-58.2 that after holding the public hearing, they do hereby declare the 5.27 acre tract known as Southern View MHP LLC further identified by metes and bounds description Deed Book 1283, Page 2027 :

BEGINNING at an iron over a steel culvert, the same lying South 63 deg. 57' 36" East 109.00 feet from a Red Oak witnessing the beginning corner of the description of the adjoining tract described in Book 404, at page 528, now Thomas Scales, Jr. (DB 594, pg 499). and running generally with the culvert and the creek, the East line of the Town of Stoneville (DB 535, pg 203), the following courses and distances: North 30 deg. 32' 58" East 39.60 feet, North 09 deg. 33' 20" East 95.48 feet, North 08 deg. 24' 24" West 24.46 feet, North 34 deg. 42' 20" West 29.07 feet, and North 08 deg. 32' 12" West 18.54 feet to a point in the branch; thence leaving the branch and with the south line of Lot No. 1 as shown in Plat Book 13, at page 92, now Bobby Ray Stanley (DB 691, pg 690), North 63 deg. 10' 41" East, passing through an iron at 5.00 feet, a total distance of 140.5 feet to the center of the cross mark on a concrete culvert beside the Stone Mountain Road, SR 2154; thence with Bobby Ray Stanley's line described in Deed Book 723, at page 15, North 74 deg. 07' 28" East, crossing the road, 40.72 feet to a point in the branch; thence continuing with the centerline of the branch, the following courses and distances: North 64 deg. 23' 55" East 115.66 feet, North 67 deg. 01' 45" East 57.62 feet, North 57 deg. 05' 55" East 39.60 feet, North 49 deg. 52' 11" East 35.21 feet, and North 69 deg. 04' 08" East 72.37 feet to an existing iron on the north bank of the branch; thence leaving the branch and with Raymond dalton's line, the west line of that 0.77 acre tract conveyed by Ray Bullins and wife in Book 475, at page 164, South 15 deg. 26' 10" East 471.27 feet to an iron, Walter L. Hodges' northwest corner; thence with Hodges, South 01 deg. 25' 07" West 116.90 feet to an iron, Peggy Carter's northeast corner (DB 483, pg 476); thence with Peggy Carter, South 80 deg. 01' 02" West 158.29 feet; thence still with her line, crossing the road, South 83 deg. 23' 41" West 47.36 feet

to an iron in the centerline of what is now marked as a gravel drive; thence (original call for the "Old Mill Road") with Thomas Scales, Jr.'s line (DB 594, pg 499), North 63 deg. 57' 36" West 219.24 feet to the place of BEGINNING, containing 5.271 acres, per survey by W. Mark Sizemore, R.L.S., entitled "Map for Steve Hancock" dated July 4, 1990, to which reference is made for more particularity of description and being the same lands conveyed by Ray Bullins and wife to Posey Calvin Edwards by Deed recorded in Book 704, at page 94, less exceptions. All references to Book and page herein are to the records as found in the Office of the Register of Deeds of Rockingham County.

All or a portion of the property hereinabove described was acquired by Grantor by instrument recorded in Book 1283, Page 2027, Rockingham County, North Carolina.

is annexed into the corporate limits.

This ordinance is to be effective upon the \_\_\_ day of \_\_\_\_\_, 201\_.

The motion to adopt this ordinance was made by \_\_\_\_\_,  
seconded by \_\_\_\_\_ and passed by a vote of  
\_\_\_\_\_ to \_\_\_\_\_.

\_\_\_\_\_  
Ricky Craddock, Mayor

Attested to:

\_\_\_\_\_  
Sherri Darnell, Town Clerk

This is to certify that this is a true and accurate copy of Ordinance No. O-2016-06.

Adopted by the Stoneville Town Council on the 1<sup>st</sup> day of November, 2016.

\_\_\_\_\_  
Sherri Darnell, Town Clerk



O-2016-07

**ORDINANCE ANNEXING THE 11.39 ACRE DEVELOPED TRACT AND THE 7.6 ACRE UNDEVELOPED TRACT ON STONE MTN ROAD COLLECTIVELY KNOWN AS CHURCH STREET MHP LLC**

**WHEREAS**, said property is within three miles of the existing corporate limits of the Town of Stoneville, the property owner has petitioned the Town to annex the property, and the Stoneville Town Council has determined that it is in the best interest of the Town to annex the 11.39 acre tract and 7.6 acre tract into the corporate limits of the Town, **and**

**WHEREAS**, no point within the proposed satellite areas are closer to another city than the Town of Stoneville, **and**

**WHEREAS**, the total satellite area of the Town does not exceed 10% of the area of the Town within its primary limits, **and**

**WHEREAS**, the Town is able to provide the full range of city services to the satellite areas.

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Stoneville pursuant to the authority granted by GS 160A-58.2 that after holding the public hearing, they do hereby declare the 11.39 acre tract and 7.6 acre tract known as Church Street MHP LLC identified by metes and bounds description in Deed Book 770, Page 1497 and Deed Book 1052, Page 683 of the Rockingham County Register of Deeds office:

Exhibit "A"

Tract 1:

BEING all of Lots 5, 6 and 12 of the Property Of William E. Smith development as shown on Map Book 13 Page 92 Rockingham County Public Registry.

Address 114 Top Run Drive, Stoneville NC 27048  
Tax parcel 125811 PIN 7938-0035-6934  
Deed reference Book 770 Page 1497

Tract 2:

BEGINNING at a ¼ inch existing iron pin in a westerly boundary of the property of Tonya Corum Foushee (now or formerly in Book 1357 Page 2131, tax parcel 125847) said pin also being located by following a line N 63-29-41 W 94.64 feet from the approximate centerline intersection of Stone Mountain Road and Ponderosa Road; thence with the northerly boundary of the aforesaid Foushee property and with the northerly boundary of the property of Matthew Wayne Hill (now or formerly in Book 14E Page 86, tax parcel 166873) N 80-00-00 W 1481.71 feet, passing through a 1 inch iron pin at 196.23 feet on line (said iron pin being the common northerly corners of the aforesaid Foushee and Hill properties), to a ¼ inch existing iron pin; thence with the easterly boundary of the property of Cynthia C. Blackburn, Trustee (now or formerly in Book 1180 Page 1390, tax parcel 125774Z1) N 31-53-19 E 472.09 feet to a 1 inch existing iron pin; thence with the southerly boundary of the property of William E. Smith et al (now or formerly in Book 770 Page 1497, tax parcel 125811, Lot 12 Plat Book 13 Page 92) S 82-41-24 E 445.52 feet to a 1 inch existing iron pin and a ¾ inch new iron pin; thence with the westerly boundary of the property of Mark Anthony Tuggle (now or formerly Book 1459 Page 1503, tax parcel 125813) S 06-05-23 W 303.00 feet to a 1 inch existing iron pin; thence continuing with the southerly boundary of the aforesaid Tuggle property S 72-59-37 E 795.05 feet to a ¼ inch existing iron pin; thence with a westerly boundary of the aforesaid Foushee property S 30-28-04 E 78.46 feet to the point and place of BEGINNING, an being 7.608 acres, more or less, according to survey by Triad Land Surveying, P.C., dated December 29, 2015

Tax parcel 125810 PIN 7938-0035-5233  
Deed reference Book 1052 Page 683

is annexed into the corporate limits.

This ordinance is to be effective upon the \_\_\_ day of \_\_\_\_\_, 20\_\_.

The motion to adopt this ordinance was made by \_\_\_\_\_,  
seconded by \_\_\_\_\_ and passed by a vote of \_\_\_\_\_ to \_\_\_\_\_.

\_\_\_\_\_  
Ricky Craddock, Mayor

Attested to:

\_\_\_\_\_  
Sherri Darnell, Town Clerk

This is to certify that this is a true and accurate copy of Ordinance No. O-2016-07.

Adopted by the Stoneville Town Council on the 1<sup>st</sup> day of November, 2016.

\_\_\_\_\_  
Sherri Darnell, Town Clerk

**Sanitary Sewer Improvements - Matthews Street Outfall**  
**Quantity Takeoffs / Estimate - Change Order Work**  
**LKC Project No. Stone-15.02**

	Description of Item	Sheet 3A		Total	Unit	Cost	Total
1	8" PVC SDR 35 Gravity Sewer (6'-8')	530		530	LF	\$35.00	\$18,550.00
2	4' 0" Diameter Manhole (6'-8')	3		3	EA	\$1,600.00	\$4,800.00
3	4' 0" Diameter Manhole - Replace Existing (8'-10')	1		1	EA	\$2,500.00	\$2,500.00
4	Sanitary Sewer Service Reconnection	4		4	EA	\$800.00	\$3,200.00
5	Gravel for Driveways	20		20	TN	\$40.00	\$800.00
6	Asphalt Open Cut and Patch	60		60	SY	\$65.00	\$3,900.00
7	Clearing and Grubbing	1		1	AC	\$2,000.00	\$2,000.00
8	Seeding / Mulching Erosion Control	1		1	LS	\$4,500.00	\$4,500.00
9	Extend CMP at Stream Crossing, Load of Rip Rap	1		1	LS	\$5,000.00	\$5,000.00
10	Reconnect Bryan St. (New MH), Tree Removal, MH Demo	1		1	LS	\$6,500.00	\$6,500.00
11	Demo Mobile Home Debris and Proper Disposal	1		1	LS	\$2,000.00	\$2,000.00
12	Remobilization	1		1	LS	\$1,500.00	\$1,500.00

**Total Estimated Construction Cost      \$55,250.00**



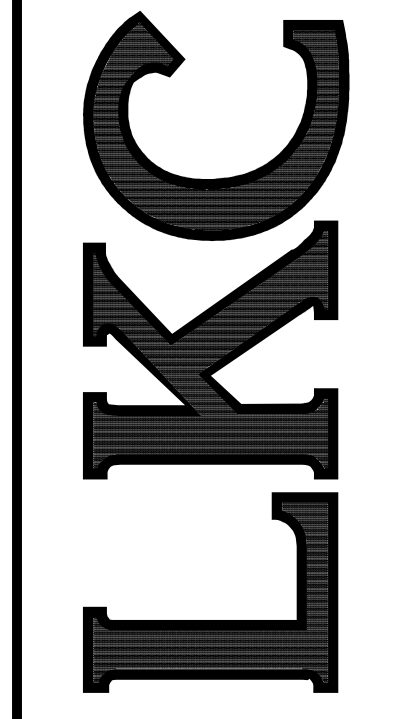
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REVISIONS			
SYM.	DESCRIPTION	DATE	BY



LKC Engineering, Inc.  
 140 Aqua Shed Court  
 Aberdeen, NC 28315  
 O: 910.420.1437  
 F: 910.637.0096  
 lkceengineering.com  
 License No. P-1095

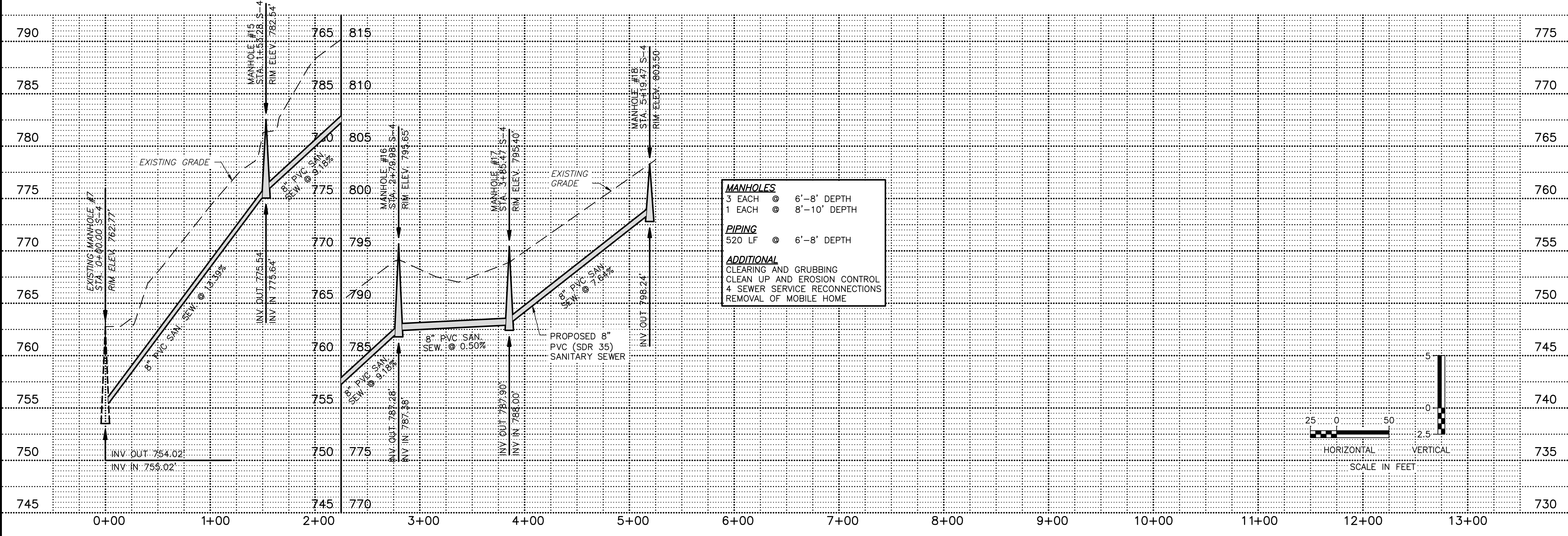
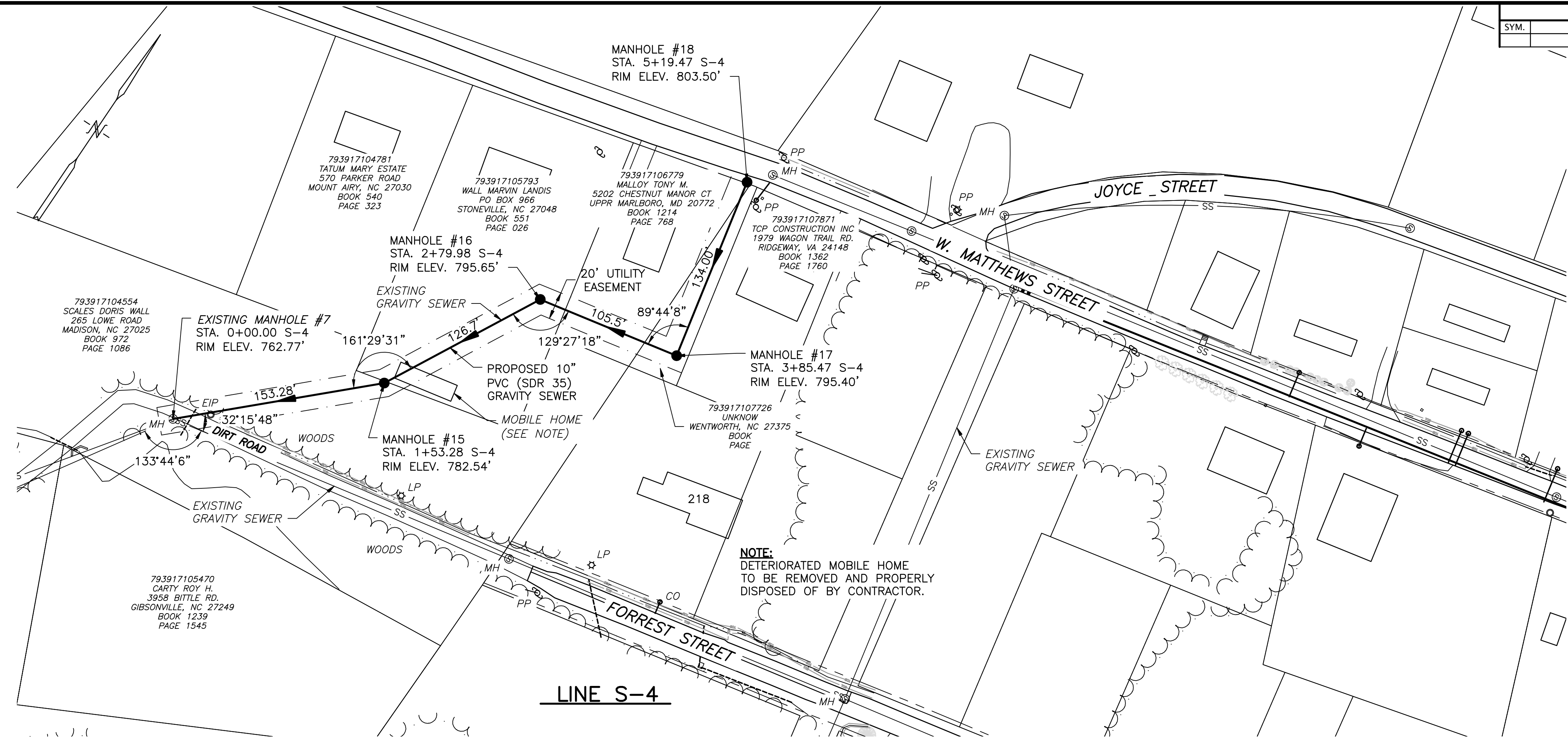
Engineering  
 Landscape Architecture  
 Planning



STA 0+00 TO STA 5+19  
 LINE S-3A

SANITARY SEWER IMPROVEMENTS  
 MATTHEWS STREET OUTFALL  
 NC COMMERCE CLEAN WATER BOND  
 GRANT # 02-93-01  
 TO SERVE  
 TOWN OF STONEVILLE  
 ROCKINGHAM COUNTY, NORTH CAROLINA

DATE: OCTOBER, 2015  
 DESIGNED: BGL  
 DRAWN: AGP  
 CHECKED: BGL  
 NO.  
**3A**



# **2016 Fall Leaf Pick Up Schedule**

**(ONLY AVAILABLE INSIDE TOWN LIMITS)**

**The following dates are scheduled for leaf pickup.  
Please have your leaves at the curb by 8:00 a.m.  
on the dates listed below.**

## **November 2016**

**Monday 7th, Thursday 10th,  
Monday 14th, Thursday 17th,  
Monday 21st, Thursday 24th,  
Monday 28th, Thursday 27th**

## **December 2016**

**Thursday 1st**

**Monday 5th, Thursday 8th,  
Monday 12th, Thursday 15th**

**No leaf pickup after December 15, 2016**



Celebrate the Kick Off to the Christmas Season

with

# The Town of Stoneville

## Downtown Stroll

### Christmas Parade & Tree Lighting

Saturday, November 26, 2016

1:00 p.m. – 6:00 p.m.

Holiday Music and Entertainment Starts at 1:00 p.m. at the Rotary Stage

Food, Crafts, Great Downtown Shopping, One of a Kind Gifts

Parade will begin at 3:00 p.m.

Tree Lighting Ceremony 5:00 p.m. at the Rotary Stage

*Rain Date will be December 3, 2016*

#### Parade Entries & Vendors Contact

Sherri Darnell 336-573-9393

Perry Webster 336-589-5178

Parade participants access Bryan St. at Hwy 770 and are lined up on Bryan St. The parade route will be Bryan St. to Glenn St. to Business 220, up Henry Street and will end at Hundley's Grocery.

#### Proudly Sponsored By

