Water Infrastructure
ENVIRONMENTAL QUALITY

ROY COOPER
Governor

MICHAEL S. REGAN
Secretary

KIM H. COLSON
Director

May 14, 2018

The Honorable Ricky Craddock, Mayor
Town of Stoneville
PO Box 71
Stoneville, North Carolina 27048-0071

SUBJECT: **Letter of Intent to Fund**
Sanitary Sewer System Rehabilitation
September 2017 Application Cycle
CDBG-I Number 17-I-2970

Dear Mayor Craddock:

The Division of Water Infrastructure has reviewed your application to the Community Development Block Grant Program, and the State Water Infrastructure Authority has approved your project as eligible to receive a grant of $1,300,000 to replace approximately 4,500 LF of 8-inch wastewater collection lines. Please note that this intent to fund is contingent on meeting **all** of the following milestones:

| **Milestone** | **Date** |
|---|---|
| Attendance at the EA/ER Workshop | May 17 or June 7, 2018 |
| Attendance at the Compliance Workshop | May 16 or June 6, 2018 |
| Contract with DWI Executed | June 22, 2018 |
| Engineering Report Submitted | October 26, 2018 |
| Environmental Document and Request for Release of Funds Submitted | March 22, 2019 |
| Funding Approval Conditions Submitted | March 22, 2019 |
| Environmental Document and Request for Release of Funds Approved | April 5, 2019 |
| Engineering Report Approved | March 1, 2019 |
| Bid and Design Package Submitted | September 2, 2019 |
| Bid and Design Package Approved | January 3, 2020 |
| Submit Itemized Bid Tabulation | March 6, 2020 |
| Execute Construction Contracts | April 10, 2020 |
| **Compliance Plans** | **Date** |
| Adopted Equal Opportunity and Procurement Plans | October 22, 2018 |
| Adopted Section 3 Plan (Local Economic Benefit for Low and Very Low-Income Persons) | October 22, 2018 |
| Adopted Language Access Plan | October 22, 2018 |
| Section 504 Self-Evaluation and Adopted Grievance Procedure | October 22, 2018 |
| Adopted Residential Anti-Displacement and Relocation Assistance Plan | October 22, 2018 |
| Adopted Citizen Participation plan | October 22, 2018 |

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|---|---|
| Excessive Force Provision | October 22, 2018 |
| Floodplain Certification - Map | October 22, 2018 |
| Adopted Assessment of Fair Housing | March 22, 2019 |

The first and second milestones are attendance at the **mandatory** workshops presented by the Division of Water Infrastructure. The first workshop covers the development of the required environmental documents and the engineering report. The environmental review procedure outlined in the training **must** be followed. The Engineering Report **must** be developed using the guidance found on the Clean Water State Revolving Loan Program's website (http://portal.ncdenr.org/web/wi/cleanwater). The second workshop covers the Federal compliance requirements that are attached to an awarded CDBG-I grant. **Failure to meet any milestone may result in the forfeiture of CDBG funding for the proposed project.** See details below.

CDBG Environmental Review and Engineering Report Training

Please note that we will be offering training on the environmental review process with detailed information on the environmental report development and engineering report development. This training is **mandatory** for two representatives who will act as certifying officers (must hold either management or elected official positions) for the grantee, the grant administrator, and the project engineer. This training will be held on two different days this year.

- **Thursday, May 17, 2018 from 9:00 a.m. to 4:00 p.m.** at the Lumber River Council of Governments, 30 CJ Walker Road, COMtech Park, Pembroke, NC; and
- **Thursday, June 7, 2018 from 9:00 a.m. to 4:00 p.m**. at Winston-Salem NC DEQ Regional Office, 450 West Hanes Mill Road, Suite 300, Winston-Salem, NC.

CDBG Compliance Training

We will be offering training on the various Federal compliance components attached to CDBG projects. This training will provide detailed information on how to complete your compliance plans. Training will be held at two different locations across the state. This training is **mandatory** for the local official designated as the authorized representative for the grantee and/or local compliance officer.

- **Wednesday, May 16, 2018 from 9:00 a.m. to 4:00 p.m.** at the Lumber River Council of Governments, 30 CJ Walker Road, COMtech Park, Pembroke, NC; and
- **Wednesday, June 6, 2018 from 9:00 a.m. to 4:00 p.m**. at Winston-Salem NC DEQ Regional Office, 450 West Hanes Mill Road, Suite 300, Winston-Salem, NC.

In addition, two copies of the Grant Contract are enclosed. **No funds may be obligated or expended in any project activity until the Grantee and Grantor signs and dates the Grant Contract. It is highly recommended to have the Town's Attorney review the Grant Contract prior to signature.** Please sign one and return it to the Division of Water Infrastructure, 1633 Mail Service Center, Raleigh, NC 27699-1633, attention: Julie Cubeta and keep one copy for the Town's file.

We look forward to working with you on this important project. Please call Julie Haigler Cubeta at (919)707-9189 if you have any questions.

Sincerely,

Kim H. Colson, P.E., Director
Division of Water Infrastructure

cc: Ken Gamble, Town Manager
Stephen Francis, E.I, LKC Engineering, PLLC
Julie Haigler Cubeta, CDBG-I
Colleen Simmons, CDBG-I
CDBG-Infrastructure file (General File)