

**AGENDA**  
**Stoneville Town Council Meeting**  
**December 6, 2016**  
**7:00 PM**

**Call to Order-Mayor Craddock**  
**Pledge of Allegiance**  
**Invocation**  
**Approval of Minutes from Last Meeting**  
**Approval of Agenda**

**New Business:**

1. Proclamation Honoring the Service of Town Clerk Marilyn Smith – Ricky Craddock
2. Recognition of Citizen Contributions to Downtown Christmas Decorations – Ricky Craddock
3. Replacement of Storm Drain Pipe on Oakdale Street – Ed Brown
4. Request to Close Section of Oakdale Street – Jodi Lester
5. Resolution of Intent to Close a Portion of Oakdale Street – Ken Gamble
6. Request for Approval of Major Subdivision Plat – Charles Rakestraw
7. Outdoor Fitness Project – Downtown Core Group – Kathy Stanley Galvan
8. 2017 Town Council Meeting Dates – Ken Gamble
9. Order of Collection for Delinquent Nuisance Abatement Fees – Ken Gamble
10. Recognition of Joanna Dalton for Earning IPMA-SP Certification – Ken Gamble

**Public Comments:**

**Old Business:**

1. Resolution of Approval of Final Plans and Specs for USDA Project – Ken Gamble

**Town Manager Report:**

1. Meter Pilot Project – Eye on Water
2. Downtown Stroll, Christmas Parade & Tree Lighting Report
3. Distribution of Senior Goodie Bags – 12-16-16
4. Sustainable Utility Management 01-14-17 / 9a-3p

**Executive Session Into:**

**Contract Matter / Economic Development**

**Executive Session Out Of:**

**Adjourn/Recess:**

**Stoneville Town Council  
Regular Meeting Minutes  
November 1, 2016  
7:00 PM**

**Present:** Present were Mayor Ricky Craddock, Mayor Pro-tem Chuck Hundley, Councilwoman Lori Armstrong, Councilmen Bill Farris, Henry Thornton and Jerry Smith.

Also present were Town Manager Kenneth Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherrri Darnell, Public Works Director Mark Malloy, Police Chief Frank Moore, Police Captain Brandon Rivera, Police Administrative Assistant Perry Webster, Fire Chief Tim Brown, Assistant Fire Chief David Watkins, Town Engineer Bill Lester and Town Attorney Lisa Arthur of Smith, Moore, Leatherwood.

**Welcome:** Mayor Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

**Minutes:** Mayor Craddock asked if there were any corrections to the minutes from the last meetings. With no corrections, Mayor Craddock asked for a motion to approve the minutes. Councilman Farris made the motion to approve the minutes. Councilman Thornton seconded the motion. Motion carried.

**Agenda:** Mayor Craddock asked if there were any adjustments to the originally submitted Agenda. With no adjustments Mayor Craddock asked for a motion to approve the Agenda. Mayor Pro-tem Hundley made the motion to approve the Agenda. Councilwoman Armstrong seconded the motion. Motion carried.

**Public Hearing:** Mayor Craddock asked for a motion to open the Public Hearing. Councilman Smith made the motion. Councilman Thornton seconded the motion. Motion carried.

**FY 2018 NCDOT Public Transportation Consolidated Capital Call for Projects:**

Ms. Meggan Odell, Senior Director of Transit Services, RCATS Transportation/SKAT Bus and Aging, Disability and Transit Services of Rockingham County explained that this is the annual request to continue funding of SKAT service in the Western Rockingham area. Ms. Odell stated that the SKAT project is a very successful program in this area. She also explained that the 10% local match would be \$11,000.00 for FY 2018 and split between Stoneville, Madison and Mayodan (\$3667.00 each) and thanked the Council for their continued support of this important service to residents. No one signed up to speak during the Public Hearing. Copy incorporated into the minutes.

Mayor Craddock then asked for any comments. There were none.

Mayor Craddock then asked for a motion to close the public hearing. Councilman Farris made the motion. Councilman Thornton seconded. Motion carried.

**New Business:**

**Public Transportation Consolidated Capital Call for Projects Program Resolution.**

Town Manager Gamble explained that this resolution gives him the authority to apply for the grant and execute all required documents. After some discussion, Councilman Smith made the motion to adopt the resolution. Mayor Pro-tem Hundley seconded. Motion carried. Copy incorporated into the minutes.

**Feed Rockingham County:**

Sara Cummings explained that the three Rockingham Chamber of Commerce offices, in cooperation with the four Rockingham County Rotary clubs and member food pantries are working together to try to place 2500 complete family dinners in the hands of the needy this Thanksgiving. Copy incorporated into the minutes.

**National American Indian Heritage Month:**

Mayor Craddock read the proclamation and then asked for a motion of approval. Councilwoman Armstrong made the motion to approve this proclamation. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

**Records Retention and Disposition Amendment:**

Town Clerk Darnell explained that this amendment clarifies the retention for 911 calls received as text messages and reflects the recent legislation governing body-worn cameras for law enforcement personnel that went into effect October 1, 2016. Mayor Craddock asked for a motion to approve the amendment. Councilman Thornton made the motion. Mayor Pro-tem Hundley seconded. Motion carried. Copy incorporated into the minutes.

**Repair of Fire Department Bay Doors:**

Fire Chief Brown asked Council for approval of the estimate from Original Triad Door Company, Inc. in order to repair all four bay doors in the Fire Department. Chief Brown stated that all four bay doors need the safety edges replaced as well as the metal panel sections at the bottom. After some discussion, Councilman Smith made the motion to accept the estimate and move forward on the door repairs. Councilman Farris seconded. Motion carried. Copy incorporated into the minutes.

**Backflow Prevention Program:**

Public Works Director Malloy gave a presentation regarding backflow preventers and how important they are in protecting our drinking water supply from contamination. Director Malloy will bring higher priority customers into compliance and letters will be sent to property owners to educate them on the ordinance and bring them into compliance by 7/1/2017 with no penalties. Copy incorporated into the minutes.

**Public Comments: None**

**Old Business:**

**Southern View Mobile Home Park Annexation Ordinance O-2016-06**

Town Manager Gamble presented an annexation ordinance with the recommendation that, if the Council passed it, that it be effective June 30, 2017. After some discussion, Councilman Thornton made the motion to adopt the ordinance with an effective date of December 31, 2016. Councilman Smith seconded. Motion carried. Copy incorporated into the minutes.

**Church Street Mobile Home Park Annexation Ordinance O-2016-07**

Town Manager Gamble presented an annexation ordinance with the recommendation that, if the Council passed it, that it be effective June 30, 2017. After some discussion, Councilman Thornton made the motion to adopt the ordinance with an effective date of December 31, 2016. Councilman Farris seconded. Motion carried. Copy incorporated into the minutes.

**Matthews Street Project Update:**

Town Engineer Lester explained to Council that a few changes had been made to the scope of work requiring a change order. Finance Officer Dalton stated that the project was still under budget and could cover this change order. After some discussion, Mayor Pro-tem Hundley made the motion to approve the Change Order. Councilman Thornton seconded. Motion carried. Copies incorporated into the minutes.

**Town Manager's Report:**

Town Manager Gamble stated that the Fall Leaf Pick-Up schedule had been set starting, Monday, November 7<sup>th</sup> twice weekly through December 15<sup>th</sup>. The Downtown Stroll, Christmas Parade and Tree lighting will be held on November 26<sup>th</sup> from 1 – 6 PM. The Town Hall Christmas Party will be December 1<sup>st</sup> from 5 -7 PM. Senior treat bags will be going out on December 16<sup>th</sup>. The Sustainable Utility Management Class for Council is January 14, 2017 from 9 AM – 3 PM. The metal drains that run under Woodland Street and Oakdale Street are slated to be replaced starting the week of November 7<sup>th</sup>. The Town received a \$25,000.00 grant to renovate the Rotary Park, starting with demo of the small building, etc. The Police Department has received a \$15,000.00 McMichael grant to equip the new car.

**Executive Session:**

Mayor Craddock asked for a motion to enter into executive session. Councilman Farris made the motion. Councilman Thornton seconded. Motion carried.

**Regular Session:**

Mayor Craddock asked for a motion to return to regular session. Councilman Thornton made the motion. Councilman Smith seconded. Motion carried.

Mayor Craddock stated that during executive session a personnel matter and a safety issue were discussed with no action taken.

**Adjourn:**

Mayor Craddock asked for a motion to adjourn the meeting. Councilwoman Armstrong made the motion. Councilman Thornton seconded the motion. Motion carried.

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Mayor Ricky Craddock

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Town Clerk Sherri Darnell



# Proclamation

In Memory of Marilyn L. Smith  
October 18, 1952 – November 13, 2016

**WHEREAS**, born in Leaksville and raised in Stoneville, Marilyn was always proud of her heritage and Stoneville roots;

**WHEREAS**, Marilyn attended Stoneville High School, graduated from Rockingham Community College and The School of Government at Chapel Hill;

**WHEREAS**, Marilyn contributed much to the Stoneville community as a deacon, church clerk, helped with a youth Sunday School Class, secretary-treasurer for the local Woodmen of the World, a Certified Municipal Clerk, a North Carolina Certified Municipal Clerk and friend to us all;

**WHEREAS**, Marilyn worked for the Town as a secretary starting in 1973 – 1982, then as Town Clerk from 1985 – 1991, and again from 2000 to her retirement in 2014, she loved the Stoneville community;

**WHEREAS**, the Town of Stoneville and its citizens wish to honor Marilyn L. Smith for her distinguished service and commitment to Stoneville and the surrounding community. The passing of Marilyn Smith has caused a deep void of sadness in the community.

**NOW, THEREFORE**, I Ricky Craddock, Mayor of the Town of Stoneville, on behalf of the Stoneville Town Council, do wish to honor the service of Marilyn L. Smith to the citizens of the Town of Stoneville. We express our gratitude to Marilyn L. Smith and her family for her service to Stoneville.

In witness whereof I have hereunto set my hand and seal on this 6<sup>th</sup> day of December, 2016

\_\_\_\_\_  
Ricky Craddock, Mayor

Attest: \_\_\_\_\_  
Sherri Darnell, Town Clerk



Oakdale Street





R-2016-05

**RESOLUTION OF THE TOWN COUNCIL  
OF THE TOWN OF STONEVILLE REGARDING ITS INTENT  
TO PERMANENTLY DISCONTINUE A PORTION OF OAKDALE STREET**

**WHEREAS**, Clifford Lester and Jodi Lester have approached the Town Council of the Town of Stoneville and have requested that the Town Council adopt an order permanently closing in its entirety the dead end portion of Oakdale Street; and

**WHEREAS**, the Town Council through investigation has determined that this portion of Oakdale St, though shown on maps to exist, it is a dead end with no other housing; therefore, it is not inconsistent with the best interest of the Town to adopt the order requested by Clifford and Jodi Lester;

**THEREFORE, IT IS HEREBY RESOLVED** that the Town Council of the Town of Stoneville, after a duly noticed public hearing, intends on considering closing this portion of Oakdale Street.

**THE TOWN COUNCIL** hereby authorizes and orders the Town Clerk to publish this resolution as required by North Carolina General Statutes § 160A-299, to provide a copy by registered or certified mail to all owners of property adjoining this portion of Oakdale Street as shown on the Rockingham County tax records, and to prominently post the same in a prominent place along Oakdale Street.

**A HEARING** regarding the Town Council's intent to close a portion of Oakdale Street shall be held on \_\_\_\_\_, at \_\_\_\_\_. All interested parties and the public are invited to attend.

This the 6<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Ricky Craddock, Mayor

ATTEST:

\_\_\_\_\_  
Sherri Darnell, Town Clerk





**BE IT ORDAINED BY TOWN COUNCIL OF THE TOWN OF STONEVILLE, NORTH CAROLINA**

The following Council Meeting Schedule is approved for regularly scheduled meetings of the Stoneville Town Council for 2017:

**Town of Stoneville  
Council Meeting Schedule  
2017**

<b>January</b>	<b>Tuesday Jan 3<sup>rd</sup></b>	<b>7:00 p.m.</b>
<b>February</b>	<b>Tuesday Feb 7<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>March</b>	<b>Tuesday Mar 7<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>April</b>	<b>Tuesday Apr 4<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>May</b>	<b>Tuesday May 2<sup>nd</sup></b>	<b>7:00 p.m.</b>
<b>June</b>	<b>Tuesday Jun 6<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>July</b>	<b>NO MEETING</b>	
<b>August</b>	<b>Tuesday Aug 1<sup>st</sup></b>	<b>7:00 p.m.</b>
<b>September</b>	<b>Tuesday Sep 5<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>October</b>	<b>Tuesday Oct 3<sup>rd</sup></b>	<b>7:00 p.m.</b>
<b>November</b>	<b>Tuesday Nov 14<sup>th</sup></b>	<b>7:00 p.m.</b>
<b>December</b>	<b>Tuesday Dec 5<sup>th</sup></b>	<b>7:00 p.m.</b>

Adopted this 6<sup>th</sup> day of December, 2016.

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Ricky Craddock – Mayor

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Sherri Darnell, Town Clerk



# TOWN OF STONEVILLE

101 Smith Street • PO Box 71 • Stoneville NC 27048  
Phone: 336-573-9393 • 336-573-9695 • Fax: 336-573-2020

To: Mayor Craddock, Mayor Pro-Tem Hundley, Councilwoman Armstrong, Councilmen Farris, Thornton and Smith

From: Ken Gamble – Town Administrator

Date: 11/28/2016

Subject: Collection of Nuisance Abatement Fees

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Please find attached a list of properties which have had nuisance violations and the costs associated with the Town abating the violations.

These particular liens are collected in the same manner as delinquent property taxes. I am requesting that the Council formally establish these liens and then authorize legal action. In the case that Town staff have to appear in court, your formal action will be proven through the minutes and execution of the attached Order of Collection.

**TOWN OF STONEVILLE NUISANCE ABATEMENT FEES**

<b>Street Number</b>	<b>Street Name</b>	<b>Owner</b>	<b>Abatement Issue</b>	<b>Date Billed</b>	<b>Amount Billed</b>
301	East Main Street	Elizabeth Matthews	Mow Lot 05-11-15	06-02-15	\$100.00
301	South Glenn Street	Robert Dean Clark	Mow Double Lot 06-01-15	06-02-15	\$200.00
301	East Main Street	Elizabeth Matthews	Mow Lot 06-24-15	06-25-15	\$100.00
118	Gerry Street	Ronald East	Mow Lot 06-30-15	07-01-15	\$100.00
301	South Glenn Street	Robert Dean Clark	Mow Lot 07-27-15	07-31-15	\$200.00
301	East Main Street	Elizabeth Matthews	Mow Lot 07-27-15	07-31-15	\$100.00
109	Lemons Street	Hunter & Chasta Smith	Mow Lot 08-10-15	08-14-15	\$100.00
301	South Glenn Street	Robert Dean Clark	Mow Lot 08-31-15	09-08-15	\$200.00
301	East Main Street	Elizabeth Matthews	Mow Lot 08-31-15	09-08-15	\$100.00
301	South Glenn Street	Robert Dean Clark	Mow Lot 10-14-15	10-21-15	\$200.00
301	East Main Street	Elizabeth Matthews	Mow Lot 10-14-15	10-21-15	\$100.00
105	Bryan Street	Cheryl Hillard	Mow Lot 05-15-16	05-20-16	\$100.00
301	East Main Street	Elizabeth Matthews	Mow Lot 05-15-16	05-20-16	\$200.00
301	South Glenn Street	Robert Dean Clark	Mow Lot 05-24-16	05-31-16	\$200.00

301	East Main Street	Elizabeth Matthews	Mow Lot 10-17-16	10-21-16	\$200.00
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STATE OF NORTH CAROLINA

TOWN OF STONEVILLE

To the Tax Collector of the Town of Stoneville:

You are hereby authorized, empowered and commanded to collect the nuisance abatement fees, authorized by the North Carolina General Statutes to be collected as delinquent taxes, set forth in the invoices herewith delivered to you, in the amounts and from the tax payers likewise therein set forth. Such nuisance abatement fees are hereby declared to be a first lien upon all real property of the respective taxpayers of the Town of Stoneville, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 6th day of December, 2016.

TOWN OF STONEVILLE

\_\_\_\_\_  
Ricky Craddock, Mayor (SEAL)

ATTEST:

\_\_\_\_\_  
Sherry Darnell,  
Town Clerk