Stoneville Town Council
Meeting Minutes
June 5, 2018
7:00 PM

Present: Present were Mayor Ricky Craddock, Mayor Pro tem Lori Armstrong, Councilmen Chuck Hundley, Henry Thornton, Jerry Smith and Johnny Farmer.

Also, present were Town Manager Ken Gamble, Human Resource/Finance Officer Joanna Dalton, Town Clerk Sherri Darnell, Police Chief Frank Moore, Police Captain Brandon Rivera, Fire Chief Tim Brown, Public Works Director Mark Malloy, and Town Attorney Lisa Arthur.

Welcome: Mayor Craddock welcomed the assembly. After the Pledge of Allegiance and Invocation, Mayor Craddock called the meeting to order.

Minutes: Mayor Craddock asked for a motion to approve the Minutes from the last meetings. Councilman Hundley made the motion. Councilman Thornton seconded. Motion carried.

Agenda: Mayor Ricky Craddock asked for a motion to approve the Agenda. Councilman Smith made the motion to approve the Agenda. Mayor Pro tem Armstrong seconded the motion. Motion carried.

Public Hearing:

Mayor Craddock asked for a motion to open the public hearing. Mayor Pro tem Armstrong made the motion. Councilman Hundley seconded. Motion carried.

FY 2018-2019 Budget:

Town Manager Gamble presented the budget for FY 2018-2019 in the amount of $1,273,144.00, stating that it includes a 5th full time Police Officer and restored the Parks and Recreation Director position with no tax or fee increases. The Enterprise Fund budget is $875,801 with $237,835 for the digital meter project. Town Manager Gamble asked that the 5% 401k match be used instead as a one-time $1,000.00 bonus to all current full-time staff and key part-time personnel (Fire Chief Brown and Police Administrative Assistant Webster), rather than no additional pay for Police Officers or part-time staff. Copy incorporated into the minutes.

Comments: No one signed up for comments during the Public Hearing.

Close Public Hearing:

Mayor Craddock asked for a motion to close the public hearing. Councilman Smith made the motion. Mayor Pro tem Armstrong seconded the motion. Motion carried.

Executive Session:

Mayor Craddock asked for a motion to enter into executive session. Councilman Thornton made the motion. Mayor Pro tem Armstrong seconded. Motion carried.

Councilman Hundley was excused at 7:20 pm.

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Regular Session:

Mayor Craddock asked for a motion to return to regular session. Councilman Thornton made the motion. Mayor Pro tem Armstrong seconded. Motion carried.

Mayor Craddock announced that a personnel matter was discussed with no action taken.

New Business:

Resolution to Contract with Stoneville Health Insurance Store-Jerry L Smith and Associates.

Town Manager Gamble explained that this document clearly states the Council's intentions to contract with Councilman Smith as the Town's insurance broker. Councilman Farmer made the motion to approve this resolution. Councilman Thornton seconded. Councilman Smith abstained from voting. Motion carried. Copy incorporated into the minutes.

FY 2018-2019 Budget Ordinance:

Town Manager Gamble stated this is the ordinance to approve the Budget. Councilman Farmer made the motion to approve with the 5% 401k match removed and allow the bonus for all full time staff and key part-time personnel. Mayor Pro-tem Armstrong seconded. Motion carried. Copy incorporated into the minutes.

FY 2018-2019 Schedule of Fees:

Town Manager Gamble explained that the schedule of fees reflects the increase in water/sewer rates made in March 2018 as well as an increase of off duty officer pay to $30.00 per hour to cover the Town's administrative costs. Councilman Smith made the motion to approve the schedule of fees. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

FY 2018-2019 Capital Improvement Plan (CIP):

Town Manager Gamble stated that this is a non-binding planning document to give Council some guidance on future capital needs and cost the Town may face in the next five years. Mayor Pro Tem Armstrong made the motion to approve this planning document. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

Norman D. Craig Proclamation:

Mayor Craig read the proclamation and asked for a motion of approval. Councilman Thornton made the motion. Mayor Pro tem Armstrong seconded. Motion carried. Copy incorporated into the minutes.

NCDEQ CDBG Grant Contract Approval:

Town Manager Gamble explained this contract for the 1.3 million grant with no match required must be approved by the Council. Councilman Thornton made the motion of approval. Mayor Pro tem Armstrong seconded. Motion carried. Copy incorporated into the minutes.

Amendment to Interlocal Tax and Fee Collection Agreement:

Town Manager Gamble stated that this amendment will allow nuisance abatement fees to be added to the owner's tax bill and will help the Town collect on the services. Councilman Thornton made the motion to approve. Councilman Smith seconded. Motion carried. Copy incorporated into the minutes.

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Public Comments: There were no public comments

Fire District Rating:

Fire Chief Brown stated that after much hard work, the Town's fire district rating was which impacts the homeowner's insurance, has been lowered to 5 both inside and outside town effective September 1st 2018. Copy incorporated into the minutes. Chief Brown also stated that the State 50/50 Grant has been awarded to purchase air packs.

Budget Amendment 5:

Finance Officer Dalton asked for approval of this budget amendment for FY 2017-2018 in the amount of $61,702.00. Councilman Smith made the motion to approve the budget amendment. Councilman Thornton seconded. Motion carried. Copy incorporated into the minutes.

USDA Project Change Order 1:

Town Manager Gamble explained this Change Order does not require Council approval. It is merely to keep Council informed on the project and to advise that no additional funds are needed. Copy incorporated into the minutes.

Town Manager Report:

Town Manager Gamble stated that the kickoff for Get Fit Rockingham was well attended and runs for 13 weeks. Participates who complete the 13 week fitness card will be entered into a drawing for prizes at the Fall Festival.

The Pocket Park is still a bit behind due to the wet weather; however, the grading has been completed.

The next Cruise-In is scheduled for June 15th from 5 until 8 PM>

The Rotary/Town of Stoneville Blood Drive held at Vera Holland Center on May 23rd resulted in a collection of 19 pints.

Adjourn: Mayor Craddock then asked for a motion of adjournment. Mayor Pro tem Armstrong made the motion. Councilman Farmer seconded. Motion carried.

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Mayor, Ricky Craddock

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Town Clerk, Sherri Darnell, CMC, NCCMC