

REQUEST FOR PROPOSAL (RFP)

General Contractor Services for Pocket Park Restroom Project Town of Stoneville, NC

1. Introduction

The Town of Stoneville is soliciting proposals from qualified general contractors to manage and complete the construction of new public restrooms at the downtown Pocket Park. The project includes the construction of a men's restroom and a women's restroom, designed to be fully ADA compliant and family friendly.

2. Project Overview

The selected contractor will be responsible for providing all labor, materials, equipment, and project management necessary to complete the restroom facilities. The scope of work includes, but is not limited to:

- Enclosing the existing restroom structure with appropriate exterior walls and a fully installed shed-style metal roof system to be attached to an adjacent building.
- Complete plumbing installation, including supply lines, drainage, venting, and connection to existing utilities
- Installation of concrete slab with appropriate floor drains with durable tile installed on the concrete.
- Complete electrical installation, including lighting, outlets, switches, ventilation, and code-required safety features
- Installation of all restroom fixtures, including toilets, sinks/countertops, soap dispensers, partitions, hand dryers, lighting, and ADA-compliant accessories
- Ensuring full ADA compliance for both restrooms, including accessible entrances, turning radius, grab bars, and fixture heights
- Incorporation of family-friendly features, including a designated area for parents to change a child's diaper
- Coordination of all inspections and compliance with applicable building codes, state regulations, and ADA standards

3. Proposal Requirements

All contractors submitting proposals must provide a complete and detailed proposal package that includes the following:

- **Project Timeline:** A proposed schedule outlining major milestones and anticipated completion date
- **Statement of Experience:** Documentation of relevant experience with projects of similar size, scope, and complexity
- **Training and Certifications:** Proof of licensure, certifications, and any specialized training relevant to restroom construction, ADA compliance, plumbing, or electrical work
- **Municipal Contract Insurance Requirements**
 - **General Liability (CGL):**
 - \$1,000,000 per occurrence
 - \$2,000,000 aggregate
 - **Additional Insured:** Proof/Statement indicating the Town of Stoneville will be listed as Additional Insured on the Policy while work is conducted.
 - **Workers' Compensation:** Statutory limits (required for ≥3 employees)
 - **Employers Liability (paired with WC):** \$100,000 – \$500,000 per accident
 - **Commercial Auto Liability:** \$1,000,000 combined single limit (CSL) for projects requiring vehicles
 - **Umbrella / Excess Liability:** \$2,000,000 minimum
 - **Builder's Risk:** 100% of total project value
 - **Professional Liability (if design-build or engineering involved):** \$1,000,000 per claim
 - **Surety Bonds (public projects):** 100% of contract value (Performance & Payment Bonds)
- **Cost Breakdown:** A detailed, itemized cost estimate for all components of the project, including materials, labor, subcontractors, fixtures, and contingencies
- **Project Management Approach:** A brief description of how the contractor will manage the project, coordinate subcontractors, and ensure timely completion
- **References:** Contact information for at least three clients for whom the contractor has completed comparable work

4. Submission Instructions

All RFP submissions must be received by **July 10, 2026**. Late submissions will not be considered.

Proposals must be submitted in an envelope clearly labeled: **“Pocket Park Restroom Project – General Contractor Proposal”**

Proposals should be delivered to:

Town of Stoneville
Attn: Michael Sands
107 S. Henry Street
Stoneville, NC 27048

The Proposal may be mailed to the Town Hall at PO Box 71, Stoneville, NC 27048, but all proposals must be received by the submission date to be considered.

5. Evaluation Criteria

Proposals will be evaluated based on the following factors:

- Demonstrated experience with similar construction projects
- Qualifications, certifications, and training of the contractor and team
- Thoroughness and clarity of the proposal
- Cost competitiveness and transparency
- Proposed timeline and ability to meet project deadlines
- References and past performance

6. Additional Information

The Town of Stoneville reserves the right to:

- Reject any or all proposals
- Request additional information from any contractor
- Award the contract in the best interest of the Town
- Negotiate terms, conditions, and pricing with the selected contractor

Pocket Park Restroom Project – Bid Sheet

Town of Stoneville, North Carolina

Contractor Name: _____

Company: _____

Phone / Email: _____

Project Timeline: A proposed schedule outlining major milestones and anticipated completion date

Statement of Experience: Documentation of relevant experience with projects of similar size, scope, and complexity

Training and Certifications: Proof of licensure, certifications, and any specialized training relevant to restroom construction, ADA compliance, plumbing, or electrical work. Copies of all documents must be included as part of the bid packet submitted for consideration.

Statement of Insurance Coverage and Guarantee on the Work: Documentation of relevant insurance coverage such as worker’s compensation and liability insurance as well as a statement of guarantee or warranty for the work and product as well as the inclusion of the Town of Stoneville as additional insured on the insurance during the project. Inclusion of a copy of relevant insurance with the level of required insurance coverage limits.

Cost Breakdown: A detailed, itemized cost estimate for all components of the project, including materials, labor, subcontractors, fixtures, and contingencies – include on the bid sheet with specifications of products to be used.

Project Management Approach: A brief description of how the contractor will manage the project, coordinate subcontractors, and ensure timely completion.

References: Contact information for at least three clients for whom the contractor has completed comparable work

A. STRUCTURAL CONSTRUCTION

Item / Description	Estimated Qty	Unit Cost	Total Cost
Enclosing existing walls (framing, sheathing, exterior finish)	_____	_____	_____
Roof system (trusses/rafters, decking, underlayment, roofing material for shed-style metal roof)	_____	_____	_____
Installation of Concrete Slab flooring	_____	_____	_____
Interior wall framing and finishes	_____	_____	_____
Installation of Frosted Glass in the Windows	_____	_____	_____
Doors (ADA-compliant) and hardware	_____	_____	_____

B. PLUMBING

Item / Description	Estimated Qty	Unit Cost	Total Cost
Water supply lines	_____	_____	_____
Drain, waste, and vent lines	_____	_____	_____
Toilet installation (ADA-compliant)	_____	_____	_____
Sink installation (ADA-compliant)	_____	_____	_____
Diaper-changing station installation	_____	_____	_____
Plumbing fixtures, valves, and accessories	_____	_____	_____
Connection to existing utilities	_____	_____	_____

C. ELECTRICAL

Item / Description	Estimated Qty	Unit Cost	Total Cost
Electrical rough-in	_____	_____	_____
Lighting fixtures (interior/exterior)	_____	_____	_____
Switches, outlets, and GFCI protection	_____	_____	_____
Ventilation fans	_____	_____	_____
Electrical panel upgrades (if needed)	_____	_____	_____
Final electrical trim-out	_____	_____	_____

D. FIXTURES & ACCESSORIES

Item / Description	Estimated Qty	Unit Cost	Total Cost
Toilet partitions	_____	_____	_____
Grab bars (ADA-compliant)	_____	_____	_____
Mirrors (ADA-compliant)	_____	_____	_____
Hand dryers / paper towel dispensers	_____	_____	_____
Soap dispensers	_____	_____	_____
Signage (ADA-compliant)	_____	_____	_____

E. SITE WORK & MISCELLANEOUS

Item / Description	Estimated ty	Unit Cost	Total Cost
Cleanup and debris removal	_____	_____	_____
Permits and inspections	_____	_____	_____
Other (specify): _____	_____	_____	_____
Other (specify): _____	_____	_____	_____

F. CONTINGENCY

Item / Description	Total Cost
Contingency allowance for unforeseen conditions	_____

G. TOTAL PROJECT COST

Category	Total
Structural Construction	_____
Plumbing	_____
Electrical	_____
Fixtures & Accessories	_____
Site Work & Miscellaneous	_____
Contingency	_____
Grand Total	_____

Contractor Certification

I certify that the prices listed above represent a complete and accurate bid for the Pocket Park Restroom Project as described in the Request for Proposal.

Signature: _____

Date: _____



The area for the bathrooms has been identified with the arrow. (110 N. Henry Street, Stoneville, NC 27048)