

**Stoneville Town Council  
Special Meeting Minutes  
June 27, 2025  
9:00 AM – Council Chambers**

**Special Meeting**

Present were Mayor Kathy Stanley-Galvan, Council members Johnny Farmer, Curt Bennett, Lee Shelton, Daisy Smith, and Henry Thornton. Also present were Town Administrator Michael Sands, Finance Officer Shannon Tucker, Town Clerk Deleia Hutcherson, and Town Attorney Eugene Russell.

**Agenda:** Mayor Galvan asked for a motion to approve the June 27, 2025, agenda. Councilwoman Smith made a motion to approve the agenda. Councilman Bennett seconded. Motion carried.

**Special Meeting Items:**

**Consideration of Fiscal Year End 2024-2025 Budget Amendments (062425a – 062425d) – Staff** presented proposed amendments to the FY 2024–2025 budget to balance various line items before the fiscal year-end. Key budget amendments included the following:

- Increase to Police Department revenue for K9 unit donations - \$2,600
- Reallocation of funds to cover code enforcement contracted services and expenses - \$5,900
- Reallocation of funds to balance various line-item overages in the Police Department due to increased staffing - \$17,300
- Allocation of ARPA funds to balance line-item overages in the Public Works Department due to expenses associated with the new building (\$7,631)

Budget amendment 062425e was also presented for the allocation of ARPA funds to purchase police radios. Councilman Farmer questioned this budget amendment and a detailed discussion took place regarding a purchase order associated with the amendment. Debate ensued regarding timing of expenses, the issuance of purchase orders, and invoice dates. It was emphasized by the Town Attorney that issuing a purchase order constitutes a financial obligation and should be reflected in the current year's budget if issued prior to June 30th. Councilman Farmer also questioned advice provided to the Finance Officer from the auditor, particularly concerning the timing of obligations and rollovers. The Finance Officer was directed to communicate with the auditor for clarification on this matter. Going forward, the Council requested that budget amendments accompany any council-approved expenditures to avoid future audit exceptions and year end backlog. Staff confirmed plans to implement forms and processes to ensure department heads are more accountable for their budgets through signed budget adjustment forms when overages occur. There was also discussion about enabling department heads to access financial software to monitor their budgets directly with view privileges only.

Councilwoman Smith made a motion to approve budget amendments 062425a through 062425d and exclude budget amendment 062425e for a separate motion. Councilman Bennett seconded. Motion carried unanimously. Copies incorporated into minutes.

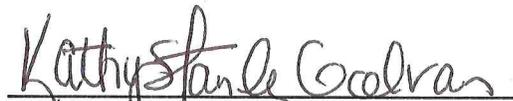
Councilman Bennett made a motion to approve budget amendment 062425e for the expenditure of police radios not to exceed the amount of \$22,000. Councilman Thornton seconded. Motion carried unanimously. Copy incorporated into minutes.

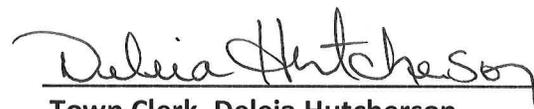
**Consideration of Insurance Quotes for Fiscal Year 2025-2026** – Staff presented a comparison summary of proposals from three brokers. The Council reviewed and noted differences in co-pays, premiums, deductibles, and out-of-pocket costs. Salem Benefits was deemed the most cost-effective for the employees and also noted by staff to be closely aligned with current coverage. Councilman Farmer made a motion to approve Salem Benefits as the 2025 provider of Insurance Benefits for the Town. Councilman Thornton seconded. Councilman Bennett asked for discussion and clarification on the significant difference in premium prices between the quotes. Town Administrator, Michael Sands explained the calculations to show how staff determined a difference in cost to the town of approximately \$22,000 for one of the insurance proposals. The discussion ended and the original motions remained on the floor. Motion carried unanimously. Copies incorporated into minutes.

Councilman Farmer expressed concern over the delay in project completion of the Public Works Building. Town Administrator, Michael Sands stated most of the physical work was completed but final occupancy was pending Duke Energy hook up and some final inspections related to minor electrical and plumbing work. Councilman Farmer requested that a completion timeline be provided at the next meeting as well as a clean-up plan for the surrounding area of the building.

Motion to adjourn made by Councilman Bennett. Councilman Thornton seconded. Motion carried.

Meeting adjourned at 10:18 a.m.

  
\_\_\_\_\_  
Mayor, Kathy Stanley-Galvan

  
\_\_\_\_\_  
Town Clerk, Deleia Hutcherson

