

AGENDA
STONEVILLE TOWN COUNCIL
November 14, 2023
6:00 PM - Closed Session §143-318.11
(3) to consult with the Town Attorney and
(4) Economic Development
7:00 PM - Regular Meeting
Council Chamber at 101 Smith St

Call to Order – Mayor Galvan
Pledge of Allegiance & Invocation

APPROVAL OF MINUTES

1. Regular Meeting – October 3, 2023

APPROVAL OF NOVEMBER 14, 2023 AGENDA

NEW BUSINESS

1. Consideration to use PEG Video Programming Funds to film Christmas Tree Lighting and Christmas Parade – Town Administrator Webster
2. Consideration to approve Christmas Bonuses – Town Administrator Webster
3. Proclamation in recognition of National American Indian Heritage Month – Mayor Galvan
4. Consideration to appoint Jerry Spencer to the Planning Board/Board of Adjustments as an Outside Member – Town Administrator Webster
5. Budget Amendments for McMichael Grants to Core Group, Fire Dept., and Police Dept. – Town Administrator Webster

OLD BUSINESS

1. Consideration to purchase laptop computers for Police Department–Town Administrator Webster

PUBLIC COMMENTS

DEPARTMENTAL REPORTS

1. Fire Chief - Joel Freeman
2. Police Chief - Frank Moore
3. Parks & Recreation Director – Dillon Brown
4. Public Works - Town Administrator Webster

TOWN ADMINISTRATOR REPORT

1. Public Works building
2. Parking area at 102 & 104 E. Main St.
3. Property behind Town Hall
4. Flooring in Council Chamber
5. Pressure tanks on N. Glenn St., Kellam St., and Highland Ave.
6. Christmas Snowflake Lights
7. Leaf Collection - Schedule in Packet
8. Downtown Trick or Treat

UPCOMING EVENTS

Dec. 1st - Christmas Tree Lighting with ceremony beginning at 5:00pm

Dec. 2nd – Pancakes & Pajamas with Santa from 8:00am – 10:00am (Debbie’s Event Center)

Dec. 2nd – Our Hometown Christmas Parade at 6:00pm

Next Council Meeting – December 5, 2023, at 7:00pm

Closing remarks by Mayor Galvan

ADJOURN

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

(2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

(7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.

(8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.

(9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.

(10) To view a recording released pursuant to G.S. 132-1.4A. (b) Repealed by Session Laws 1991, c. 694, s. 4. (c) Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b); 2014-79, s. 9(a); 2016-88, s. 3.)

**Stoneville Town Council
Regular Meeting Minutes
October 3, 2023
7:00 PM - Council Chamber**

Regular Meeting

Present were Mayor Kathy Stanley-Galvan, Councilmen Johnny Farmer, Curtis Bennett, Jerry Smith, Henry Thornton, and Chuck Hundley. Also present were Town Administrator Perry Webster, Finance Officer Shannon Tucker, Town Clerk Deleia Hutcherson, Fire Chief Joel Freeman, Police Chief Frank Moore, and Town Attorney Eugene Russell.

Welcome: Mayor Galvan welcomed the assembly and called the meeting to order after the Pledge of Allegiance and Invocation. She advised the Council met at 6:00pm for Closed Session to consult with the Town Attorney and to discuss a personnel matter. No action was taken.

Minutes: Mayor Galvan asked for a motion to approve the Regular Meeting Minutes from September 5, 2023. Councilman Farmer made a motion to approve the minutes. Councilman Thornton seconded. Motion carried.

Agenda: Mayor Galvan asked for a motion to approve the October 3, 2023, Agenda. Councilman Smith made a motion to approve the Agenda. Councilman Thornton seconded. Motion carried.

Mayor Galvan announced there would not be a Public Hearing for rezoning at this meeting as the applicants withdrew their request. She also announced the Closed Session scheduled for after the meeting was moved to 6:00pm as mentioned earlier.

New Business:

1. **Consideration to apply for Piedmont Triad Regional Council Grant for Electric Vehicle Charging Stations** – Town Administrator Webster advised of the opportunity to apply for a grant to install EV Chargers in town. The grant would allow us to install two EV chargers that would be placed in the Town Hall parking lot. He advised these chargers are limited in the surrounding area and would be beneficial for the town to move forward with this grant. Councilman Smith made a motion to move forward and apply for the Piedmont Triad Regional Grant for Electric Vehicle Charging Stations. Councilman Thornton seconded. Motion carried.
2. **Consideration to approve Mosca Design and Duke Energy installing Christmas lights** – Town Administrator Webster advised the new Christmas lights for the poles in town will require professional installation. Duke Energy does not allow electricians to connect to their poles. They have to install the equipment that will remain in place for future use. He also advised the lights were purchased from Mosca Design and recommended they mount and dismount the lights the first year to avoid any mishaps. Our Public Works Dept. will be instructed on how to mount and dismount the lights going forward. The total cost would be \$15,088.36 (Duke Energy - \$11,022.37 and Mosca Design - \$4,066.00). If approved, the expense would be paid with ARP funds. Councilman Smith advised this is a one-time investment for our citizens and will brighten up the downtown area during the holiday season. Councilman Smith made a motion to proceed with the installation costs by Duke Energy and Mosca Design as this will be at least a 10-year investment for the town. Councilman Hundley seconded. Motion carried.
3. **Consideration to approve Duke Energy Easements** – Town Administrator Webster advised our Town Attorney reviewed the documents and saw no issues. The easements would allow

- Duke Energy access to utility poles on two town properties. After some discussion, Councilman Farmer made a motion to give Duke Energy the Easements as requested. Councilman Thornton seconded. Motion carried.
4. **Consideration to purchase laptop computers for Police Department** – Town Administrator Webster advised this item would be tabled until the November meeting to allow Chief Moore to get additional information and updated quotes.
 5. **Consideration to approve quotes for new flooring in the Council Chamber** – Town Administrator Webster provided four quotes for replacing the flooring in the Council Chamber. They ranged from \$5,301.00 to \$14,500.00. He recommended we allow All About Floors to complete the project at a quote of \$6,099.39. Councilman Smith questioned where the funds would come from to cover the expense. Town Administrator Webster advised it would be taken from ARP funds unless they can find another source of funds in the budget. Councilman Farmer expressed concern over the quote increases that are double from what he thought it would be based on a quote given in a prior meeting. He asked that when future budgets are done, we look at capital items so funds are available for these types of projects. After some discussion on the remaining ARP balance, Councilman Farmer made a motion to replace the carpet in the Council Chamber with new flooring as quoted by All About Floors in the amount of \$6,099.39. Seconded by Councilman Hundley. Motion carried.
 6. **Consideration to appoint Tammy Evans to the Planning Board/Board of Adjustments as an Inside Alternate Member** – Councilman Smith made a motion to approve Tammy Evans as an alternate inside member for the Planning Board and Board of Adjustments. Councilman Thornton seconded. Motion carried.
 7. **Consideration to approve Ordinance O-2023-02 to Amend Chapter 51 (Utility Use) of the Code of Ordinances of the Town of Stoneville to Add a New Section 51.27 and to Amend Section 51.47 Requiring Applicants for Water and Sewer Service Outside the Corporate Limits of the Town to Petition for Voluntary Annexation** – Town Attorney Eugene Russell explained the reason for the requested Ordinance Amendment and new section to Chapter 51 (Utility Use) for water and sewer service outside the corporate town limits. Councilman Farmer made a motion to approve Ordinance O-2023-02 to amend Chapter 51 of the Code of Ordinances to add a new section 51.27 and to amend section 51.47 requiring applicants for water and sewer service outside the corporate limits of the town to petition for voluntary annexation as presented by Mr. Russell. Councilman Thornton seconded. Motion carried. Councilman Smith invited anyone who is currently outside our city limits to consider voluntary annexation.
 8. **Consideration to approve Resolution R-2023-10 Authorizing Donation of Personal Property to Non-Profit Organization (Extrication equipment no longer being used by the Fire Department)** – Councilman Farmer made a motion to approve Resolution R-2023-10 authorizing donation of personal property to non-profit organization, Stoneyview Station 80, as presented by Chief Freeman at the last meeting. Councilman Hundley seconded. Motion carried.
 9. **Consideration to approve Resolution R-2023-11 Authorizing the Disposition of Town Property (Radios no longer being used by the Fire Department)** – Councilman Farmer made a motion to approve Resolution R-2023-11 authorizing the disposition of town property – radios no longer being used by the Fire Department as presented by the Town Administrator and Fire Chief. Councilman Smith seconded. Motion carried.

Old Business: None

Public Comments: None

Departmental Reports:

1. **Fire** – Chief Freeman announced the countywide toy drive and advised there was a box located in the Fire Dept. if anyone wanted to donate toys. Yearly requirements are being completed with regards to truck maintenance, pump testing, and hose testing. He advised all fire extinguishers located in the Town Hall, Fire Dept., and Police Dept., would be inspected in October to comply with the annual renewal service. Councilman Smith asked Chief Freeman and Town Administrator Webster if it would be beneficial to talk with Keith Bost of Management Solutions for Emergency Services and see what he has to offer. Town Administrator Webster advised he and Chief Freeman will contact him to see if there are any benefits he can bring to the table and report back to the Council. Chief Freeman thinks it would be beneficial to talk with him with regards to grants but cost might be an issue. Councilman Smith said he can also provide ideas and solutions for recruitment.
2. **Police** – Chief Moore introduced the new School Resource Officer, Caleb Shelton. He thanked Steve Hill, owner of Eagle Hills Golf Course, for allowing the use of golf carts for the Fall Festival. Councilman Farmer asked for clarification on the Area Checks on the monthly reporting as to whether they are drive by checks or foot patrol checks. He also asked if the number of open/active cases could be included in the reporting going forward. Councilman Farmer asked if they could track door checks or foot patrol for businesses and increase their presence by stopping by and checking in on the businesses to make sure all is okay and build on public relations. Chief Moore advised they could do that going forward.
3. **Parks and Recreation** – Director Dillon Brown was unable to attend meeting. Town Administrator Webster provided updates. He advised the T-ball games in September went well. Open Gyms have started and will continue on Tuesdays and Fridays at Hope Church Gym. He mentioned the following improvements to the baseball field: home plate was replaced, installed base anchors, and trimmed the infield back to be able to play 90' bases.
4. **Public Works** – Town Administrator Webster advised they have continued to work on various water issues and leaks. Potholes were filled in on Leslie, Bryan, Stone, Gerry, Oak, and Hampton St. They have continued cleaning up and edging parts of Henry St., Glenn St., and Main St. He advised a complaint was received about a low spot and crack on the sidewalk in front of the Fidelity Bank building and will be fixed as soon as possible. The picnic tables were assembled and placed at the park and in town. Councilman Farmer asked Town Administrator Webster to comment on the budget approved by the State for water and wastewater. Mr. Webster advised the Town of Stoneville will receive \$2.7 million for water system improvements. He mentioned this will not fix all our issues but it will take care of the more critical issues. The town will also receive \$2 million for water and wastewater lines to extend across US Hwy 220. There is also another grant for approximately \$1 million that will correct some of the pressure issues.

Councilman Bennett asked to circle back to the Parks and Recreation discussion. He asked for the revenue amount for the year. He asked the Finance Officer to provide a profit and loss statement to the Council for review.

Town Administrator Report:

1. **Public Works Building** – The contact at Champion Builders handling the plans for the project is having health issues and currently out of the office. Town Administrator Webster is trying to make contact with the person covering his projects. The project should move quickly once

the final plans are received and forwarded to the building inspector with the various drawings for electrical and plumbing. The next step will be a bid for the general contractor.

2. **Downtown Parking** – New parking signs have been placed in the parking lot of the Fidelity Bank building for public parking. The Public Works staff will continue working to improve the parking area across from Debbie's. He asked for direction with regards to sowing grass or spreading rock in the area cleared off at 102 & 104 E. Main St. Councilman Thornton advised the general public has already been parking in this area.
3. **Update on fencing repair at West Main Street (Hwy 770)** – The fencing should be installed and replaced within two weeks.

Councilman Thornton advised in the near future there would probably be approximately ten acres added to the town limits through a petition requesting voluntary annexation. There will be approximately twenty-eight homes built on some of this land. There is also the potential for an additional forty-two homes built inside the Town limits. He stated the town could potentially see an additional tax base revenue of \$90,000 if these homes are built.

Mayor Galvan advised there were approximately 6,500 – 7,000 people in attendance at the Fall Festival. There were 101 vendors. She also recognized and thanked David and Mitzi Evans for planting the fall flowers in the downtown planters.

Mayor Galvan spoke on how many people parked in the empty space located at 102 & 104 E. Main St. and the need for parking when we have events. She also mentioned the need for additional handicap parking. Councilman Thornton made the motion that we consider graveling the potential parking lot at 102 & 104 E. Main St. Seconded by Councilman Farmer. Mayor Galvan asked for any further discussion. Councilman Smith stated he thinks it is a rush to assume everyone likes gravel. Councilman Thornton advised a gravel base would be needed even if they decided to move forward with paving. There was discussion about how long it would be before paving. Councilman Bennett brought up that we are unable to fix potholes in town and now discussing the possibility of graveling and paving this area. He expressed his frustration with the continued discussion of this area since it was discussed last month and thought we were waiting on a landscaping plan from our Town Engineer before moving forward. Mayor Galvan advised there was a motion on the floor and a second. Councilmen Thornton, Farmer, and Hundley voted yes. Councilmen Smith and Bennett voted no. Three votes in favor of motion and two votes against. Motion carried by majority.

Upcoming October events were announced.

Mayor Galvan thanked everyone for coming out

Motion made by Councilman Thornton to adjourn meeting. Councilman Hundley seconded. Motion carried.

Adjourned at 8:02pm

Mayor, Kathy Stanley-Galvan

Town Clerk, Deleia Hutcherson



**NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION
AMERICAN INDIANS COMMITTEE**

Proclamation

National American Indian Heritage Month

- WHEREAS,** the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and
- WHEREAS,** the contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today, and
- WHEREAS,** their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and
- WHEREAS,** Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November, as National American Indian Heritage Month; and
- WHEREAS,** in honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational, and historical activities have been planned;

NOW THEREFORE, I Kathy Stanley-Galvan by virtue of the authority vested in me as Mayor of The Town of Stonewille do hereby proclaim November as the National American Indian Heritage Month, in The Town of Stonewille, and urge all our citizens to observe this month with appropriate programs, ceremonies and activities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Town of Stonewille to be affixed this 14th day of November, the year of our Lord two thousand and twenty-three.

Kathy Stanley Galvan, Mayor