

AGENDA
STONEVILLE TOWN COUNCIL
June 6, 2023
7:00 PM-Regular Meeting
Council Chamber at 101 Smith St

Call to Order – Mayor Galvan
Pledge of Allegiance & Invocation

APPROVAL OF MINUTES

1. Regular Meeting – May 2, 2023

APPROVAL OF JUNE 6, 2023 AGENDA

NEW BUSINESS

1. Public Hearing – 2023/2024 Budget
Open:
Close:
2. Consideration to approve 2023/2024 Budget Ordinance
3. Consideration to approve 2023/2024 Fee Schedule
4. Consideration to approve Ordinance 0-2023-01 Amending the Charter of the Town of Stoneville to Implement Mayor-Council Form of Government.
5. Consideration to construct additional driveway at Stoneville Municipal Cemetery
6. Consideration to approve contract with Hope Church for use of gymnasium
7. Consideration to approve contract with Rouse, Rouse, Rouse, & Gardner LLP for 2023/2024 audit services

OLD BUSINESS

Perry Webster, Town Manager

1. Provide further detail on using PEGG Grant to promote town and businesses.

PUBLIC COMMENTS

DEPARTMENTAL REPORTS

1. Fire Chief - Joel Freeman
2. Police Chief - Frank Moore
3. Parks & Recreation Director – Dillon Brown
4. Public Works - Town Mgr. Webster

TOWN MANAGER REPORT

1. Update on Public Works Building

JUNE EVENTS

- 8th Senior Bingo, 10:00am – 12:00pm, Vera Holland Center
- 9th My Girls Food Truck, 3:00pm – 7:00pm
- 15th The Art of Us Event – Downtown, 5:30pm – 8:30pm
- 16th Cruise In, 5:00pm – 8:00pm
- 23rd Ronnie’s Restaurant Food Truck,
- 30th West Coast Wanderer Food Truck, 3:00pm – 7:00pm

ADJOURN

Stoneville Town Council
Meeting Minutes
May 2, 2023
7:00 PM - Council Chambers

Closed Session §143-318.11 (3) Consult with Town Attorney, (4) Economic Development, & (6)

Personnel: Present were Mayor Kathy Stanley-Galvan, Councilmen Henry Thornton, Chuck Hundley, Jerry Smith, Johnny Farmer, and Curtis Bennett. Also present were Interim Town Manager Perry Webster, Finance Officer Shannon Tucker, Town Clerk Deleia Hutcherson, and Town Attorney Eugene Russell.

Councilman Thornton made the motion to enter into closed session. Councilman Farmer seconded. Motion carried.

Motion to come out of closed session made by Councilman Thornton. Councilman Bennett seconded. Motion carried.

Regular Meeting (7:04 p.m.)

Present were Mayor Kathy Stanley-Galvan, Councilmen Jerry Smith, Henry Thornton, Chuck Hundley, Johnny Farmer, and Curtis Bennett. Also present were Interim Town Manager Perry Webster, Town Clerk Deleia Hutcherson, Finance Officer Shannon Tucker, Fire Chief Joel Freeman, Police Chief Frank Moore, Parks and Recreation Director Dillon Brown, and Town Attorney Eugene Russell.

Welcome: Mayor Galvan welcomed the assembly and called the meeting to order after the Pledge of Allegiance and Invocation.

Mayor Galvan stated that during the closed session, the following sections of §143-318.11 were discussed: (3) Consult with Town Attorney (4) Economic Development (6) Personnel

Minutes: Mayor Galvan asked for a motion to approve the Minutes from the April 4, 2023, Regular Meeting and the April 20, 2023, Special Meeting. Councilman Hundley made the motion to approve the minutes. Councilman Thornton seconded. Motion carried.

Agenda: Mayor Galvan asked for a motion to approve the May 2, 2023, Agenda. Councilman Smith made the motion to approve the Agenda as submitted. Councilman Thornton seconded. Motion carried.

New Business:

1. **Open House for 402 E. Main & Introduction of Contractor, Allan Williams** – Jodi Lester announced upcoming open house for this remodeled house originally built in 1918. Once date is confirmed, Jodi will let us know. She introduced local contractor, Allan Williams that has built 28 homes in Stoneville since 2020 (13 of those homes were in town limits).
2. **Consideration for new flooring in the Council Chamber** – Councilman Farmer made the motion to approve the installation of flooring in the Council Chamber. Councilman Thornton seconded. 4 yes votes – Councilman Hundley, Smith, Thornton, and Farmer. 1 no vote – Councilman Bennett. Motion carried.
3. **Consideration to relinquish duplicate portraits of mayors to family members or prior mayors** – Councilman Farmer made the motion to relinquish duplicate portraits of mayors to family members or prior mayors and allow Bill Knight to research and notify family members. Councilman Hundley seconded. Motion carried.

Before moving to old business, Mayor Galvan recognized Mitzi and David Evans for planting the flowers in the Downtown area.

Old Business:

1. **Provide further detail on using PEGG Grant to promote town and businesses** – Town Manager Webster advised marketing director at digital media company is working on quotes for various Western Rockingham towns and should be available in a couple of weeks. Councilman Hundley made the motion to table until the June meeting. Councilman Smith seconded. Motion carried.

Public Comments: None

Departmental Reports:

1. **Fire** – Chief Freeman provided update on number of medical and fire calls for April and thanked everyone that participated in some way at the Easter Egg Hunt.
2. **Police** – Chief Moore provided updates on calls and renovations for Police Dept. He also advised they are still trying to hire officers.
3. **Parks and Recreation** – Director Dillon Brown provided updates. T-Ball registrations are being taken through end of May and already have numerous sponsors. New playground borders have been ordered and obtaining three quotes on mulch. The concession building was cleaned and inventoried. A tree planting is scheduled for May 12th at Stoneville Memorial Park and three elementary schools participating (Stoneville, Dillard, Huntsville).
4. **Public Works** – Town Manager Webster provided update. They are still battling numerous sewer issues due to aged lines and tree roots. April 17-21 was Spring Clean-Up Week and busy picking up loads and taking to landfill. They are continuing to repair pot holes, pick up brush, and mow between higher priority sewer and/or water issues.

Town Manager Report:

1. **Update on Public Works Building** – Waiting on engineer drawing and quotes from general contractors. Once received, will be able to select a general contractor and move forward on project. Duke Power has completed their work with the utility pole and power connection.
2. **Update on N. Glenn, Kellam, Dalton Street, and Highland Avenue** – Still reviewing for best solution. Grant not received but possibility of additional Federal funds becoming available and will continue to try and get funding for an on demand pump station that will be a permanent solution versus temporary.

Upcoming May events were announced.

Return to **Closed Session §143-318.11 (6) Personnel**. Motion by Councilman Hundley. Second by Councilman Bennett. Motion carried.

Councilman Smith had to leave Closed Session at 7:46pm

Motion to come out of closed session made by Councilman Thornton. Councilman Bennett seconded. Motion carried.

Adjourned at 7:49pm

Mayor, Kathy Stanley-Galvan

Town Clerk, Deleia Hutcherson

DRAFT

TOWN OF STONEVILLE
FY 2023-2024 BUDGET ORDINANCE
BE IT ORDAINED BY TOWN COUNCIL OF THE TOWN OF STONEVILLE, NORTH CAROLINA:

The following anticipated fund revenues and dep 2023-2024
 Stoneville's operations for the Fiscal year beginning July 1, 2023 and ending June 30, 2024

SECTION 1 - General Fund

Revenues:

Ad Valorem Taxes	589,000
Other Taxes & Licenses	239,932
Restricted Revenue	403,463
Intergovernmental Revenue	169,100
Sales & Services	145,150
Other Financing Sources	0
Investment Earnings	350
GF Fund Balance Appropriated	0
Restricted Fund Balance Appropriated	39,000

TOTAL ESTIMATED GENERAL FUND REVENUES

\$ 1,585,995

Expenditures:

Administration	297,856
Economic Development	17,500
Fire Department	251,700
Governing Board	45,174
Police Department	500,704
Public Buildings	69,000
Public Works	360,189
Recreation Department	40,024

TOTAL ESTIMATED GENERAL FUND EXPENDITURES

\$ 1,582,147

SECTION 2 - Water & Sewer Fund

Revenues:

Operating Revenue	672,000
Non-Operating Revenue	1,000
Sales & Use Tax Refund	5,000
Other Revenue	100
Enterprise Fund Balance Appropriated	0

TOTAL ESTIMATED WATER & SEWER FUND REVENUES \$ **678,100**

Expenditures:

Water Department	312,789
Wastewater Treatment	325,463

TOTAL ESTIMATED WATER & SEWER FUND EXPENDITURES \$ **638,252**

SECTION 3 - Ad Valorem Taxes

An Ad Valorem tax rate of \$0.69 per hundred (\$100) valuation of taxable property, as listed for taxes as of January 1, 2023, is hereby levied and established as the official tax rate for the Town of Stoneville for Fiscal Year 2022-2023. The rate is based upon a total projected valuation of 76,540,102 and on an estimated collection rate of 98.00%. The purpose of the ad valorem tax levy is to raise sufficient revenue to assist in financing necessary municipal government operations in Stoneville.

A tax of \$5.00 per year upon any vehicle resident in the Town of Stoneville is hereby levied and was established beginning in Fiscal Year 2016-2017. The purpose of the General Municipal Vehicle Tax is to raise sufficient revenues to assist in financing necessary municipal government operations in Stoneville.

SECTION 4 - Documentation

Copies of this ordinance will be kept on file at Town Hall and shall be furnished to the Town Clerk and Finance Officer to provide direction in the collection of revenues and disbursements of Town funds.

SECTION 5 - Special Authorization, Budget Officer

- A. The Finance Officer shall serve as Budget Officer.
- B. The Budget Officer shall be authorized to reallocate departmental appropriations among various expenditures within each department.

SECTION 6 - Restrictions

- A. Interfund transfers of moneys shall be accomplished only by authorization from the Town Council.
- B. The utilization of any contingency appropriation, in any amount, shall be accomplished only by authorization from the Town Council. Approval of a contingency appropriation shall be deemed a budget amendment which transfers funds from the contingency appropriation to the appropriate object of expenditure.

SECTION 7 - Budget Amendments

The North Carolina Local Government Budget and Fiscal Control Act allows the Town Council to amend the budget ordinance any time during the fiscal year, so long as it complies with the North Carolina General Statutes. The Board must approve all budget amendments, except where the Budget Officer is authorized to make limited transfers. Please review Sections 5 and 6 which outline special authorizations and restrictions related to budget amendments.

SECTION 8 - Utilization of Budget and Budget Ordinance

This ordinance and the budget documents shall be the basis for the financial plan of the Town of Stoneville during the 2023-2024 Fiscal Year. The Budget Officer shall administer the budget. The accounting system shall establish records which are in consonance with this budget and this ordinance and the appropriate statutes of the State of North Carolina.

Adopted this 6th day of June 2023.

Kathy Stanley Galvan, Mayor

Deleia Hutcherson, Town Clerk



BE IT ORDAINED BY TOWN COUNCIL OF THE TOWN OF STONEVILLE, NORTH CAROLINA

The following fees are approved for the Town of Stoneville's operations for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024.

**Town of Stoneville
Schedule of Fees
2023-2024**

Administration

Returned Check Fee	\$25.00
Copies - First 5 Pages.....	No Charge
Copies - Page 6 through End.....	\$0.10 ea.
Fax - Page 1	\$1.00
Fax Page 2 through End.....	\$0.25 ea.

Cemetery

Grave Site (Stoneville Resident)	\$350.00
Grave Site (Non-Resident).....	\$800.00

Parks and Recreation

Refundable Deposit Required for Reservations	\$50.00
Ball Field Rental- Hourly	\$20.00
Ball Field Rental-All Day.....	\$100.00
Lights per Hour	\$15.00
Shelter Rental (Stoneville Resident)	\$25.00
Shelter Rental (Non-Resident).....	\$50.00
Stage	\$50.00
Entire Park	\$300.00
Adult Volleyball Team Registration.....	\$65.00
Adult Volleyball Registration per Player	\$20.00
Adult Basketball Team Registration.....	\$65.00
Adult Basketball Registration per Player	\$20.00
Adult Softball Team Registration.....	\$65.00
Adult Softball Registration per Player.....	\$20.00
Adult Pickleball Registration per Player.....	\$20.00
Youth Soccer.....	\$40.00
Youth Basketball.....	\$40.00
Youth Basketball Uniform Fee.....	\$20.00
Youth Volleyball.....	\$40.00
T-Ball/Coach Pitch/Softball/Baseball	\$40.00
Softball/Baseball Uniform Fee.....	\$30.00

Youth Sports - \$5.00 Discount for Multiple Children in Same Family



Police

Copy of Report	\$5.00
Off Duty Officer Fee.....	.\$30.00/Hr.
Golf Cart Registration.....	\$50.00
Golf Cart Renewal.....	\$10.00/ Yr.
Animal Cage Deposit\$25.00
ChickensMore than 6 hens= \$10.00 per day per bird/Roosters \$10.00 per day per bird	
Notice of Violation....After 2 weeks notice - \$50.00 first offense, \$100.00 second, \$150.00 third, if owner surrenders animal(s), Rockingham County rate & \$20.00 administration fee per officer.	
Seizure Applicable Rockingham County rate for animal collection and \$20.00 administration fee per officer	

Property Tax Rate

Tax Rate	\$0.69/\$100 Valuation
Car Tax.....	5.00/Yr.

Public Works

Mowing Nuisance Lot	\$100.00
---------------------------	----------

Miscellaneous Maintenance:

Labor.....	\$75.00Hr.
Dump Truck.....	\$75.00Hr.
Back Hoe	150.00 Hr.
Tractor.....	\$75.00Hr.
Jetter	\$150.00 Hr.
Service Truck.....	\$50.00 Hr.

Water - Sewer

Water-Sewer Rates are revised on January 1st by the Mayodan Water System

Water-Stoneville Residents.....	\$18.32 Minimum plus \$9.16 per 1,000 Gallons Used
Sewer-Stoneville Residents.....	\$18.32 Minimum plus \$9.16 per 1,000 Gallons Used
Water-Outside Residents	\$31.50 Minimum plus\$15.75 per 1,000 Gallons Used
Sewer- Outside Residents	\$31.50 Minimum plus\$15.75 per 1,000 Gallons Used
Water Service Deposit	\$200.00



Late Payment Fee applied monthly after 5:00pm on the 20th unless the 20th falls on a day Town Hall is closed - Then applied after 5:00pm on the next business day..Fee is 10% of Outstanding Balance.

- Water Meter Tampering Fine..... \$75.00
- Meter Installation Fee..... \$50.00
- Delinquency Fee.....\$50.00
- Delinquency Fee applied at 5pm on the 27th unless the 27th falls on day Town Hall is closed- then applied after 5:00pm on the next business day and service is discontinued.

Water or Sewer Tap Fees:

- | | |
|---|--|
| 3/4" line Inside Town Limits..... \$825.00 | 3/4" line Outside Town Limits.....\$1025.00 |
| 1" line Inside Town Limits..... \$1025.00 | 1" line Outside Town Limits..... \$1225.00 |
| 1 ½" line Inside Town Limits..... \$1225.00 | 1 ½' line Outside Town Limits.....\$1625.00 |
| 2" line Inside Town Limits..... \$1425.00 | 2" line Outside Town Limits\$2025.00 |
| 4" Sewer line Inside Town Limits...\$825.00 | 4" Sewer Tap Outside Town Limits \$1025.00 |
| Replace Sewer Clean-Out Cap | \$25.00 |
| Tap Cut..... | \$35.00 plus \$14.00 per Foot |

Zoning

- Zoning Permit \$25.00
- Applications for Rezoning/Special Use/Variances \$250.00

Garbage/ Recycling

- Monthly Garbage.....\$15.38
- Monthly Recycling.....\$3.81
- Bulk Item Pick-Up.....20.00

Adopted this 6th day of June, 2023.

Kathy Stanley-Galvan, Mayor

Deleia Hutcherson, Town Clerk



ORDINANCE 0-2023-01

**AN ORDINANCE AMENDING THE CHARTER OF THE TOWN OF STONEVILLE TO IMPLEMENT
MAYOR-COUNCIL FORM OF GOVERNMENT**

BE IT ORDAINED by the Council of the Town of Stoneville:

Section 1. Pursuant to Part 4 of Article 5 of Chapter 160A of the North Carolina General Statutes, the Charter of the Town of Stoneville, as set forth in Chapter 287 of the 1983 Session Laws of North Carolina, as amended, is hereby further amended to adopt a mayor-council form of government in accordance with Chapter 160A, Article 7, Part 3 of the North Carolina General Statutes.

Section 2. The Town Clerk shall cause a notice to be duly published, stating that an ordinance has been enacted amending the Charter to adopt a mayor-council form of government in accordance with Chapter 160A, Article 7, Part 3 of the North Carolina General Statutes. Subject to any referendum petitioned for and conducted pursuant to G.S. 160A-103, this ordinance shall be in full force and effect from and after June 6, 2023.

Adopted this 6th day of June, 2023.

Kathy Stanley-Galvan, Mayor

ATTEST:

APPROVED AS TO FORM:

Deleia Hutcherson, Town Clerk

Eugene Russell, Town Attorney