

AGENDA
STONEVILLE TOWN COUNCIL
April 4, 2023
6:00 PM-*Closed Session- §143-
318.11 – (6) Personnel (4)
Economic Development
7:00 PM-Regular Meeting
Council Chambers at 101 Smith St

CALL TO ORDER BY MAYOR GALVAN
PLEDGE OF ALLEGIANCE
INVOCATION

APPROVAL OF MINUTES

1. Regular Meeting – March 7, 2023
2. Special Meeting (Budget Retreat & Strategic Planning) – March 18, 2023

APPROVAL OF APRIL 4, 2023 AGENDA

NEW BUSINESS

1. Presentation of service plaque for Jackie Blackard – Councilman Bennett
2. Western Rockingham Salvation Army – Major Curtis Kratz
3. Request to use Stoneville Memorial Park – Town Mgr. Webster
4. Consideration for Downtown May Day Festival – Town Mgr. Webster
5. Resolution approving the 2023 Water Shortage Response Plan
6. Consideration to support DOE's Renew America's Schools Grant
7. Budget Amendment for OSBM PD and ADMIN Grant – Shannon Tucker

OLD BUSINESS

Perry Webster, Town Manager

1. Present price quotes for consideration to survey cemetery property & construct a driveway
2. Provide further detail on using PEGG Grant to promote town and businesses
3. Present price quotes for consideration of pressure tank project on N. Glenn, Kellam, Dalton Street, and Highland Avenue.

PUBLIC COMMENTS

DEPARTMENTAL REPORTS

1. Fire Chief - Joel Freeman
2. Police Chief - Frank Moore
3. Parks & Recreation Director – Dillon Brown
4. Public Works - Town Mgr. Webster

TOWN MANAGER REPORT

1. Public Works Building
2. Renovation of restrooms at Stoneville Memorial Park
3. Egg Hunt – April 8
4. Senior Breakfast – April 15
5. Free Clean Up Week - April 17 – 21
6. Cruise In – April 21

ADJOURN

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

(2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

(7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.

(8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.

(9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.

(10) To view a recording released pursuant to G.S. 132-1.4A. (b) Repealed by Session Laws 1991, c. 694, s. 4. (c) Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b); 2014-79, s. 9(a); 2016-88, s. 3.)

**Stoneville Town Council
Meeting Minutes
March 7, 2023
7:00 PM-Council Chambers**

Closed Session §143-318.11 (4) & (6): Present were Mayor Kathy Stanley-Galvan, Councilmen Henry Thornton, Chuck Hundley, Jerry Smith, Johnny Farmer and Curtis Bennett. Also present were Interim Town Manager Perry Webster, and Town Attorney Eugene Russell.

Councilman Thornton made the motion to enter into closed session. Councilman Smith seconded. Motion carried.

Motion to come out of closed session made by Councilman Smith. Councilman Thornton seconded. Motion carried.

Regular Meeting:

Present were Mayor Kathy Stanley-Galvan, Councilmen Jerry Smith, Henry Thornton, Chuck Hundley, Johnny Farmer and Curtis Bennett. Also present were Interim Town Manager Perry Webster, Town Clerk Deleia Hutcherson, Finance/HR Officer Shannon Tucker, Fire Chief Joel Freeman, Police Chief Frank Moore, Parks and Recreation Director Dillon Brown, Interim Public Works Director Chad Manuel, Public Works Technician John Oliver and Town Attorney Eugene Russell.

Welcome: Mayor Galvan welcomed the assembly and called the meeting to order after the Pledge of Allegiance and Invocation.

Mayor Galvan stated that during the closed session personnel and economic development items were discussed.

Minutes: Mayor Galvan asked for a motion to approve the Minutes from the February 7th meeting. Councilman Thornton made the motion to approve the minutes. Councilman Bennett seconded. Motion carried.

Agenda: Mayor Galvan asked for a motion to approve the March 7th Agenda. Councilman Smith made the motion to approve the agenda. Councilman Thornton seconded. Motion carried.

New Business:

1. **Swear in Town Clerk and Finance Director** – Finance Director, Shannon Tucker and Town Clerk, Deleia Hutcherson were sworn in by Mayor Galvan. Oaths signed and incorporated into minutes.
2. **Arts Council/For the Art of Us** – Amy Hardison requested approval for the date, time, and street closure of this event. June 15th from 5:30 p.m. – 9:00 p.m. and street closure from William E Crews on N. Henry to Main St (NC 770). Councilman Hundley made the motion to approve event time, date, and street closure. Councilman Thornton seconded. Motion carried.
3. **Consideration to Survey Cemetery Property & Construct a Driveway** – Councilman Farmer made the motion for Town Mgr Webster to get three price quotes for the total cost of surveying and constructing the driveway and discuss further at next meeting. Councilman Hundley seconded. Motion carried.
4. **Consideration to Video Council Meetings** – Discussed the option to video council meetings with the Public Education Government Grant (PEGG). Cost would be \$275.00 per meeting

and shown on a date after each meeting on channel 1304 (Municipal Access) as well as on Rockingham Update and any other media we would like. After much discussion, Councilman Farmer made the motion to video Council Meetings and use leftover funds to publicize special town events or projects. Seconded by Thornton. There was further discussion and Councilman Smith opposed using the funds to video Council Meetings but okay using funds to highlight businesses. Councilman Hundley also wanted to use funds to highlight town and businesses. Vote on motion – Councilmen Farmer and Thornton voted yes. Councilmen Hundley, Smith, and Bennett voted no. Motion did not carry. After further discussion, motion was made by Councilman Hundley asking Town Mgr. Webster to investigate opportunities for using PEGG Grant to promote town, events, and businesses and not opposed to videoing some Council Meetings. Councilman Smith seconded. Motion carried.

5. **Consideration to Install Pressure Tanks on N. Glenn, Kellam, Dalton Street, and Highland Avenue** – Councilman Farmer made the motion to have Town Mgr. Webster get three price quotes for total cost of project and discuss further at next meeting. Councilman Smith seconded. Motion carried.
6. **Consideration to Increase Stoneville Memorial Park Fees** – Request was made by Town Mgr Webster to increase small shelter rental from \$25.00 to \$50.00 and establish \$100.00 fee for large shelter. After much discussion, motion was made by Councilman Farmer to charge \$25.00 shelter rental for residents and \$50.00 for non-residents and reduce deposit amount from \$100.00 to \$50.00. Councilman Smith seconded. Motion carried. Copy of revised fee schedule posted on website and incorporated into minutes.
7. **Consideration to surplus 2014 Dodge (Old Police Vehicle)** – Councilman Farmer made motion to allow Town Mgr. Webster and Chief Frank Moore to surplus this vehicle. Councilman Hundley seconded. Motion carried.
8. **Town Mgr Webster introduced new Parks and Recreation Director, Dillon Brown and new Public Works Technician, John Oliver.**
9. **Budget Amendments** – Finance Officer Tucker presented two budget amendments moving expenses between accounts. Councilman Farmer made motion to approve and Councilman Thornton seconded. Motion carried. Copies incorporated into the minutes.
10. **Appoint New Town Clerk** – Town Manager Webster stated new Town Clerk, Deleia Hutcherson would need to be appointed. Councilman Hundley made the motion and Councilman Thornton seconded. Motion carried.

Public Comments: Al Robbins spoke regarding the need for repair of potholes on side streets. Ray Wiggins spoke regarding the budget and requested a pay increase for the Police Dept. and Fire Dept. Steve Rummick spoke about the poor condition of Forrest St and the need for repair.

Departmental Reports:

1. **Fire** – Chief Freeman provided updates on calls and State inspection. He also confirmed March 4th, arrest of arsonist setting random fires in Rockingham County.
2. **Police** – Chief Moore provided updates on calls and renovations for Police Dept. He also advised they are still trying to hire officers.
3. **Public Works** – Town Manager Webster provided update. They are still battling numerous sewer issues due to aged lines. Lift inspection is coming up. There are generator issues that will need to be addressed soon.

Old Business: None

Town Manager Report:

1. **Public Works Building** – Waiting on grading plans from Bill Lester. Moving forward with obtaining three price quotes for mechanical engineer drawings
2. **Christmas Decorations** – Ordered twenty snowflakes for poles in downtown

Return to closed session. Motion by Councilman Bennett. Councilman Smith seconded. Motion carried.

Motion to come out of closed session made by Councilman Thornton. Councilman Hundley seconded. Motion carried.

Councilman Smith left meeting before motion made for adjournment.

Motion to adjourn made by Councilman Hundley. Councilman Bennett seconded. Motion carried.

Mayor, Kathy Stanley-Galvan

Town Clerk, Deleia Hutcherson

**Stoneville Town Council
Special Meeting Minutes
2023 Annual Budget Retreat & Strategic Planning
March 18, 2023
9:00 AM - Council Chambers**

Special Meeting:

Present were Mayor Kathy Stanley-Galvan, Councilmen Jerry Smith, Henry Thornton, Chuck Hundley, Johnny Farmer and Curtis Bennett. Also present were Interim Town Manager Perry Webster, Town Clerk Deleia Hutcherson, Finance/HR Director Shannon Tucker, Fire Chief Joel Freeman, Police Chief Franklin Moore, and Town Attorney Eugene Russell.

Welcome: Mayor Galvan welcomed the assembly. After the Pledge of Allegiance and Invocation, called the meeting to order.

Agenda: Mayor Galvan asked for a motion to approve the Agenda. Councilman Thornton made the motion to approve the agenda. Councilman Farmer seconded. Motion carried.

Introduction of Jesse Day of PTRC (Piedmont Triad Regional Council) – Councilman Smith welcomed and introduced Jesse Day.

Guest Speaker – Jesse Day spoke and gave a presentation on strategic planning and growth opportunities for the Town of Stoneville. He challenged the Council members with various group exercises. Outline and presentation incorporated into minutes.

Departmental Budget Requests for 2023-2024 – Fire Chief Freeman and Police Chief Moore presented their wants and needs for the upcoming budget year. Copies were incorporated into minutes.

There were question and answer sessions following each presentation. After much discussion, Councilman Farmer made the motion to increase the Fire call pay to \$15.00 per hour in the next budget year depending on budgetary constraints. Councilman Thornton seconded. Motion carried.

There was also further discussion regarding a pay increase for our two full-time officers and Chief Moore. Councilman Smith suggested \$20.00 hr. for Officer Rivera and Officer Edwards. and a \$2.00 hr. increase for Chief Moore. Councilman Farmer made the motion for Town Mgr Webster to form a task force with the two other Western Rockingham town managers to discuss possible solutions for recruiting and retaining personnel in the Fire Dept and Police Dept. No second. Motion not carried.

There was further discussion regarding the pay scale work study performed by PTRC and reviewing further along with merit and COLA increase structure

Another motion was made by Councilman Farmer to immediately increase pay by \$2.00 per hr. for Officer Rivera, Officer Edwards, and Chief Moore. Councilman Thornton seconded. No vote due to further discussion. Councilman Bennett suggested \$20.00 per hr. for Officer Rivera and Officer Edwards and \$2.00 increase per hr. for Chief Moore. Councilman Farmer made motion to increase pay for Officer Rivera and Officer Edwards to \$20.00 per hr. and increase of \$2.00 per hr. for Chief Moore. Changes would be immediate and effective as of current pay period (3-1-23). Councilman Thornton seconded. Motion carried.

Motion to adjourn made by Councilman Hundley. Seconded by Councilman Smith. Motion Carried.

Meeting adjourned 1:33 p.m.

Mayor, Kathy Stanley-Galvan

Town Clerk, Deleia Hutcherson

DRAFT



R-2023-01

RESOLUTION FOR APPROVING WATER SHORTAGE RESPONSE PLAN

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water services or plans to provide such services shall, either individually or together with other such units of local government, prepare and submit a Water Shortage Response Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Water Shortage Response Plan for the Town of Stoneville, has been developed and submitted to the Stoneville Town Council for approval; and

WHEREAS, the Stoneville Town Council finds that the Water Shortage Response Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for the Town of Stoneville, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Stoneville Town Council of the Town of Stoneville that the Water Shortage Response Plan entitled, Water Shortage Response Plan, Town of Stoneville, NC dated March 15, 2023, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Stoneville Town Council intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 4th day of April, 2023.

Name: Kathy Galvan

Title: Mayor

Signature: _____

ATTEST:

Name: Deleia Hutcherson

Title: Town Clerk

Signature: _____

**Water Shortage Response Plan
Town of Stoneville, North Carolina
March 15, 2023**

The procedures herein are written to reduce potable water demand and supplement existing drinking water supplies whenever existing water supply sources are inadequate to meet current demands for potable water.

I. Authorization

The Stoneville Town Manager, or their designee, shall enact the following water shortage response provisions whenever the trigger conditions outlined in Section IV are met.

Mr. Perry Webster
Town Manager
Phone: (336) 573-9393
E-mail: pwebster@stonevillenc.org

II. Notification

The following notification methods will be used to inform water system employees and customers of a water shortage declaration: employee e-mail announcements, notices at municipal buildings, notices in water bills. Required water shortage response measures will be communicated through PSA announcements on local radio and cable stations and the town website (stonevillenc.org). Declaration of emergency water restrictions or water rationing will be communicated to all customers by telephone.

III. Levels of Response

Five levels of water shortage response are outlined in the table below. The five levels of water shortage response are: voluntary reductions, mandatory reductions I and II, emergency reductions and water rationing. A detailed description of each response level and corresponding water reduction measures follow below.

Stage	Response	Description
1	Voluntary Reductions	Water users are encouraged to reduce their water use and improve water use efficiency; however, no penalties apply for noncompliance. Water supply conditions indicate a potential for shortage.
2	Mandatory Reductions I	Water users must abide required water use reduction and efficiency measures; penalties apply for noncompliance. Water supply conditions are significantly lower than the seasonal norm and water shortage conditions are expected to persist.
3	Mandatory Reductions II	Same as in Stage 2
4	Emergency Reductions	Water supply conditions are substantially diminished and pose an imminent threat to human health or environmental integrity.
5	Water Rationing	Water supply conditions are substantially diminished and remaining supplies must be allocated to preserve human health and environmental integrity.

In Stage 1, Voluntary Reductions, all water users will be asked to reduce their normal water use by 5%. Customer education and outreach programs will encourage water conservation and efficiency measures including: irrigating landscapes a maximum of one inch per week; preventing water waste, runoff and watering impervious surfaces; watering plants deeply to encourage root growth; washing only full loads in clothes and dishwashers; using spring-loaded nozzles on garden hoses; and identifying and repairing all water leaks.

In Stage 2, Mandatory Reductions I, all customers are expected to reduce their water use by 10% in comparison to their previous month's water bill. In addition to continuing to encourage all voluntary reduction actions, the following restrictions apply: irrigation is limited to a half inch per week between 8PM and 8AM; outdoor use of drinking water for washing impervious surfaces is prohibited; and all testing and training purposes requiring drinking water (e.g. fire protection) will be limited.

In Stage 3, Mandatory Reductions II, customers must continue actions from all previous stages and further reduce water use by 20% compared to their previous month's water bill. All non-essential uses of drinking water are banned and garden and landscape irrigation must be reduced to the minimum amount necessary for survival.

In Stage 4, Emergency Reductions, customers must continue all actions from previous stages and further reduce their water use by 25% compared to their previous month's water bill. A ban on all use of drinking water except to protect public health and safety is implemented.

The goal of Stage 5, Water Rationing, is to provide drinking water to protect public health (e.g. residences, residential health care facilities and correctional facilities). In Stage 5, all customers are only permitted to use water at the minimum required for public health protection. Firefighting is the only allowable outdoor water use and pickup

locations for distributing potable water will be announced according to Stoneville’s Emergency Response Plan.

IV. Triggers

Stoneville is provided water solely by purchase from the Town of Mayodan. When the Town of Mayodan declares a water shortage Stoneville is required to do so as well. During this time Stoneville Town Manager will stay in close contact with Mayodan and follow their triggers.

Return to Normal

When water shortage conditions have abated and the situation is returning to normal, water conservation measures employed during each phase should be decreased in reverse order of implementation. Permanent measures directed toward long-term monitoring and conservation should be implemented or continued so that the community will be in a better position to prevent shortages and respond to recurring water shortage conditions.

V. Enforcement

The provisions of the water shortage response plan will be enforced by Town of Stoneville personnel. Violators may be reported to the Town Hall. Citations are assessed according to the following schedule depending on the number of prior violations and current level of water shortage.

Water Shortage Level	First Violation	Second Violation	Third Violation
Voluntary Reductions	N/A	N/A	N/A
Mandatory Reductions (Stages 2 and 3)	Warning	\$250	Discontinuation of Service
Emergency Reductions	\$250	Discontinuation of Service	Discontinuation of Service
Water Rationing	\$500	Discontinuation of Service	Discontinuation of Service

VI. Public Comment

Customers will have multiple opportunities to comment on the provisions of the water shortage response plan. First, a draft plan will be will be available at Town Hall for

customers to view. A notice will be included in customer water bill notifying them of such. All subsequent revisions to the draft plan will be published at least 30 days prior to an adoption vote by Stoneville's Town Council.

VII. Variance Protocols

Applications for water use variance requests are available from the Town Hall. All applications must be submitted to the Town Hall for review by the Town Manager or his designee. A decision to approve or deny individual variance requests will be determined within two weeks of submittal after careful consideration of the following criteria: impact on water demand, expected duration, alternative source options, social and economic importance, purpose (i.e. necessary use of drinking water) and the prevention of structural damage.

VIII. Effectiveness

The effectiveness of the Stoneville water shortage response plan will be determined by comparing the stated water conservation goals with observed water use reduction data. Other factors to be considered include frequency of plan activation, any problem periods without activation, total number of violation citations, desired reductions attained and evaluation of demand reductions compared to the previous year's seasonal data.

IX. Revision

The water shortage response plan will be reviewed and revised as needed to adapt to new circumstances affecting water supply and demand, following implementation of emergency restrictions, and at a minimum of every five years in conjunction with the updating of our Local Water Supply Plan. Further, a water shortage response planning work group will review procedures following each emergency or rationing stage to recommend any necessary improvements to the plan to Stoneville's Town Council. The Town of Stoneville Town Manager is responsible for initiating all subsequent revisions.



TOWN OF STONEVILLE

107 S. Henry Street • PO Box 71 • Stoneville NC 27048

Phone: 336-573-9393 • 336-573-9695 • Fax: 336-573-2020

April 4, 2023

Department of Energy
Office of State and Community Energy Programs
1000 Independence Ave. SW
Washington, DC 20585

Re: DOE's Renew America's Schools - Community Partnership

On behalf of the Town of Stoneville, I am writing to confirm support for North Carolina Advanced Energy Corporation and Rockingham County School's application to Department of Energy (DOE) for Renew America's Schools funding to help Stoneville Elementary make energy improvements, implement clean energy technologies and obtain alternative fuel vehicles.

We are convinced that making continued energy improvements to HVAC systems will assist in maintaining healthy indoor air quality through adequate ventilation with filtration and provide thermal comfort. Installing new windows reduce dust and allergens, improve energy efficiency and reduce noise that could cause disruptions during hours of instructions. Providing Electric Vehicle charging stations could draw regional travelers driving Electric Vehicles. Drivers of Electric vehicle could be inclined to combine their refueling stops, with other activities to include visiting our local stores, restaurants, parks and other attractions within our community, which would increase revenue for our local businesses.

Furthermore, we believe the DOE Renew America's Schools grant will provide much needed funds to pay for overdue improvements at North Carolina schools. This funding will help underserved students receive a quality education in a healthy environment. The Town of Stoneville will help by partnering with Stoneville Elementary School by announcing the award and improvements on our town website, social media platforms and upcoming town council meetings.

Sincerely,

Mayor Kathy Stanley Galvan

BE IT ORDAINED by the Governing Board of the Town of Stoneville, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section I.

(a) To amend the General Fund, the revenues are to be increased as follows:

Account Number	Increase	Decrease
3334447-OSBM Grant Rev-PD	\$160,000	

(b) This will result in an increase of \$160,000 in the expenditures of the General Fund. To provide for the change in expenditures, the following revenues will be increase:

Account Number	Increase	Decrease
4310193- OSBM Grant Exp-PD	\$160,000	

Section II.

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Adopted this _____ day of _____, 2023.

Town Clerk

Mayor

BE IT ORDAINED by the Governing Board of the Town of Stoneville, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section I.

(a) To amend the General Fund, the revenues are to be increased as follows:

Account Number	Increase	Decrease
3334448-OSBM Grant Rev- Admin	\$90,000	

(b) This will result in an increase of \$90,000 in the expenditures of the General Fund. To provide for the change in expenditures, the following revenues will be increase:

Account Number	Increase	Decrease
4120396-OSBM Grant Exp- Admin	\$90,000	

Section II.

Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Adopted this ____ day of _____, 2023.

Town Clerk

Mayor